



**IT COMMITTEE MINUTES**  
**October 16, 2018**

The regular meeting of the IT Committee was called to order at 1:00 p.m., by Chair Snowden, on Tuesday, October 16, 2018, in the Administration Conference Room, followed by the Pledge of Allegiance.

**ROLL CALL**

Present: Ms. P. Snowden, Chair                      Ms. R. Winkler  
              Mr. P. Pratt                                      Mr. P. Friedman  
              Mr. D. Stone                                      Ms. L. Stone, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director  
                  Mr. D. Fabian, IT Supervisor  
                  Mr. B. Lukoff, GRF Representative, Mutual Fourteen  
                  Ms. M. Kmiecik, Recording Secretary  
                  One Shareholders/Foundation Members

**CHAIR'S ANNOUNCEMENTS**

Chair Snowden welcomed Committee members, and recognized the attendees – GRF President Linda Stone, Executive Director Randy Ankeny, IT Supervisor Daniel Fabian, and Recording Secretary Marcy Kmiecik.

Chair Snowden and the Committee congratulated the IT Systems Analyst on their advancement to IT Supervisor.

**RULES OF ORDER**

Chair Snowden asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

**CHAIR'S REPORT**

Chair Snowden had no report to present at the time of the meeting.

**APPROVAL OF MINUTES**

The September 19, 2018 regular meeting minutes were approved, as presented.

**STAFF REPORTS**

IT Supervisor

The IT Supervisor provided the Committee with the updates on current projects as presented, and commented on the items pertaining to the Committee's area of purview throughout the meeting.

Following a brief discussion, Mr. Friedman MOTIONED, seconded by Mr. Stone and carried unanimously by the Committee –

**TO** request staff bring back a proposal for the replacement of three (3) servers.

#### Executive Director

The Executive Director commented on the items pertaining to the Committee's area of purview throughout the meeting.

#### **SHAREHOLDER/ MEMBER COMMENTS**

There were no shareholder/member comments.

#### **CORRESPONDENCE**

There was no correspondence presented at the time of the meeting.

#### **UNFINISHED BUSINESS**

##### Yardi vs Microsoft Dynamics

Following a brief discussion, Mr. Pratt MOTIONED, seconded by Ms. Winkler and carried unanimously by the Committee -

**TO** request staff bring back a more detailed cost and implementation proposal for Microsoft Dynamics as a potential software solution.

##### Policy Tracking Software

Following a brief discussion, Mr. Friedman MOTIONED, seconded by Ms. Winkler and carried unanimously by the Committee -

**TO** recommend staff forward a request to the Finance Committee for the purchase of Power DMS policy tracking software as a non-budgeted item, and forward to the GRF Board for approval.

##### Beneficial Projects

The Committee discussed possible beneficial projects that the IT Department could focus on to help various departments within the Golden Rain Foundation. There was no action taken at the time of the meeting.

**NEW BUSINESS**

IT Technician – Update

The Executive Director provided an update on the open position.

**PRESIDENT’S COMMENTS**

The president commented on various items pertaining to the agenda throughout the meeting.

**SHAREHOLDERS/ MEMBERS COMMENTS**

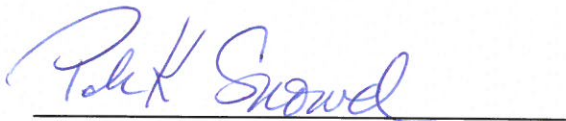
Two shareholders/members offered comments.

**COMMITTEE MEMBER COMMENTS**

Five Committee members spoke on the items pertaining to the Committee's area of purview.

**ADJOURNMENT**

Chair Snowden adjourned the meeting at 2:35 p.m.

A handwritten signature in blue ink that reads "Paula Snowden". The signature is written in a cursive style and is positioned above a horizontal line.

Paula Snowden, Committee Chair  
Golden Rain Foundation

Mk 10.16.18

