



ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES

April 9, 2018

The meeting of the Architectural Design & Review Committee (ADRC) was held on Monday, April 9, 2018 and was called to order at 1:00 p.m. by Chair Fekjar in the Administration Conference Room A, followed by the Pledge of Allegiance by Mrs. Reed.

ROLL CALL

| | | |
|----------|-----------------------------|-------------------------|
| Present: | Ms. S. Fekjar, Chair | Mr. B. Lukoff |
| | Ms. S. Hopewell, Vice Chair | Mrs. J. Reed |
| | Mr. T. Doderio | Mrs. Damoci, Ex-Officio |
| | Mr. W. Gould | |

Absent: Ms. I. Heinrichs

Also Present: Mr. R. Ankeny, Executive Director
Mr. M. Weaver, Facilities Director
Mr. T. De Leon, Recreation Director
Mrs. C. Mancilla, Administrative Assistant
Hon. S. Massa-Lavitt, City Council
Mrs. L. Perrotti, GRF Representative, Mutual One
Ms. P. Snowden, GRF Representative, Mutual Two
Three Shareholders/Members

Chair Fekjar greeted and welcomed everyone to the Architectural Design & Review Committee meeting and introduced Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the ADR Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in May 2018.

CHAIR'S ANNOUNCEMENTS

Chair Fekjar welcomed the Committee members, guests and staff, including GRF Vice President Carole Damoci; Executive Director Randy Ankeny; Facilities Director Mark Weaver; Recreation Director Terry De Leon and Recording Secretary Corina Mancilla.

APPROVAL OF MINUTES

The minutes of the March 12, 2017 meeting were approved, as presented.

STAFF REPORTS

Facilities Director

The Facilities Director provided his report, as presented, in the agenda packet.

Recreation Director

There was no report presented at the time of the meeting.

Executive Director

The Executive Director provided information and updates throughout the meeting.

CORRESPONDENCE

The Committee reviewed two pieces of correspondence regarding the Main Gate and a request to donate a topiary.

UNFINISHED BUSINESS

St. Andrews South - Landscape

The Committee discussed this agenda item. No Action was taken.

Murals – Update

President Stone provided an updated report and stated that the Communications and Technician Director will bring a sample of Murals for Clubhouse Four at the next scheduled meeting.

Clubhouse Two

The Committee discussed this agenda item. No Action was taken, pending a site review at Clubhouse Two, scheduled April 11th, 2018.

2018 Holiday Decorations

It was consensus of the Committee to address this agenda item at the next scheduled meeting.

Tree/Plant – List Approval

The Committee requested the Tree/Plant list be separated by category and alphabetized and brought back to the next scheduled meeting.

Trust Property – Tree Trimming

After a brief discussion, Mr. Lukoff MOTIONED, seconded by Mr. Dodero–

TO recommend the BOD approve a three year contract with Bright View, as verified by the Architectural, Design and Review Committee, for the Community Facilities Landscape Maintenance, an amount not to exceed \$119,522.

The motion failed with three no votes (Fekjar, Hopewell, Reed).

Following further discussion, Mr. Lukoff MOTIONED, seconded by Mr. Gould–

TO reconsider the previous motion.

The motion carried with two no votes (Hopewell, Reed).

After a continued discussion, Mr. Lukoff MOTIONED, seconded by Mr. Dodero–

TO recommend the BOD approve a three year contract with Bright View, as verified by the Architectural, Design and Review Committee, for the Community Facilities Landscape Maintenance, an amount not to exceed \$119,522.

Mr. Lukoff MOTIONED, seconded by Ms. Hopewell and carried unanimously by the Committee members present–

TO call the question.

The motion failed to carry with three no votes (Fekjar, Hopewell, Reed).

It was consensus of the Committee to address this agenda item at the July scheduled meeting and requested the Facilities Director, to send this project back out for Bids

Chair Fekjar called in for a ten minute break at 2:30 p.m.

NEW BUSINESS**Clubhouse One, Interior Color Selection**

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members present–

TO approve the previously selected colors: Barely dawn and Cranberry Craze, from the interior Clubhouse Four Renovation.

Clubhouse Four, Interior Color Selection – Ceramics, Art & Lapidary Rooms

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members present–

TO approve the previously selected colors: Barely dawn and Cranberry Craze, from the interior Clubhouse Four Renovation.

Library/Veteran's Plaza – Signage

After a brief discussion, Mrs. Reed MOTIONED, seconded by Mr. Lukoff and carried unanimously by the Committee members present–

TO approve the removal of the Friends of the Library signage.

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mrs. Reed and carried unanimously by the Committee members present–

TO approve the installation of a new vinyl sign on the glass front door at the Library and Friends of the Library.

After a brief discussion, Mr. Gould MOTIONED, seconded by Ms. Hopewell and carried unanimously by the Committee members present–

TO approve the font and GRF Logo exhibited in option 3 in the agenda packet, same as the Clubhouse Six.

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mrs. Reed and carried unanimously by the Committee members present–

TO approve the purchase and installation of a screening in front of the Air Conditioning units from the contingency of the Veteran's Plaza project.

Mr. Lukoff was excused at 3:01 p.m.

Mission Park - Landscape

The Committee discussed the Mission Park agenda item. No Action was taken, pending a site review.

Veteran's Plaza – Landscape/Color Selection

After a brief discussion, Mrs. Reed MOTIONED, seconded by Ms. Hopewell and carried unanimously by the Committee members present–

TO approve to plant three Hong Kong Magenta Orchid trees to be selected by President Stone.

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members present–

TO select the colors White for the framing and Beige for the roof of the stage overhead canopy.

Trophy Case Building Five - Lobby

It was consensus of the Committee to address this agenda item at the next scheduled meeting.

Main Gate Building/Paint Color – front façade

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mrs. Reed and carried unanimously by the Committee members present–

TO select the color Wild Rye to be painted of the façade at the Main Gate building where the Leisure World sign was removed.

Bench – Trash Can Replacement

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members present–

TO approve the purchase of five benches, three trash containers, and two ash cans for the replacement of the same around the Main Gate Building

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Dodero and carried unanimously by the Committee members present–

TO approve the removal of all security signs at the main gate, in the security office and replace door signs, with new type logo signs, to be consistent with other department signs.

PRESIDENT'S COMMENTS

There were no president's comments at the time of the meeting.

SHAREHOLDER COMMENTS

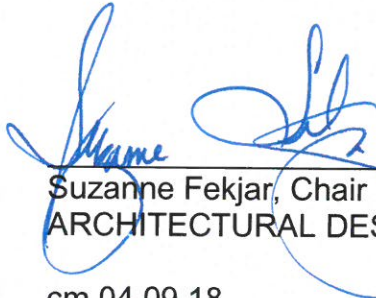
No shareholder/member spoke on items pertaining to the agenda.

COMMITTEE MEMBERS COMMENTS

Two committee/member comments at the time of the meeting.

ADJOURNMENT

Chair Fekjar adjourned the meeting at 4:01 p.m.



Suzanne Fekjar, Chair
ARCHITECTURAL DESIGN & REVIEW COMMITTEE

cm 04.09.18