



EXECUTIVE COMMITTEE MINUTES

Friday, February 9, 2018

The meeting of the Executive Committee and the Golden Rain Foundation Board of Directors was held on Friday, February 9, 2018. The meeting was called to order at 1:00 p.m. by Chair Damoci, in the Administration Conference Room, followed by the Pledge of Allegiance led by Ms. Rapp.

ROLL CALL

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|----------------------|---|------------------|
| Present: | Mrs. C. Damoci, Chair | Mrs. L. Perrotti |
| | Ms. L. Stone, President | Ms. K. Rapp |
| | Ms. S. Hopewell | |
| | Mr. B. Lukoff | |
| Absent: | Mrs. J. Reed | |
| Staff and Guests: | Mr. R. Ankeny, Executive Director | |
| | Ms. C. Flynn, Director of Human Resources | |
| | Ms. N. Ray, Stock Transfer Supervisor | |
| | Mr. E. Gomez, Safety/Emergency Coordinator | |
| | Ms. C. Knapp, Elections Specialist | |
| | Mrs. D. Bennett, Recording Secretary | |
| | Mr. R. Stone, GRF Representative, Mutual One | |
| | Ms. R. Winkler, GRF Representative, Mutual Ten | |
| | Ms. I. Heinrichs, GRF Representative, Mutual Eleven | |
| | Eleven Foundation Members | |

CHAIR'S ANNOUNCEMENTS

The Chair welcomed and introduced Foundations members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with; there was not a quorum of the Golden Rain Foundation Board of Directors (GRF BOD).

In accordance with California Civil Code Section 4090, please be advised that a quorum of the Golden Rain Foundation Board of Directors (GRF BOD) is present at today's posted meeting. The business of the Executive Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a

committee meeting *and* a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF BOD at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes at the meeting in March.

CHAIR'S ANNOUNCEMENTS

The Chair introduced Executive Director Randy Ankeny, Human Resources Director Cindy Flynn, Stock Transfer Manager Nancy Ray, Safety/Emergency Coordinator Eloy Gomez, Elections Specialist Courtney Knapp, and Recording Secretary Deanna Bennett.

The Chair announced the dissolution of the Policy Re-write Sub-committee.

CHAIR'S REPORT

The Chair did not present a report.

APPROVAL OF COMMITTEE MINUTES

The minutes of January 12, 2018 were approved, as presented.

SHAREHOLDER/MEMBER COMMENTS (AGENDA ITEMS ONLY)

Two shareholder/members spoke on agenda topics.

CORRESPONDENCE

No items of correspondence were received by the Committee.

UNFINISHED BUSINESS

Review Injury Illness Prevention Program document

Ms. Rapp MOVED, seconded by Mrs. Perrotti and carried unanimously by the Committee members-

TO accept the Injury Illness Prevention Program document,
as presented.

NEW BUSINESS

Salary Survey

The Human Resources Director advised that the topic would be presented at the March Committee meeting.

Approval of Election Provider

Policy 5025-30, Election Procedures, states that the Executive Committee (EC) "will recommend that the Golden Rain Foundation (GRF) Board appoint the election services company as its Inspector(s) of Election."

At its meeting on September 26, 2017, the GRF Board unanimously awarded a contract to Accurate Voting Services to perform the general election services for the GRF and Mutual corporations for the years 2018, 2019 and 2020.

Mrs. Perrotti MOVED, seconded by Ms. Hopewell and carried unanimously by the Committee members present-

TO recommend the Board appoint Accurate Voting Services as the Inspectors of Election for the 2018 GRF Board of Directors Election, as set forth in Policy 5025-30, Election Procedures.

Approval of Group Health Insurance

Ms. Rapp MOVED, seconded by Mrs. Perrotti and carried unanimously by the Committee members present-

TO approve the employee health benefit packages:

- Kaiser Medical Low and High Plans
- Guardian Dental HMO and PPO Plans
- Guardian VSP Vision Plan
- Guardian Basic Life and AD&D Insurance Plan
- Guardian Long Term Disability Plan
- Guardian Employee Assistance Plan
- Guardian Voluntary Life Plan
- VPI Voluntary Pet Insurance Plan
- Reimbursement of up to \$500 hospitalization copay annually, per qualified employee

- Flexible Spending Account

Additionally, to recommend the GRF BOD to approve the addition of two (2) voluntary Plans – the Accident Plan and the Critical Illness Plan, through Guardian, for full time GRF employees, effective April 1, 2018.

Approve Release of Incident-Related Information to Service Clubs

The Committee concurred to review the topic at the March Committee meeting.

Approve 401(k) Eligibility Changes

Ms. Rapp MOVED, seconded by Ms. Hopewell and carried unanimously by the Committee members-

TO approve a change to the 401(k) plan participation requirement from one (1) year to 90 days of employment, while keeping the waiting period for the company matching contribution at one (1) year of employment.

Amend Policy 5092-30, Board of Directors Code of Ethics and Conduct, Amend Policy 5092.01-30, Board of Directors Censure Procedure, Amend Policy 5092.02-30, Board of Directors Motion to Censure, Adopt Correspondence – Notice of Motion to Censure, Adopt Proof of Service/Notice of Meeting regarding possible Censure and Adopt Motion to Censure Checklist

The Committee concurred to address these policies and documents at a Special Executive Committee meeting, to be scheduled.

Adopt Policy regarding Anti-Discrimination

The Executive Director advised that the proposed policy is still under review by corporate counsel.

Adopt Policy regarding GRF BOD Travel and Reimbursement

The Committee concurred to address these policies and documents at a Special Executive Committee meeting, to be scheduled.

Rescind Policy 5508-30, Renewal of Service and Maintenance Contracts

Ms. Rapp MOVED, seconded by Ms. Hopewell and carried unanimously by the Committee members-

TO recommend the GRF Board of Directors rescind Policy
5508-30, Renewal of Service and Maintenance Contracts.

Review Administration Policy Index

The Chair requested the Committee to review the Administration policy index to determine which are policies, which are rules, which are charters and which are procedures. The topic will be addressed at the Special Executive Committee, to be scheduled.

Review of Administration Policies

The Committee reviewed the following policies; no action was taken and the Policies will be marked as "Reviewed": 1022-30, Petitions; 1220-30, Resident Specialists; 5020-30, Organization of the Board; 5024-30, Committee Structure; and 5604-30, Publication of Minutes.

5440-30, Emergency Plan

Ms. Rapp moved, seconded by Mr. Lukoff and carried unanimously by the Committee members present -

TO recommend the GRF Board rescind Policy 5440-30,

Emergency Plan.

5442-30, Community Emergency Preparedness

Ms. Rapp moved, seconded by Mr. Lukoff and carried unanimously by the Committee members present -

TO recommend the GRF Board rescind Policy 5442-30, Community Emergency Preparedness.

SUBCOMMITTEE REPORTS (n/a)

STAFF REPORTS

Human Resources Director

The Human Resources Director presented the Human Resources report, as attached.

Finance Manager

The Finance Manager report was not presented.

Executive Director

The Executive Director reported on subjects pertaining to the community.

Mr. Lukoff moved, seconded by Mrs. Perrotti and carried unanimously by the Committee members present-

TO allow the Drone Club to conduct a test of drone capacity
on Monday, February 12, at 9:30 a.m., at the Amphitheater.

MEMBER COMMENTS

Two members spoke on various items pertaining to the Committee's area of purview.

COMMITTEE MEMBERS

Six Committee members spoke on topics related to today's Committee meeting.

Elections Article

The Committee concurred to publish an article in the LW Weekly, in the February 22, 2018 edition, to encourage prospective candidates for the GRF Board of Directors.
Ms. Rapp MOVED, seconded by Mrs. Perrotti and carried unanimously by the Committee members present -

TO go into Executive Session.

The Chair called for a 10 minute break at 3:30 p.m.

ADJOURNMENT

The meeting was adjourned 4:30 p.m.



Carole Damoci
Chair, Executive Committee
02.09.18