



RECREATION COMMITTEE MINUTES

November 15, 2017

The regular meeting of the Recreation Committee was called to order at 1:00 p.m. by Chair Perrotti on Wednesday, November 15, 2017, in Administration Conference Room B, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Ms. L. Perrotti, Chair	Mr. P. Moore
	Ms. C. Damoci	Mr. P. Pratt
	Ms. S. Fekjar	Mrs. J. Reed
	Mr. W. Gould	Ms. L. Stone, Ex-Officio

Also Present:

- Ms. P. Snowden, GRF Representative, Mutual Two
- Ms. K. Rapp, GRF Representative, Mutual Seven
- Ms. I. Heinrichs, GRF Representative, Mutual Eleven
- Mr. B. Lukoff, GRF Representative, Mutual Fourteen
- Ms. S. Massa-Lavitt, Mayor of Seal Beach
- Mr. R. Ankeny, Executive Director
- Mr. T. DeLeon, Recreation Director
- Mr. T. Fileto, Recreation Manager
- Ms. K. Thayer, Office Secretary/Reservations
- Ms. K. Lukina, Recording Secretary
- Nine Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

There being no objections, Chair Perrotti declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Recreation Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when

recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in December, 2017.

RULES OF ORDER

Chair Perrotti reviewed group norms, and asked Committee members and guests to be on time; respect the speaker, do not interrupt and have one conversation at a time; wait to be called; be present and productive; no side bar conversations; turn off or silent cell phones, and treat everyone how they would like to be treated.

CHAIR'S REPORT

Chair Perrotti introduced guests and staff – GRF President Linda Stone, Mayor of Seal Beach Sandra Massa-Lavitt, Executive Director Randy Ankeny, Recreation Director Terry DeLeon, Recreation Manager Tommy Fileto, Office Secretary/Reservations Kathy Thayer, and the Recording Secretary Katya Lukina.

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

Four shareholders/members commented on the items pertaining to the Committee's area of purview.

CORRESPONDENCE**Non-Resident Parking, Donna Gambol**

Following a review of correspondence in regards to parking issues in the community, the Committee concurred to send a "Thank you" letter to Ms. Gambol, and forward this issue to Security Bus & Traffic Committee.

Relocation of the Golf Course Starter Shack, Kurt Bourhenne

Following a review of correspondence regarding relocation of the Golf Course starter shack, the Committee concurred to send a "Thank you" letter to Mr. Bourhenne, and inform him that the Committee has no plans on moving the Golf Course starter shack at this time.

Storage for St. Theodore Episcopal Church, Anne Walshe

Following a discussion, Mrs. Damoci MOTIONED, seconded by Mrs. Reed –

TO take no action in regards to St. Theodore Episcopal Church storage situation, and send them a letter asking not to disturb other Church services.

The motion was carried unanimously with Committee members present.

UNFINISHED BUSINESS

Vending Machine Increases

Following a discussion, the Committee concurred to forward this issue to the Finance Committee for review.

NEW BUSINESS

The Plaza Concept

The Executive Director stated that the projected Plaza Concept between the Library and Clubhouse Three is still in the works, and will remain on the agenda until resolved.

Clubhouse One additional Food Services

The Recreation Director spoke of the new food vendor, Lily's Hawaiian BBQ as presented, and stated that the residents will be able to call in directly to a restaurant to place an order, and pick it up as a take-out every Sunday in Clubhouse One. The Committee also discussed changing the pickleball playing hours to 8 a.m. to 4 p.m. to accommodate new food services.

Following a further discussion, the Committee concurred to invite the new food vendor attend the Executive session on December 1, 2017, for a food tasting.

Display Cabinets for the Library

The Executive Director stated that after speaking to a President of the LW Historical Society, new cabinets will not be suitable to display the Club's memorabilia.

Following a brief discussion, the Committee concurred to take no action on replacing library display cabinets at this time, and look into it again in the future.

Flat Filing Storage Cabinets for the Library

Following a brief discussion, Mr. Gould MOTIONED, seconded by Mrs. Damoci –

TO approve the purchase of eight flat filing cabinets in the amount of \$5,352.00 and three flush bases for the cabinets in the amount of \$351.00, for the total amount not to exceed \$6,500 and send it to the Finance Committee for available funding review.

The motion was carried unanimously by Committee members present.

Amphitheater Curtains and Sound System

Following a discussion, Mrs. Damoci MOTIONED, seconded by Ms. Fekjar –

TO approve GNI VOID Productions to upgrade the Amphitheater sound system in phases one and two, including the service of the onsite Project Engineer, in the total amount of \$119,200 and send this item to the Finance Committee and the Board of Directors for available Capital funding.

The motion passed with one abstention (P. Pratt).

The Committee also asked the Recreation Director present to the Board a complete breakdown of the Amphitheater sound system upgrades.

Amphitheater Drapery and Travelers Replacement

Following a discussion, Mr. Moore MOTIONED, seconded by Mrs. Damoci –

TO approve the purchase and replacement of new drapery and travelers for the Amphitheater from S & K Theatrical Draperies in the amount not to exceed \$37,632.25 and forward it to the Finance Committee, ADR Committee, and the Board of Directors for available Capital funding, contingent upon ADR Committee color approval.

The motion was carried unanimously by Committee members present.

The Committee also discussed the condition of Amphitheater doors with no action taken at the time of the meeting.

Recreation Trailer Supplies

Following a brief discussion, Mr. Moore MOTIONED, seconded by Ms. Fekjar –

TO approve the purchase of equipment to stock the events trailer in the total amount of \$4,466.66 and forward this item to the Finance Committee for available funding.

The motion was carried unanimously by Committee members present.

Bid Opening for Golf Course Landscaping.

The Committee reviewed the bids received from two contractors on Golf Course landscaping for the next three years.

Following a brief discussion, Ms. Perrotti MOTIONED, seconded by Mr. Pratt –

TO approve a three-year contract with John's Landscape Service for the Golf Course landscape maintenance in the amount of \$482,785.56 and forward it to the Finance Committee for approval.

The motion was carried unanimously by Committee members present.

Christmas Tree Contest

Following a brief discussion, the Recreation Director stated that the theme and judges for a Christmas tree contest will be selected by the ADR Committee.

POLICIES

There were no policies to discuss at the time of the meeting.

SUB-COMMITTEES

Entertainment/Movie Sub-Committee

The Entertainment/Movie Sub-Committee Chair stated that the list of shows and dates will be finalized by next month.

Golf Course Sub-Committee

The Recreation Director provided the Committee with the updates on Golf Course improvements.

Swimming Pool Sub-Committee

The Swimming Pool Sub-Committee Chair and the Recreation Director provided the Committee with the updates on Swimming Pool maintenance.

STAFF REPORTS

Recreation Director

The Recreation Director spoke of his reports as presented, and asked for the Committee's approval on hiring a group of professional holiday entertainers, and the purchase of new vinyl chairs to replace the furniture borrowed from the Clubhouses.

Following a discussion, the Committee concurred to approve \$5,000 towards the holiday entertainment as a non-planned event within the community entertainment budget.

Following a further discussion, Mrs. Damoci MOTIONED, seconded by Mr. Gould –

TO approve the purchase of 62 new vinyl chairs from American Seating in the amount not to exceed \$10,000, and forward this request to the Finance Committee for Capital funding approval.

The motion was carried unanimously by Committee members present.

The Committee also asked the Recreation Director to provide overall variance for the Recreation Department at the next month's meeting.

Executive Director

The Executive Director spoke on the items pertaining to the agenda, and thanked the Recreation Department staff for their hard work.

Library Supervisor

The Library Supervisor spoke of her reports as presented, and was asked by the Committee to have Friends of the Library keep informal list of their patrons. The Library Supervisor also provided the Committee with the updates on the upcoming Gingerbread contest, and possibly planning a So. Cal. Mission trip.

SHAREHOLDERS/MEMBERS COMMENTS

One shareholder/member spoke on the project of a Plaza Concept.

PRESIDENT'S COMMENTS

The President commented on various items pertaining to the agenda throughout the meeting.

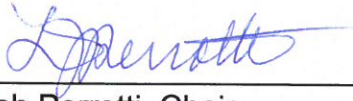
COMMITTEE MEMBERS COMMENTS

Seven Committee members spoke on various items pertaining to the agenda, and thanked the Recreation Department staff and the RV Lot Attendant for all of their efforts.

The Committee also discussed replacing old pianos with the keyboards, and asked the Recreation Director provide the Committee with the inventory of pianos, and keyboard costs at the next scheduled meeting. Chair Perrotti also informed the Committee that the GAF organized walkathon has been cancelled, and stated that the Mini Farm President will provide a monthly report due to a long waiting list.

ADJOURNMENT

Chair Perrotti adjourned the meeting at 3:49 p.m.



Leah Perrotti, Chair
RECREATION COMMITTEE

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