



## **SECURITY, BUS AND TRAFFIC COMMITTEE MINUTES**

### **September 12, 2018**

The meeting of the Security, Bus and Traffic Committee was held on Wednesday, September 12, 2018 and was called to order at 1:00 p.m. by Chair Gould, in the Administration Conference Room, followed by the Pledge of Allegiance.

#### **ROLL CALL**

Present: Mr. W. Gould, Chair                      Mr. P. Pratt  
             Mrs. L. Perrotti, Vice-Chair        Ms. L. Stone, Ex-Officio

Absent: Mr. T. Dodero  
           Mr. R. Stone

Staff and Guests: Mr. R. Ankeny, Executive Director  
                         Mr. P. Bristow, Security Services Director  
                         Mr. L. Campbell, Security Services Manager  
                         Mr. G. Winford, Fleet Manager  
                         Mrs. C. Mancilla, Recording Secretary  
                         Ms. P. Snowden, GRF Representative, Mutual Two  
                         Ms. S. Hopewell, GRF Representative, Mutual Six  
                         Ms. S. Fekjar, GRF Representative, Mutual Eight  
                         Ms. R. Winkler, GRF Representative, Mutual Ten  
                         Ms. I. Heinrichs, GRF Representative, Mutual Eleven  
                         Ms. L. Findlay, GRF Representative, Mutual Twelve  
                         Mr. B. Lukoff, GRF Representative, Mutual Fourteen  
                         Mr. P. Moore, GRF Representative, Mutual Seventeen  
                         Eleven Shareholders/Members

Chair Gould greeted and welcomed everyone to the Security, Bus and Traffic Committee meeting and introduced Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Security, Bus and Traffic Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to

exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Committee Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in October 2018.

### **CHAIR'S ANNOUNCEMENTS**

Chair Gould welcomed the Committee members, guests and staff, including GRF President Linda Stone; Executive Director, Randy Ankeny; Security Services Director, Paul Bristow; Security Services Manager, Larry Campbell; Fleet Manager, Grant Winford and Recording Secretary, Corina Mancilla.

### **APPROVAL OF MINUTES**

The minutes of the August 8, 2018, meeting were approved, as presented.

### **STAFF REPORTS**

#### **Security Services Director**

The Security Services Director provided the July Security Report.

It was Consensus of the Committee to have Staff provide more information about lock outs and bring back to the next scheduled meeting.

#### **Fleet Manager**

The Fleet Manager provided the July Transportation and Mini-Bus Report.

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Pratt and carried unanimously by the Committee members present–

**TO** send the bus repair project, at a cost not to exceed \$10,000 Non-budgeted Operational funding, to the Finance October meeting for approval.

#### **Executive Director**

The Executive Director provided information and updates throughout the meeting and was requested to bring transportation options to the next scheduled meeting.

### **CORRESPONDENCE**

The Committee reviewed three pieces of correspondence regarding thank you notes, signs and parking.

## **UNFINISHED BUSINESS**

### Gate Access System – Update

The Security Services Director provided an update on the Gate Access System.

### Automatic Parking Ticket – Proposal

The Security Services Director provided updated information on the Automatic Parking Ticket Proposal.

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Gould–

**TO** recommend the GRF BOD approve the Automatic Parking Ticket proposal, presented to the Finance Committee.

The motion carried with one no vote (Pratt).

### Bus Stop Signage

The Executive Director provided updated information on the Bus Stop Signage and informed the Committee, this agenda item will go to the September 17, 2018, Finance Committee meeting for approval.

### 2019 Budget Assumptions

The Executive Director provided updated information on the budget and informed the Committee, there will be a fleet department study, starting on January 2019, for three months, regarding offsite bus service and bring back to the April 2019, Security, Bus and Traffic Committee meeting.

Chair Gould called in for a fifteen-minute break at 2:30 p.m.

### Proposal Bicycle Path – Westminster Ave. - Discussion

The Executive Director provided updated information on the Bicycle Path at Westminster Avenue.

## **NEW BUSINESS**

### RFP for Gate Access System

The Security Director was requested to bring back recommendations on the proposals received, to the next scheduled meeting.



Additional Golf Club Parking – CH2, CH5, CH6

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Pratt and carried unanimously by the Committee members present–

TO forward request to Physical Properties for review, cost and feasibility and bring back to the next scheduled meeting.

Resident Security – Citation Issuing

The Executive Director provided information. No Action was taken pending a meeting with the Security Services Director and the Security Services Manager.

**POLICIES**

It was consensus of the Committee to address all policies at the next scheduled meeting:

- 1927-37, Parking Rules for Trust Property (Section 2.16)
- 1927.02-37, Parking Rules for Trust Property
- 1928-37, Golf Carts Parking Rules and Regulations (Section 1.7)

**PRESIDENT'S COMMENTS**

The President commented on the items pertaining to the Committee's area of purview throughout the meeting.

**SHAREHOLDER/MEMBER COMMENTS**

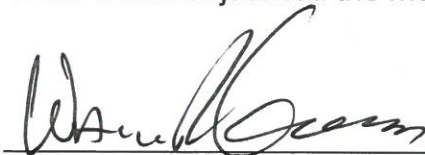
Five shareholders/members spoke on the proceedings of the Committee meeting.

**COMMITTEE MEMBERS COMMENTS**

Two Committee members spoke on the proceedings of the Committee meeting.

**ADJOURNMENT**

Chair Gould adjourned the meeting at 3:43 p.m.



Wayne Gould, Chair  
SECURITY, BUS AND TRAFFIC