



**IT COMMITTEE MINUTES
November 20, 2018**

The regular meeting of the IT Committee was called to order at 1:00 p.m., by Chair Snowden, on Tuesday, November 20, 2018, in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. P. Snowden, Chair Ms. R. Winkler
 Mr. P. Pratt Mr. P. Friedman
 Mr. D. Stone

Absent: Ms. L. Stone, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director
 Mr. D. Fabian, IT Supervisor
 Mr. S. Iskenderian, IT Technician
 Mr. P. Lazear, CEO of Fully Functional Technology
 Ms. M. Kmiecik, Recording Secretary
 Two Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

Chair Snowden welcomed Committee members, and recognized the attendees – Executive Director Randy Ankeny, IT Supervisor Daniel Fabian, IT Technician Seth Iskenderian, CEO of Fully Functional Technology Paul Lazear, and Recording Secretary Marcy Kmiecik.

RULES OF ORDER

Chair Snowden asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

CHAIR'S REPORT

Chair Snowden had no report to present at the time of the meeting.

APPROVAL OF MINUTES

The October 16, 2018 regular meeting minutes were approved, as presented.

STAFF REPORTS

IT Supervisor

The IT Supervisor provided the Committee with the updates on current projects as presented, and commented on the items pertaining to the Committee's area of purview throughout the meeting.

CEO of Fully Functional Technology, Paul Lazear, presented a monthly report for FFT and discussed current projects.

Following a brief discussion, Mr. Pratt MOTIONED, seconded by Mr. Friedman and carried unanimously by the Committee -

TO support the Executive Directors emergency actions in an amount not to exceed \$5,000 to resolve short term computer issues.

Executive Director

The Executive Director commented on the items pertaining to the Committee's area of purview throughout the meeting.

SHAREHOLDER/ MEMBER COMMENTS

There were no shareholder/member comments.

CORRESPONDENCE

There was no correspondence presented at the time of the meeting.

UNFINISHED BUSINESS

IT Technician Introduction

Chair Snowden introduced Seth Iskenderian as the new IT Technician.

Microsoft Dynamics

Following a brief discussion, Ms. Winkler MOTIONED, seconded by Mr. Pratt and carried unanimously by the Committee -

TO recommend to the GRF Board the approval of the software and implementation of Microsoft Dynamics, for a cost of \$158,148 (\$72,548 software cost + \$65,600 implementation cost + \$20,000 in contingency funds), Capital funding and authorize the GRF President to sign all applicable contracts.

Power DMS Policy Tracking Software

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

NEW BUSINESS

Server Replacement

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

Copy Machine Contract

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

Phone System Contract

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

Committee Fund

Following a brief discussion, Mr. Pratt MOTIONED, seconded by Mr. Friedman and carried unanimously by the Committee -

TO use the IT Committee discretionary fund towards the purchase of VMWare software in an amount not to exceed \$800.

PRESIDENT'S COMMENTS

The President offered no comments.

SHAREHOLDERS/ MEMBERS COMMENTS

There were no shareholder/member comments.

COMMITTEE MEMBER COMMENTS

Five Committee members spoke on the items pertaining to the Committee's area of purview.

ADJOURNMENT

Chair Snowden adjourned the meeting at 2:28 p.m.



Paula Snowden, Committee Chair
Golden Rain Foundation

