



## **ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES**

**May 14, 2018**

The meeting of the Architectural Design & Review Committee (ADRC) was held on Monday, May 14, 2018 and was called to order at 1:00 p.m. by Chair Fekjar in the Administration Conference Room A, followed by the Pledge of Allegiance by Mrs. Reed.

### **ROLL CALL**

Present:	Ms. S. Fekjar, Chair	Ms. I. Heinrichs
	Ms. S. Hopewell, Vice Chair	Mr. B. Lukoff
	Mr. T. Dodero	Mrs. J. Reed
	Mr. W. Gould	Ms. Stone, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director  
Mr. M. Weaver, Facilities Director  
Mr. T. Fileto, Recreation Manager  
Mrs. C. Mancilla, Administrative Assistant  
Hon. S. Massa-Lavitt, City Council  
Ms. P. Snowden, GRF Representative, Mutual Two  
One Shareholders/Member

Chair Fekjar greeted and welcomed everyone to the Architectural Design & Review Committee meeting and introduced Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the ADR Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in July 2018.

## **CHAIR'S ANNOUNCEMENTS**

Chair Fekjar welcomed the Committee members, guests and staff, including GRF President Linda Stone; Executive Director Randy Ankeny; Facilities Director Mark Weaver; Recreation Manager Thomas Fileto and Recording Secretary Corina Mancilla.

## **APPROVAL OF MINUTES**

The minutes of the April 9, 2017 meeting were approved, as presented.

## **STAFF REPORTS**

### **Facilities Director**

The Facilities Director provided his report, as presented, in the agenda packet.

### **Recreation Manager**

The Recreation Manager provided his report, as presented, in the agenda packet.

### **Executive Director**

The Executive Director provided information and updates throughout the meeting.

## **CORRESPONDENCE**

The Committee reviewed two pieces of correspondence regarding the Pickleball and Clubhouse Six Piano.

## **UNFINISHED BUSINESS**

### **St. Andrews South - Landscape**

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mrs. Reed and carried unanimously by the Committee members-

**TO** recommend the GRF BOD award a contract to Anguiano Lawn Care, to landscape the #3 median on South St. Andrews, for a cost not to exceed of \$20,000.

After a brief discussion, Mr. Lukoff MOTIONED, seconded by Ms. Hopewell and carried unanimously by the Committee members-

**TO** request test samples for Solar Lighting.

Murals – Update

It was Consensus of the Committee to approve the removal of the mural on the 2<sup>nd</sup> floor of Clubhouse 6, and that the mural be memorized as a piece of the history of Seal Beach Leisure World.

Clubhouse Two

After a brief discussion, Mr. Dodero MOTIONED, seconded by Ms. Heinrichs and carried unanimously by the Committee members-

**TO** approve the same color panel as Clubhouse Six and Clubhouse Four – Wild Stallion, Swiss Coffee and Khaki.

Clubhouse Four

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Dodero and carried unanimously by the Committee members-

**TO** award a contract to Anguiano Lawn Care, in the amount of \$6,902, to landscape, \$622 for the Water Fall from South Coast Supply, and to include 20 hours of in house labor.

It was Consensus of the Committee to detach the Flag Pole Grass from Clubhouse Four.

2018 Holiday Decorations

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Dodero and carried unanimously by the Committee-

**TO** recommend the GRF BOD award a contract to Magical Holiday Designs, in an amount not to exceed \$25,000, budgeted amount for 2018 and purchase two additional digital trees.

Chair Fekjar called in for a fifteen-minute break at 2:30 p.m.

Tree/Plant – List Approval

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members-

**TO** add a Pink Cotton Candy shrub and a Podocarpus tree to the approved list.



Main Gate Project – Security Bldg. Planters

After a brief discussion, Mr. Lukoff MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members-

**TO** recommend the GRF BOD approve Six Planters at \$250 each, including tax, shipping and installation.

Mission Park

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members-

**TO** approve 12 Multi-Purpose Court benches (High-density polyethylene), not to exceed \$210 each.

It was consensus of the Committee to address the Trees and current Garden Area agenda items, at the next scheduled meeting.

Mr. Dodero was excused at 3:15 p.m.

Veteran's Plaza

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members present-

**TO** award a contract to Anguiano Lawn Care, in the amount of \$2,818, for plants and trees at the Veteran's Plaza.

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mrs. Reed and carried unanimously by the Committee members present-

**TO** approve adding a Silver Sheen shrub to the plant list.

After a brief discussion, Mr. Gould MOTIONED, seconded by Mrs. Reed and carried unanimously by the Committee members present-

**TO** award a contract to Anguiano Lawn Care, in the amount of \$480, for irrigation.

It was consensus of the Committee to remove the Color Selection and Lighting agenda items, from the agenda.

Display Cabinets, Bldg. 5 - Lobby

After a brief discussion, Mr. Lukoff MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members present-

**TO** approve the relocation of three display cabinets to building five, pending Recreation Committee approval and the remaining two will be donated to Historical Society.

### **NEW BUSINESS**

#### **Mission Bell Plaque**

After a brief discussion, Mr. Gould MOTIONED, seconded by Ms. Hopewell and carried unanimously by the Committee members present-

**TO** approve the Mission Park sign concept.

#### **Amphitheater Bus Enclosure**

It was consensus of the Committee to address this agenda item at the next scheduled meeting.

#### **Paint Color – Library**

After a brief discussion, Mr. Gould MOTIONED, seconded by Ms. Heinrichs and carried unanimously by the Committee members present-

**TO** approve the same color panel as Clubhouse Six and Clubhouse Four – Wild Stallion, Swiss Coffee and Khaki.

#### **Reserve Landscape**

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Gould and carried unanimously by the Committee members present-

**TO** award a contract to Anguiano Lawn Care, to upgrade areas at Clubhouse Three and the Library, for a total cost not to exceed \$6,725, and adding contingencies for a total cost not to exceed \$8,500, Reserve funding.

#### **Amphitheater/Admin Bldg./News Bldg. - Signage**

It was consensus of the Committee to address this agenda item at the next scheduled meeting.

### **PRESIDENT'S COMMENTS**

There were no president's comments at the time of the meeting.

**SHAREHOLDER COMMENTS**

Five shareholder/member spoke on items pertaining to the agenda.

**COMMITTEE MEMBERS COMMENTS**

No committee/members comments at the time of the meeting.

**ADJOURNMENT**

Chair Fekjar adjourned the meeting at 4:03 p.m.



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Suzanne Fekjar, Chair  
ARCHITECTURAL DESIGN & REVIEW COMMITTEE

cm 05.14.18