



## **ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES**

**January 8, 2018**

The meeting of the Architectural Design & Review Committee (ADRC) was held on Monday, January 8, 2017 and was called to order at 1:00 p.m. by Chair Fekjar in the Administration Conference Room A, followed by the Pledge of Allegiance by Mrs. Reed.

### **ROLL CALL**

Present:	Ms. S. Fekjar, Chair	Ms. I. Heinrichs
	Ms. S. Hopewell, Vice Chair	Mr. B. Lukoff
	Mr. T. Doderio	Mrs. J. Reed
	Mr. W. Gould	Ms. L. Stone, Ex-Officio

Also Present:

- Mr. R. Ankeny, Executive Director
- Mr. M. Weaver, Facilities Director
- Mr. T. Fileto, Recreation Manager
- Mrs. D. Bennett, Executive Coordinator
- Mrs. C. Mancilla, Administrative Assistant
- Hon. S. Massa-Lavitt, Mayor of Seal Beach
- One Shareholder/Member

Chair Fekjar greeted and welcomed everyone to the Architectural Design & Review Committee meeting and introduced Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the ADR Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in January 2018.

Chair Fekjar welcomed the Committee members, guests and staff, including GRF President Linda Stone; Executive Director Randy Ankeny; Facilities Director Mark Weaver; Recreation Manager Thomas Fileto, Executive Coordinator Deanna Bennett and Recording Secretary Corina Mancilla.

**APPROVAL OF MINUTES**

The minutes of the December 11, 2017 meeting were approved, as amended.

**UNFINISHED BUSINESS**

Mission Bell Location – Discussion Only

The Committee discussed this agenda item. The Chair reminded the Committee members of the meeting on Wednesday, January 10, 10:00 a.m., Clubhouse Two lobby.

Clubhouse Murals – Update

The Executive Director advised that the Communications and Technology Director will make it a priority to photograph the murals.

St. Andrews Median

After a brief discussion, Mr. Doderio MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members present -

**TO** The Committee moved to approve no more than \$10,000 for a design rendering, from Mission Landscape, for St. Andrews Median and forward the recommendation to the GRF BOD.

Clubhouse Three – Revitalization Project

The Committee discussed this agenda item. No Action was taken.

Flower/Plant List - Approval

The Committee will review and confirm that the flower/plant list is up to date.

Clubhouse Four – Display Cabinet

The Committee discussed and agreed to remove this item from the agenda. No Action was taken.

The Facilities Director confer with the City of Seal Beach with reference to the fence extension.

Clubhouse Four – Flagpole Location and Type – Discussion Only

The Facilities Director will provide the cost of concrete at Clubhouse Four.

Main Gate Landscape/Appearance

The Committee discussed this agenda item. No Action was taken.

**NEW BUSINESS**

2018 Holiday Decorations

The Recreation Manager will get the cost for color changing lights on the trees.

(Mr. Lukoff arrived at 2:31 p.m.)

Mission Park

The Committee did not discuss this agenda item.

Screening Fence – Administration Generator

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Gould and carried unanimously -

**TO** recommend to the Physical Property Committee the installation of a 5 foot-tall screening fence around the emergency generator, beige with white fence.

Clubhouse Two

After a brief discussion, Mr. Lukoff MOTIONED, seconded by Ms. Hopewell and carried unanimously -

**TO** approve the placement of a pole in front of Clubhouse Two and installation of an antenna to improve phone and GRF Intranet services at the RV Lot office.

RV Lot Signs - Update

The Recreation Manager notified the Committee the installation of the RV Lot signs was completed.

**Facilities Director**

The Facilities Director provided his report as presented in the agenda packet.

**Recreation Manager**

The Facilities Director provided his report as presented in the agenda packet.

**Executive Director**

The Executive Director provided information and updates throughout the meeting.

After a brief discussion, Mr. Gould MOTIONED, seconded by Mrs. Reed and carried unanimously -

**TO** moved and recommend the GRF BOD, in honor of our Leisure World Veterans, name the area Veteran's Plaza between Library and Clubhouse Three.

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Ms. Heinrichs and carried unanimously -

**TO** request the Physical Property Department obtain the cost of non-wood material for the proposed stage at Veteran's Plaza.

**PRESIDENT'S COMMENTS**

The President commented on the items pertaining to the Committee's area of purview throughout the meeting.

**SHAREHOLDER COMMENTS**

No shareholder/member spoke on an item pertaining to the agenda.

**COMMITTEE MEMBERS COMMENTS**

Six Committee members spoke on the proceedings of the Committee meeting.

**ADJOURNMENT**

Chair Fekjar adjourned the meeting at 3:27 p.m.



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Suzanne Fekjar, Chair  
ARCHITECTURAL DESIGN & REVIEW COMMITTEE  
cm 01.08.18