



IT COMMITTEE MINUTES September 18, 2018

The regular meeting of the IT Committee was called to order at 1:00 p.m., by Chair Snowden, on Tuesday, September 18, 2018, in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. P. Snowden, Chair Ms. R. Winkler
 Mr. P. Pratt Mr. P. Friedman
 Mr. D. Stone Ms. L. Stone, Ex-Officio

Also Mr. R. Ankeny, Executive Director
Present: Mr. D. Fabian, IT Systems Analyst
 Ms. S. Hopewell, GRF Representative, Mutual Six
 Mr. B. Lukoff, GRF Representative, Mutual Fourteen
 Ms. M. Kmiecik, Recording Secretary
 2 Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

Chair Snowden welcomed Committee members, and recognized the attendees – GRF President Linda Stone, Executive Director Randy Ankeny, IT Systems Analyst Daniel Fabian, and Recording Secretary Marcy Kmiecik.

RULES OF ORDER

Chair Snowden asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

CHAIR'S REPORT

Chair Snowden had no report to present at the time of the meeting.

APPROVAL OF MINUTES

The August 21, 2018 regular meeting minutes were approved, as corrected.

STAFF REPORTS

IT Systems Analyst

The IT Systems Analyst provided the Committee with the updates on current projects as presented, and commented on the items pertaining to the Committee's area of purview throughout the meeting.

Executive Director

The Executive Director commented on the items pertaining to the Committee's area of purview throughout the meeting.

SHAREHOLDER/ MEMBER COMMENTS

One shareholder/member spoke on items on the agenda.

CORRESPONDENCE

There was no correspondence presented at the time of the meeting.

UNFINISHED BUSINESS

Yardi vs Microsoft Dynamics

It was the consensus of the Committee that the IT System Analyst bring back an updated implementation timeline and continue to vet both software options.

Server #1

The IT Systems Analyst provided an update on Service #1. There was no action taken on this item.

Broadband Service Contract Changes

The IT Systems Analyst provided an update on current Broadband Service Contracts. There was no action taken on this item.

Policy Tracking Software

It was the consensus of the Committee that the IT Systems Analyst bring back recommendations for potential policy tracking software and illustrate what requirements from the Mutual Administration Committee recommended functions each platform offers.

Following further discussion, it was the consensus of the Committee to include Microsoft Word as one of the potential platforms.

NEW BUSINESS

Beneficial Projects

It was the Consensus of the Committee that the IT Systems Analyst work with staff to collect feedback for potential projects.

PRESIDENT'S COMMENTS

The president commented on various items pertaining to the agenda throughout the meeting.

SHAREHOLDERS/ MEMBERS COMMENTS

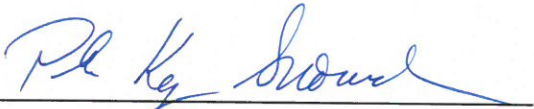
One shareholder/member offered comments.

COMMITTEE MEMBER COMMENTS

Five Committee members spoke on the items pertaining to the Committee's area of purview.

ADJOURNMENT

Chair Snowden adjourned the meeting at 2:34 p.m.



Paula Snowden, Committee Chair
Golden Rain Foundation

Mk 09.18.18

