



ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES

September 26, 2018

The meeting of the Architectural Design & Review Committee (ADRC) was held on Wednesday, September 26, 2018 and was called to order at 1:00 p.m. by Chair Heinrichs in the Administration Conference Room A, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Ms. I. Heinrichs, Chair	Ms. S. Hopewell
	Ms. S. Fekjar	Mr. B. Lukoff
	Ms. L. Findlay	Ms. Stone, Ex-Officio

Also Present: Mr. M. Weaver, Facilities Director
Mr. T. Fileto, Recreation Manager
Ms. V. Morris, Library Operations Supervisor
Ms. N. Chigireva, Communication and Technology Director
Hon. S. Massa-Lavitt, City Council
Ms. M. Kmiecik, Recording Secretary
Ms. P. Snowden, GRF Representative, Mutual Two
Mr. T. Doderio, GRF Representative, Mutual Nine
One Shareholder/Member

Chair Heinrichs greeted and welcomed everyone to the Architectural Design & Review Committee meeting and introduced Foundation members, guests and staff.

CHAIR'S ANNOUNCEMENTS

Chair Heinrichs welcomed the Committee members, guests and staff, including GRF President Linda Stone; Executive Director Randy Ankeny; Facilities Director Mark Weaver; Recreation Manager Thomas Fileto and Recording Secretary Marcy Kmiecik.

APPROVAL OF MINUTES

The minutes of the August 22, 2018, regular meeting were approved, as presented.

STAFF REPORTS

The Facilities Director provided his report, as presented, in the agenda packet.

Recreation Manager

The Recreation Manager provided his report, as presented, in the agenda packet.

Executive Director

The Executive Director offered no comments.

SHAREHOLDER COMMENTS

One Shareholder/Member spoke on items on the agenda.

CORRESPONDENCE

The Committee reviewed two pieces of correspondence regarding landscape and concurred to send one letter of acknowledgment.

UNFINISHED BUSINESS

St. Andrews South – Median #2 Landscaping

The Facilities Director provided an update on this project. No action was taken at the time of the meeting.

New Murals

- i. Administration
- ii. Clubhouse Four – Update

It was the consensus of the Committee that the Communications and Technology Director bring back additional samples, based on the Committee's feedback, to the next Committee meeting.

The Communications and Technology Director also provided an update on the murals for Clubhouse Four.

Plant and Tree List

It was the consensus of the Committee to address this agenda item at the next scheduled meeting. No action was taken.

Landscape

- i. Golden Rain/St. Andrews Intersection

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Ms. Fekjar and carried unanimously-

TO approve the estimate from Anguiano Lawn Care and move forward with the installation of plants and placement of

boulders at the corner of Golden Rain Rd. and St. Andrews, following the Physical Property repairing the fence in the same area, funding from extras in Operating Budget.

ii. Clubhouse Six – Crosswalk Planter

The Facilities Director provided an update on this agenda item. No action was taken at the time of the meeting.

iii. Tree Trimming – Community Facilities

After a brief discussion, Ms. Fekjar MOTIONED, seconded by Mr. Lukoff -

TO recommend the GRF Board award a contract to BrightView Tree Care Services, to maintain the Community Facilities tree inventory, for a 2 1/2-year term, 2018-2020, in an amount not to exceed \$96,418, from Operating funding.

The motion carried with one no vote (Hopewell).

Medical Center

i. Building Signage

The Facilities Director provided an update on this project. No action was taken at the time of the meeting.

ii. Site Review

It was the consensus of the Committee to schedule a second site review for Monday, October 1, 2018 at 9:30 a.m.

CH4 Parking Lot Stump Removal - Update

After a brief discussion, Mr. Lukoff MOTIONED, seconded by Ms. Fekjar and carried unanimously-

TO recommend the GRF Board approve both estimates from Anguiano Lawn Care for the stump removal and installation of chip mulch at Clubhouse Four for a total amount not to exceed \$4,500, pending Finance Committee review.

Mission Park – Landscape

i. Bench Donation – Cornerstone Church

It was the consensus of the Committee to discuss this item at the next Committee meeting.

NEW BUSINESS

Service Maintenance

- i. Break Room
- ii. Locker Room
- iii. Restroom

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Ms. Fekjar and carried unanimously-

TO approve the style and color selections, as presented to the Committee, for the Service Maintenance break room, locker room and restroom project color selection, as amended and forward the request to the Physical Property Committee (PPC) to review costs.

Veterans Shade – review only

It was the consensus of the Committee that the Facilities director bring back color selections to the next scheduled Committee meeting.

Game Top Tables at Library

After a brief discussion, Ms. Fekjar MOTIONED, seconded by Mr. Lukoff and carried unanimously-

TO approve the perforated round table with Black and White game insert in Dark Bronze.

(Chair Heinrichs called a break 2:40- 2:55)

Art Work – Trust Property Buildings

It was the Consensus of the Committee to discuss this item at the next Committee meeting.

Clubhouse Three – Sewing Room Replacement Blinds

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Ms. Fekjar and carried unanimously-

TO approve the use of Pearl white solar blinds in the Sewing Room at Clubhouse Three using the highest density of materials.

PRESIDENT'S COMMENTS

The President commented on the items pertaining to the Committee's area of purview throughout the meeting.

SHAREHOLDER COMMENTS

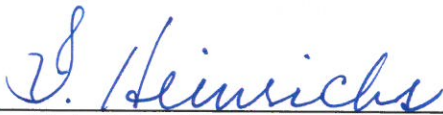
There were no shareholder/member comments.

COMMITTEE MEMBERS COMMENTS

Five committee/members comments at the time of the meeting.

ADJOURNMENT

Chair Heinrichs adjourned the meeting at 2:59 p.m.



Irma Heinrichs, Chair
ARCHITECTURAL DESIGN & REVIEW COMMITTEE

mk 09.26.18