



SERVICE MAINTENANCE COMMITTEE MINUTES

September 27, 2018

The regular meeting of the Service Maintenance Committee was called to order at 1:00 p.m., by Chair Hopewell, on Thursday, September 27, 2018, in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. S. Hopewell, Chair Mr. W. Gould
 Ms. P. Snowden Ms. L. Stone, Ex-Officio
 Ms. L. Findlay

Absent: Mr. T. Dodero

Also Present: Mr. R. Ankeny, Executive Director
 Mr. R. Gonzalez, Facilities Manager
 Ms. C. Miller, Director of Finance
 Ms. J. Rodgers, Purchasing Manager
 Ms. M. Kmiecik, Recording Secretary
 Thirteen Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

Chair Hopewell welcomed Committee members, and recognized the attendees – GRF President Linda Stone, Director of Finance Carolyn Miller, Facilities Manager Ruben Gonzalez, Service Maintenance Supervisor Aaron Hensley, and Recording Secretary Marcy Kmiecik.

RULES OF ORDER

Chair Hopewell asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

CHAIR'S REPORT

Chair Hopewell had no report to present at the time of the meeting.

APPROVAL OF MINUTES

The minutes of August 23, 2018, regular meeting were approved, as presented.

STAFF REPORTS

Facilities Manager

The Service Maintenance Manager provided the Committee with the updates on current projects as presented and commented on the items pertaining to the Committee's area of purview throughout the meeting.

Service Maintenance Supervisor

The Service Maintenance Supervisor offered no comments.

Executive Director

The Executive Director commented on items pertaining to the Committee's area of purview throughout the meeting.

SHAREHOLDER/ MEMBER COMMENTS

Two shareholders/members spoke on agenda topics.

It was the consensus of the Committee to discuss the purchase of standard vs. nonstandard items at the next Committee meeting.

CORRESPONDENCE

No correspondence was presented at the meeting.

UNFINISHED BUSINESS

Hand Dryers at Front Gate

The Executive Director provided an update on this topic. No action was taken at the time of the meeting.

Service Maintenance Lunch Room

The Executive Director provided an update on this topic. No action was taken at the time of the meeting.

Service Maintenance Lockers and Restroom

The Executive Director provided an update on this topic. No action was taken at the time of the meeting.

NEW BUSINESS

Service Maintenance Parking Lot

Following a brief discussion, Mr. Gould MOTIONED, seconded by Ms. Snowden and carried unanimously by the committee members present-

TO forward a request to the Physical Property Committee to approve and research cost towards resurfacing the Service Maintenance Department parking lot and driveways.

SRO Billing for Materials

The Director of Finance provided a brief presentation of the SRO billing process.

Mutual Handy Person(s)

The Mutual Fifteen President provided a brief description of Mutual Fifteen's Handy Man service.

Mutual Hotline

The Mutual One President provided a brief description of the mutual non-emergency hotline.

SRO Billing Minimum

The Committee discussed SRO billing minimums. No action was taken at the time of the meeting.

PRESIDENT'S COMMENTS

The President commented on agenda items throughout the meeting.

SHAREHOLDERS/ MEMBERS COMMENTS

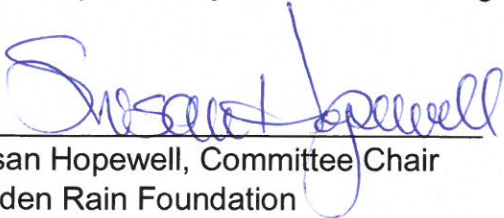
Six shareholders/members commented on the item pertaining to the Committee's area of purview.

COMMITTEE MEMBER COMMENTS

Four Committee members spoke on the items pertaining to the Committee's area of purview.

ADJOURNMENT

Chair Hopewell adjourned the meeting at 2:45 p.m.



Susan Hopewell, Committee Chair
Golden Rain Foundation

