



**BOARD OF DIRECTORS MEETING MINUTES  
GOLDEN RAIN FOUNDATION  
October 23, 2018**

**CALL TO ORDER**

President Linda Stone called the regular monthly meeting of the Board of Directors (BOD) of the Golden Rain Foundation (GRF) to order at 10:00 a.m., on Tuesday, October 23, 2018, in Clubhouse Four.

**PLEDGE OF ALLEGIANCE**

Pastor Dodge, of the Community Church, led the Pledge of Allegiance.

**ROLL CALL**

Following the roll call, Corporate Secretary reported that Directors Perrotti, R. Stone, Snowden, Pratt, L. Stone, Gerber, Gould, Hopewell, Rapp, Fekjar, Doderio, Winkler, Heinrichs, Findlay, Lukoff, Friedman, and Moore were present. The Executive Director and the Director of Finance were also present. Director McGuigan was absent.

Seventeen Directors were present, with a quorum of the voting majority.

**PRESIDENTS COMMENTS**

First, I want to thank the residents that take the time to attend this monthly meeting. It shows your interest in our community, it shows you care.

An update on the Superwire Contract that was scheduled to end on February 18, 2019. The individual Mutuels have revisited the issue of the contract and hopefully by this time next month, there will be a unanimous support in extending the contract to June 30, 2022. To date, thirteen Mutuels have agreed to the extension, with three remaining to vote. What that means to the residents is NO CHANGE to the current status, which means the same good service from the onsite Superwire staff.

For those who are wondering what is happening to the medians on St. Andrews...good news. The boulders are scheduled to arrive next week, the plants are on order and hopefully by next month we will have final approval for Median #2. Once the BOD approves #2 then the rest of St. Andrews will follow...from St. Andrews Gate to the front of Clubhouse Four by January 2019.

There are so many projects in the works that sometimes it's hard to keep track of them. GRF is

## **Golden Rain Foundation Board Meeting Minutes, October 23, 2018**

hoping to finalize many of these by the end of the year: Jim's Gate, Serenity Gardens, LED replacement lights in the clubhouse parking lots, CAMUTCD compliance, murals in Clubhouse Four, new signage throughout the community such as bus stop signage, Medical Center exterior paint and landscape, extra golf cart parking and on and on. Come to the Committee meetings and find out about all the projects and upcoming events such as the tree lighting at Veterans Plaza, the clubhouse tree decorating, trips such as Disney on Ice and on and on!

Next week with Halloween, the holiday season officially begins. And next month when we meet, Thanksgiving will have come and gone, and Christmas will be fast approaching.

So, my wish to you is to enjoy the coming holidays safely and with good cheer and health.

### **ANNOUNCEMENTS**

The GRF Board of Directors met for Executive Session meetings on September 25 and October 5, 2018, to discuss legal and contractual matters.

### **SERVICE ANNIVERSARIES**

Five employees were recognized with a service award.

Pamela Canfield	Security Department	5 years
Eloy Gomez	Human Resources Department	10 years
Matthew Navock	Service Maintenance Department	20 years
Richard Stolarz	Service Maintenance Department	30 years
Ruben Gonzalez	Service Maintenance Department	45 years

### **SEAL BEACH COUNCIL MEMBER'S REPORT**

Seal Beach Council Member Sandra Massa Lavitt provided a recap of the Seal Beach Council meeting.

### **SHAREHOLDER/MEMBER COMMENTS**

In accordance with Policy 5610, Participation by Foundation Members, members may enter into a comment period prior to the beginning of business. **NOTE:** Foundation members are permitted to make comments before the business of the Board begins. Requests must be registered in advance of the meeting. The Open Meeting Act allows boards of directors to establish reasonable time limits for the open forum and for speakers to address the board. ([Civ. Code §4925\(b\)](#).) Time limits, per speaker, are limited to:

- 4 minute limit per speaker, when there are no more than 15 speakers
- 3 minute limit per speaker, 16 - 25 speakers
- 2 minute limit per speaker, over 26 speakers

One member offered comments.

## **CONSENT CALENDAR – APPROVAL OF BOARD COMMITTEE MEETING MINUTES**

In accordance with Civil Code 4090, the Foundation will make available a summary of the meetings where a quorum of the Board was present. A quorum of the Board was present at the following Committee meetings:

- Minutes of the Physical Property Committee Board Meeting of September 5, 2018
- Minutes of the Recreation Committee Board Meeting of September 6, 2018
- Minutes of the Security, Bus & Traffic Committee Board Meeting of September 12, 2018
- Minutes of the Communication Committee Board Meeting of September 13, 2018
- Minutes of the Executive Committee Board Meeting of September 14, 2018

## **APPROVAL OF BOARD MEETING MINUTES**

The minutes of the September 25, 2018 meeting were approved, as presented.

## **REPORTS**

The Health Care Center Advisory Board will meet on Wednesday, January 16, 2019 and a report will be given at the following GRF Board meeting.

The Strategic Planning Ad hoc Committee will meet on Tuesday, January 8, 2019; a report will be provided at the following GRF Board meeting.

Pending approval by the GRF Board of Directors, the Facilities and Amenities Review (FAR) Ad hoc Committee will meet on Friday, October 26, at 1 p.m., and, thereafter, every fourth Friday of the month, with a report at each monthly GRF Board meeting.

The Chair of the Management Services Review Ad hoc Committee presented a report on the progress of the Ad hoc Committee.

## **NEW BUSINESS**

### **General**

#### **Ratify Facilities and Amenities Review Ad hoc Committee Assignments**

At the May 26, 2015 GRF Board of Directors meeting, the President accepted the recommendation of the Recreation Committee to establish an Ad hoc Committee to review Clubhouse usage. The Ad hoc Committee was never dissolved and has been dormant since its last meeting in May of 2016.

The general function and requirement of the established Ad hoc Committee was to review the use of amenities and space of the Trust buildings and property, write a procedure for assigning space and make a recommendation to the Recreation Committee, and forward to the GRF Board of Directors.

The President recommended amending the general function to: *“to establish the **best** use of all*



*amenities and facilities of Trust property for the mutual benefit of the majority of the shareholders".* It is very important to know who is using the amenities, how many, how often and for what purpose.

The conclusions from the restored committee will help the BOD to determine what amenities may need to be expanded, condensed or suspended and what is the best use of each clubhouse and/or facility.

- The Committee will report to the Board of Directors at each monthly Board meeting, as requested.
- The Committee's function is solely advisory on its assigned topic.

At the end of the Committee's review, a final report will be given to the Board and the Committee will automatically dissolve. When the Board is given the final report, the Board will then determine what further steps are to be taken, if any.

Ms. Stone MOVED, seconded by Ms. Hopewell and carried unanimously by the Board members present-

**TO** restore the Facilities and Amenities Review (FAR) Ad hoc Committee to an active status, and to accept as Committee members Leah Perrotti, Chair; Members Phil Friedman, Irma Heinrichs, Barry Lukoff, Perry Moore and Kathy Rapp.

Three Directors and the Executive Director spoke on the motion.

The motion was carried unanimously by the Board members present.

### **Architectural Design & Review Committee**

#### **Reserve Funding Request – Planter Area in Front of Bus Parking, Clubhouse Four**

At its September 26, 2018 meeting, the Architectural Design and Review (ADR) Committee reviewed proposals for the landscaped area in front of the bus parking at Clubhouse Four, from Anguiano Lawn Care, to remove stumps (east side), rocks and scallops in both planter areas west and east and install chip mulch. The proposals were broken up into two areas: west and east. The Committee recommended the cost not exceed \$4,500, Reserve Funding, including a small contingency. West Side - \$1,084, East Side - \$3,226, Contingency- \$190 for a total of \$4,500.

At its regular meeting on October 15, 2018, the Finance Committee reviewed available funding for this Reserve project, and unanimously resolved funding is available.

Ms. Heinrichs MOVED, seconded by Mr. Friedman—

**TO** award a contract to Anguiano Lawn Care, to remove stumps (east side), rocks and scallops in both planter areas in front of the bus parking area of the Clubhouse Four parking lot and install chip mulch, in an amount not to exceed \$4,500, Reserve funds, and authorize the President sign the contract.

One Director and the Executive Director spoke on the motion.

The motion was carried unanimously by the Board members present.

Operating Funding Request – Tree Trimming, Community Facilities

The Physical Property Department sent out a Request for Proposal (RFP) to six contractors and held a bidders' conference, with four bidders attending. At its March 12, 2018 and September 26, 2018 meetings, the Architectural Design & Review Committee (ADRC) reviewed bids from four contractors. The Committee requested information on all contractors and discussed their qualifications (see Exhibit A in the agenda packet).

At its regularly scheduled meeting on September 26, 2018, the ADRC duly moved and approved to recommend the GRF Board of Directors award a contract to BrightView Tree Care Services, to maintain the Community Facilities' trees, for a period of 2½ years, for a total cost not to exceed \$96,418.

Funding, in 2018-2019, is as follows:

- \$26,292 remaining funds in 2018 Landscape Operating budget
- \$52,400 is budgeted for 2019

Ms. Findlay MOVED, seconded by Mr. Dodero -

**TO** award a contract to BrightView Tree Care Services, to maintain the Community facilities' tree inventory, for a 2½ year term (2018-2020), as requested by the Architectural Design and Review Committee, in an amount not to exceed \$96,418, Operating funds, over the term, and authorize the President sign the contract.

Nine Directors and the Executive Director spoke on the motion.

The motion failed with ten no votes: (Findlay, Gerber, Heinrich, Hopewell, Moore, Perrotti, Pratt, Snowden, L. Stone, R. Stone) and one abstention (Gould).

## Executive Committee

### Amend Policy 1001-30, Glossary of Terms

At its regular meeting on October 12, 2018, the Executive Committee moved to amend Policy 1001-30, Glossary of Terms, to further refine the glossary of GRF terminology.

Ms. Rapp MOVED, seconded by Ms. Fekjar and carried unanimously by the Board members present –

**TO** amend Policy 1001-30, Glossary of Terms.

### Non-budgeted Operating Funds Request – Employee Holiday Luncheons

To recognize the contributions of GRF employees, a recommendation was made by the Executive Committee to approve funding for employee holiday luncheons, for all full-time and part-time GRF employees, for a total cost not to exceed \$2,300 (\$10 per person), upon review of the Finance Committee. The Foundation has a positive variance in wages of \$20,905.

At its regular meeting on October 15, 2018, the Finance Committee reviewed available funding for this project and unanimously resolved funding is available.

Ms. Fekjar MOVED, seconded by Ms. Snowden–

**TO** allocate funding for a holiday meal, for all GRF full-time and part-time employees, in an amount not to exceed \$2,300 (\$10 per employee), funding from non-budgeted Operating funds for 2018.

Two Directors spoke on the motion.

Mr. Pratt MOVED, seconded by Ms. Hopewell and carried unanimously by the Board members present –

**TO** amend the motion to add a \$500 contingency amount to the employee holiday funding allocation of \$2,300.

The amended main motion was carried unanimously by the Board members present.

### Approve 2019 GRF Election Documents

At its meeting on October 12, 2018, the Executive Committee reviewed drafts of the 2019 election documents and unanimously recommended the GRF Board of Directors approve the following election materials (attached in agenda packet): 2019 GRF Election Schedule, 2019 Mutual Election Schedule (provided to show Mutual deadlines compared to GRF), 2019 GRF Board of Director Application for Candidacy, including reverse side, 2019 GRF Candidate

## **Golden Rain Foundation Board Meeting Minutes, October 23, 2018**

Instructions/Timeline, including reverse side, GRF Board Eligibility Disclaimer, 2019 GRF Election Article, and 2019 GRF Sample Ballots.

Documents will be included in the election packet for reference purposes and will be the most current versions as of the preparation of the packets in March: GRF Director's Handbook, revised May 31, 2018, Policy 5025-30, Election Procedures (amended Nov 2017), Policy 5092-30, Code of Conduct (amended March 2018), and 5092.01-30, Board of Directors Censure Procedure (amended May 2018).

*NOTE: At its meeting on September 8, 2017, the GRF Board unanimously awarded a contract to Accurate Voting Services to perform the general election services for the GRF and Mutual corporations for years 2018, 2019, and 2020.*

Mrs. Perrotti MOVED, seconded by Ms. Hopewell –

**TO** approve the 2019 election materials and the election process  
for the 2019 GRF Board of Directors election.

Four Directors and the Executive Director spoke on the motion.

The motion was carried unanimously by the Board members present.

### **Finance Committee**

#### Accept September Financial Statements

At the regularly scheduled meeting of the Finance Committee on October 15, 2018, the Committee duly moved to recommend to the Golden Rain Foundation Board of Directors acceptance of the September 2018 financial statements for audit.

Director R. Stone left the meeting at 11:01 a.m.

Ms. Winkler MOVED, seconded by Ms. Gerber and was carried unanimously by the Board members present-

**TO** accept the September 2018 financial statements for audit.

Director R. Stone was not seated at the time of the vote.

#### Funds Transfer Request - Liquid Reserve Funds

At the regularly scheduled meeting of the Finance Committee on October 15, 2018, the members discussed the liquid funds held in various financial institutions and noted the balances in some of the financial institutions exceed the FDIC insurance limit and therefore are not in compliance with Policy 5520-31 – Reserves.

**Golden Rain Foundation Board Meeting Minutes, October 23, 2018**

The Committee passed a motion to recommend the GRF Board authorize the transfer of \$480,000 of reserve funds from First Foundation Bank to US Bank for the purposes of maximizing insured funds and to invest in higher yielding CDs with US Bancorp.

Mr. Lukoff MOVED, seconded by Ms. Snowden and carried unanimously by the Board members present –

**TO** approve a transfer of \$480,000 in Reserve funds from the First Foundation Bank Business Maximizer account to the Money Market Reserve account at US Bank the purposes of maximizing insured funds and to invest in higher yielding CDs with US Bancorp.

Director R. Stone was not seated at the time of the vote.

Director R. Stone returned to the meeting at 11:03 a.m.

Investment Ladder – CD Purchase Request

At the regularly scheduled meeting of the Finance Committee on October 15, 2018, the members discussed terms and interest rates on CDs offered through US Bancorp. Additionally the Committee discussed the current investment ladder and reserve funds available for investing to fill in the gaps in the investment ladder.

Following this discussion, the Committee passed a motion to recommend the GRF Board authorize the purchase of three (3) CDs at approximately \$245,000 each, with maturity dates in November 2019 and April and October 2021, at rates in line with those indicated on the discussed Laddered Portfolio Sheet, ranging from 2.55% to 3.1%, for a total of approximately \$735,000 of reserve funds.

Mr. Friedman MOVED, seconded by Ms. Rapp-

**TO** approve the purchase of three (3) CDs, at approximately \$245,000 each, with maturity dates in November 2019 and April and October 2021, at rates in line with those indicated on the discussed Laddered Portfolio Sheet, ranging from 2.55% to 3.1%, for a total of approximately \$735,000 of reserve funds.

One Director spoke on the motion.

The motion was carried unanimously by the Board members present.



Accept 2019 Reserve Study

At the regular meeting of the Finance Committee on October 15, 2018, the Committee duly moved to recommend to the Golden Rain Foundation Board of Directors acceptance of the Reserve Study for the 2019 budget year (Exhibit A in the agenda packet).

Ms. Hopewell MOVED, seconded by Ms. Winkler-

**TO** accept the Reserve Study for the 2019 budget year.

Seven Directors and the Executive Director spoke on the motion.

The motion was carried with one no vote (R. Stone).

Accept the 2019 Annual Budget Disclosure and Policy Statement

At the regular Finance Committee meeting on October 15, 2018, the Committee duly moved to recommend to the Golden Rain Foundation Board of Directors acceptance of the 2019 Annual Budget Disclosure & Policy Statement (Exhibit A in the agenda packet).

Ms. Rapp MOVED, seconded by Mr. Lukoff -

**TO** accept the 2019 Annual Budget Disclosure & Policy Statement,  
Exhibit A, in the agenda packet.

Three Directors and the Executive Director spoke on the motion.

The motion was carried unanimously by the Board members present.

**TENTATIVE VOTE:** Amend Policy 3324-31, Purchasing Fees

Policy 3324-31, Purchasing Fees, set forth a transaction fee for materials purchased through the Purchasing department and the Copy & Supply Center. At the regular Finance Committee meeting on October 15, 2018, the Finance Committee recommended Policy 3324-31, Purchasing Fees, be amended. The proposed policy changes are noted in the attached document.

Ms. Winkler MOVED, seconded by Mr. Gould and carried unanimously by the Board members present -

**TO** tentatively amend Policy 3324-31, Purchasing Fees, to increase the transaction fee for all materials purchased through the Purchasing department and the Copy & Supply Center from 2% to 5% and to eliminate the shipping fee, pending a 30-day notification to the membership and a final decision by the GRF BOD on

December 18, 2018.

**TENTATIVE VOTE: Amend Policy 5061-Fees**

Policy 5061-31, Fees, relates to the type of fees charged to members of the Golden Rain Foundation and how that fee is calculated and where the money is applied.

At the regular Finance Committee meeting on October 15, 2018, the Finance Committee recommended Policy 5061-31, Fees, be amended. The proposed policy changes are noted in the attached document.

Mr. Lukoff MOVED, seconded by Ms. Fekjar and carried unanimously by the Board members present-

**TO** tentatively amend Policy 5061-31, Fees, to increase the facilities and amenities fee from twenty (20) to twenty four (24) times the monthly GRF assessment fee and change the \$25 fee from "late payment" to "returned check" fee, pending a 30-day notification to the membership and a final decision by the GRF BOD on December 18, 2018.

**Amend Policy 5506-31, Request for Proposal**

Policy 5506-31, Request for Proposal, relates to the formulation of contracts and/or purchases in connection with construction, repair, maintenance alteration and operation of Golden Rain Foundation (GRF) Trust Property.

At the regular Finance Committee meeting on October 15, 2018, the Finance Committee suggested Policy 5506-31, Request for Proposal, be amended. The proposed policy changes are noted in the attached document included in the agenda packet.

Ms. Snowden MOVED, seconded by Ms. Rapp -

**TO** amend Policy 5506-31, Request for Proposal, to modify exceptions to Request For Proposal requirements by requesting annual RFPs from contractors of record, for a period of one year, in the areas of landscape, streets, electric and painting, including prices for labor and materials, to remove an exception relating to bids from

contractors whose services were used in the past and for other minor wording and numbering modifications.

Seven Directors and the Executive Director spoke on the motion.

The motion was carried with one no vote (R. Stone).

Adopt Policy 5540-31, Contingency Operating Fund

At the regular Finance Committee meeting on October 15, 2018, the Committee recommended the GRF Board of Directors adopt Policy 5540-31, Contingency Operating Fund, setting forth guidelines to follow pertaining to the appropriate uses of the Contingency Operating Fund.

Ms. Hopewell MOVED, seconded by Ms. Rapp -

**TO** adopt Policy 5540-31, Contingency Operating Fund, as presented.

One Director and the Director of Finance spoke on the motion.

The motion was carried unanimously by the Board members present.

Rescind Policy 5517-31, Liability Insurance Deductible Fund

At the regular Finance Committee meeting on October 15, 2018, the Committee moved to recommend the GRF Board of Directors rescind Policy 5517-31, Liability Insurance Deductible Fund. As this fund has been combined with the Contingency Operating Fund covered under Policy 5540-31, Contingency Operating Fund, this policy is no longer applicable.

Mr. Pratt MOVED, seconded by Mr. Gould and carried unanimously by the Board members present-

**TO** rescind Policy 5517-31, Liability Insurance Deductible Fund, as it is no longer applicable.

The President called for a ten minute break at 11:50 a.m.

Adopt Policy 5519-30, Committee Budgeted Expenses

At the regular Finance Committee meeting on October 15, 2018, the Committee recommended the GRF Board of Directors adopt Policy 5519-31, Committee Budgeted Expenses, setting forth guidelines to follow with respect to appropriate operating expenses to be charged to this budgeted line item.

Mr. Friedman MOVED, seconded by Ms. Fekjar -

**TO** adopt Policy 5519-31, Committee Budgeted Expenses, as presented.

The motion was carried with one no vote (Winkler).

Amend Policy 5528-31, Refund of Excess Income

Policy 5528-31, Refund of Excess Income, defines the methods in which the Golden Rain Foundation may distribute or allocate its excess income following the annual financial audit.

At the regular Finance Committee meeting on October 15, 2018, the Committee suggested Policy 5528-31, Refund of Excess Income, be amended. The proposed policy changes are noted in the attached document.

Mr. Pratt MOVED, seconded by Ms. Rapp and carried unanimously by the Board members present-

**TO** amend Policy 5528-31, Refund of Excess Income, to remove verbiage defining the authorization limits to the Contingency Operating Fund, as these limits are defined in Policy 5540-31 – Contingency Operating Fund, and for other minor wording.

**Mutual Administration Committee**

**TENTATIVE VOTE:** Amend Policy 1201-33, Photo Identification cards

At its meeting on October 8, 2018, the Mutual Administration Committee recommended the Golden Rain Foundation (GRF) Board of Directors (BOD) amend Policy 1201-33, Photo Identification Cards.

Ms. Gerber MOVED, seconded by Mr. Friedman -

**TO** tentatively amend Policy 1201-33, Photo Identification Cards, changing the title of the policy to "GRF Identification Cards", increasing the fee for second and subsequent losses of ID cards to \$50, removing the reference to Policy 1801-33, amending the term "renter" to "renter/tenant", and stating that the non-surrender fee "may" be waived, rather than "will" be waived in the case of a



deceased member, pending a 30-day notification to the membership

and a final decision by the GRF BOD on December 18, 2018.

Ms. Hopewell MOVED, seconded by Mr. Lukoff-

**TO** amend the policy, eliminating the \$50 fee for each subsequent loss.

Five Directors and the Stock Transfer Manager spoke on the motion.

The motion to amend was carried with eight no votes (Dodero, Findlay, Gould, Heinrichs, Moore, Pratt, Snowden, L. Stone).

The amended main motion was carried unanimously by the Board members present.

#### Amend Policy 5165-33, Mutual Administration Committee

At its regular meeting on October 8, 2018, the Mutual Administration Committee moved to amend Policy 5165-33, Mutual Administration Committee, specifying documents to be reviewed annually by the Committee.

Mr. Stone MOVED, seconded by Ms. Hopewell -

**TO** amend Policy 5165-33, Mutual Administration Committee,  
specifying documents to be reviewed annually by the Committee.

One Director spoke on the motion.

The motion was carried unanimously by the Board members present.

#### **Recreation Committee**

##### Operating Funding Request – Mission Park Basketball Key Naming

At its regularly scheduled meeting on October 1, 2018, the Recreation Committee duly moved to recommend to the GRF Board of Directors approval of the naming of the Mission Park Basketball Key to that of former Mutual 14 resident Dr. Thomas Amberry.

On November 14, 1993, Dr. Amberry set the Guinness Book of World Records for the number of consecutive free throws, made in a row, at 2,750, at the age of 71. Dr. Amberry would have increased that number; however, the gym was closing and would not allow him to continue. Dr. Amberry was the world record holder for many years.

Mr. Dodero MOVED, seconded by Mr. Moore-

**TO** honor a previous Leisure World resident in the naming of the

basketball key at Mission Park, the Dr. Thomas Amberry Memorial

Basketball Key, including a memorial plaque, in an amount not to exceed \$250.00, Operating Funds.

Two Directors spoke on the motion.

The motion was carried unanimously by the Board members present.

Capital Funding Request -Event Trailer Supplies

At its regularly scheduled meeting on October 1, 2018, the Recreation Committee duly moved and approved to recommend to the GRF Board of Directors purchase of additional supplies for the GRF Recreation Department event trailer.

The list of requested supplies is as follows: Round tables from Webstaurantstore.com -\$1,194.44, 200 chairs from Church Chairs 4 Less - \$2,254.69, Traffic safety large barrels from Traffic Safety Warehouse - \$702.53f Four (4) furniture dollies from Home Depot @19.97 each - \$86.07, and chair tie down straps from Home Depot - \$51.50 for a total of \$4,289.23.

At its regular meeting on October 15, 2018, the Finance Committee reviewed available funding for this Capital project and unanimously resolved funding is available.

Mrs. Perrotti MOVED, seconded by Ms. Snowden -

**TO** approve the purchase of supplies for the Recreation Department event trailer supplies, in an amount not to exceed \$4,289.23, Capital funding.

Five Directors, the Executive Director and the Recreation Director spoke on the motion.

The motion was carried unanimously by the Board members present.

Reserve Funding Request – Replacement of Pool and Spa Cover

At its regularly scheduled meeting on October 1, 2018, the Recreation Committee reviewed two (2) bids for the replacement of swimming pool and hot pool covers (Reserve Schedule Asset ID# 1245). The Committee duly moved and approved to recommend to the GRF Board of Directors to award the contract to Lincoln Aquatics, to replace the swimming pool and hot pool covers, for a cost not to exceed \$6,876.72.

Five companies were solicited with two responding. Quotes are as follows: Lincoln Aquatics - \$6,876.72 and Knorr Systems - \$7,306.12.

Mr. Moore MOVED, seconded by Ms. Rapp -

**TO** award a contract to Lincoln Aquatics, to replace the swimming pool and hot pool covers, asset ID# 1245, with new covers, in an amount not to exceed \$6,876.72, Reserve funding, and authorize the President to sign any applicable contract.

Six Directors and the Executive Director spoke on the motion.

The motion was carried unanimously by the Board members present.

### **Security, Bus & Traffic Committee**

#### Conceptual Approval – Community Access Control

At the October 10, 2018 meeting of the Security Bus and Traffic Committee, the Committee reviewed estimates to install an access control and visitor's management system, in accordance with the approved goals of the Board. Key components of a new system would include, but not be limited to: improving traffic flow, wait time at the main gate, detecting illegally parked vehicles, and preventing unauthorized access.

At the direction of the Committee, the Security Department prepared a proposal for the installation of an Access Control and Visitor Management System. The general scope of work includes visitor's admission, visitor's vehicle identification while on property, license plate recognition that communicates with a new pass system and improve the ability of the Security Department to perform its general function of reasonable access control.

The Request for Proposal was responded to by three (3) companies (handout to Directors), after consulting with six (6) companies in total. After careful analysis, the Committee considered California Gate Systems as the provider of the access control and visitors management system.

The Committee voted unanimously to forward the proposal to the GRF Board for conceptual approval due to the initial and ongoing expenses before continuing the process. General cost estimates to date exclude possible additional cost, which must be obtained through the GRF Physical Properties Department.

Mr. Gould MOVED, seconded by Mr. Dodero -

**TO** conceptually approve the project designated as the Access Control and Visitors Management System, at an estimated initial expense of \$450,000 to \$500,000.00, Capital funding, and estimated ongoing annual operational expenses of \$75,000 to \$100,000 and authorize applicable committees and staff to obtain accurate costs

Golden Rain Foundation Board Meeting Minutes, October 23, 2018  
and return to the GRF Board for consideration.

Twelve Directors and the Executive Director spoke on the motion.

The motion was carried with one no vote (R. Stone).

### **CONTROLLER'S REPORT**

The Finance Director provided a financial report earlier in the meeting.

### **EXECUTIVE DIRECTOR'S REPORT**

The Executive Director provided a written report for the Board.

### **BOARD MEMBER COMMENTS**

Seventeen Board members spoke on the meeting proceedings.

### **ADJOURNMENT**

The meeting was adjourned was at 1:10 p.m.



---

Suzanne Fekjar  
GRF Corporate Secretary  
dfb