



## **SPECIAL SECURITY, BUS AND TRAFFIC COMMITTEE MINUTES**

### **April 26, 2018**

The meeting of the Security, Bus and Traffic Committee was held on Thursday, April 26, 2018 and was called to order at 1:00 p.m. by Chair McGuigan, in the Administration Conference Room, followed by the Pledge of Allegiance.

#### **ROLL CALL**

Present:                    Mr. S. McGuigan, Chair                    Mr. P. Pratt  
                                 Mrs. L. Perrotti, Vice Chair                Ms. R. Winkler (arrived at 1:05 p.m.)  
                                 Mr. T. Doderio                                Ms. L. Stone, Ex-Officio  
                                 Mr. P. Moore

Absent:                    Ms. I. Heinrichs

Staff and Guests:    Mr. R. Ankeny, Executive Director  
                                 Mr. P. Bristow, Security Services Director  
                                 Mr. M. Weaver, Facilities Director  
                                 Hon. S. Massa-Lavitt, City Council  
                                 Mrs. C. Mancilla, Recording Secretary  
                                 Mr. R. Stone, GRF Representative, Mutual One  
                                 Ms. P. Snowden, GRF Representative, Mutual Two  
                                 Mrs. J. Reed, GRF Representative, Mutual Four  
                                 Two Shareholders/Members

Chair McGuigan greeted and welcomed everyone to the Security, Bus and Traffic Committee meeting and introduced Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Finance Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board

meeting will be presented to the Board for approval following the approval of the committee meeting minutes in May 2018.

(Ms. Winkler arrived at 1:05 p.m.)

### **CHAIR'S ANNOUNCEMENTS**

Chair McGuigan welcomed the Committee members, guests and staff, including GRF President, Linda Stone; Executive Director, Randy Ankeny; Security Services Director, Paul Bristow; Facilities Director, Mark Weaver and Recording Secretary, Corina Mancilla.

### **APPROVAL OF MINUTES**

The minutes of the March 14, 2018, regular meeting were approved, as presented and March 29, 2018, special meeting were approved, as presented.

### **UNFINISHED BUSINESS**

#### **Gate Access System – Presentation**

Mr. C. Carr from Dwelling Live Company presented information on a Gate Access System.

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Moore and carried unanimously by the Committee members present –

**TO** request Security Services Director, bring a quote from the Dwelling Live program and bring back to the next scheduled meeting.

### **STAFF REPORTS**

#### **Security Services Director**

The Security Services Director presented the March Statistics in a Power Point presentation.

#### **Fleet Manager**

No report presented at the time of the meeting.

#### **Executive Director**

The Executive Director provided information and updates throughout the meeting.

**CORRESPONDENCE**

The Committee reviewed five pieces of correspondence regarding:

Decals

Thank you, letter

Transportation

Loading/unloading RV's

Intersection/parking.

The Committee concurred and requested the Recording Secretary, to send letters of acknowledgment to the senders.

Mr. Dodero was excused at 3:03 p.m.

**NEW BUSINESS****Lift Gate – Truck 602**

It was consensus of the Committee to offer for sale the fleet truck #552 with the lift gate.

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Ms. Winkler and carried unanimously by the Committee members present –

**TO** approve the purchase of a Tommy Gate Commercial Lift, Model G 60-1342 TP38, to be installed on to GRF fleet truck 602 by Mac's Lift Gate, in the amount of \$2,990.88, with funds from Cost Center 38 Equipment Repair Operations, 6472000-38.

**POLICIES**

It was consensus of the Committee to address all policies at the next scheduled meeting:

Parking Rules and Regulations – Draft

Moving Violations – Draft

Parking and Moving Violations Fees (Fines) – Draft

**PRESIDENT'S COMMENTS**

President made no comments pertaining to the agenda.

**SHAREHOLDER/MEMBER COMMENTS**

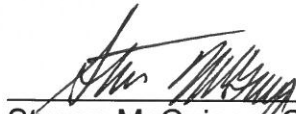
One shareholder/member spoke on the proceedings of the Committee meeting.

**COMMITTEE MEMBERS COMMENTS**

Three Committee members spoke on the proceedings of the Committee meeting.

**ADJOURNMENT**

Chair McGuigan adjourned the meeting at 3:26 p.m.

A handwritten signature in black ink, appearing to read 'Steve McGuigan', is written over a horizontal line.

Steven McGuigan, Chair  
SECURITY, BUS AND TRAFFI COMMITTEE

cm 04.26.18