



## **PHYSICAL PROPERTY COMMITTEE MINUTES**

### **December 5, 2018**

The regular meeting of the Physical Property Committee was called to order at 1:00 p.m., by Chair Rapp, on Wednesday, December 5, 2018, in the Administration Conference Room, followed by the Pledge of Allegiance.

#### **ROLL CALL**

Present:	Ms. K. Rapp, Chair	Mr. B. Lukoff, Vice-Chair
	Mrs. L. Perrotti	Ms. M. Gerber
	Ms. S. Fekjar	Ms. L. Stone, Ex-Officio

Also Present:

- Mr. R. Ankeny, Executive Director
- Mr. M. Weaver, Facilities Director
- Mr. D. Rudge, Physical Property Manager
- Mr. V. Rocha, Director of Security
- Hon. S. Massa-Lavitt, City Counsel
- Ms. P. Snowden, GRF Representative, Mutual Two
- Ms. S. Hopewell, GRF Representative, Mutual Six
- Ms. R. Winkler, GRF Representative, Mutual Ten
- Mr. Friedman, GRF Representative, Mutual Fifteen
- Mr. T. Meyer, Director of Sales at Charge Harbor LLC
- Ms. M. Kmiecik, Recording Secretary
- 9 Shareholders/Foundation Members

#### **CHAIR'S ANNOUNCEMENTS**

Chair Rapp welcomed Committee members, and recognized the attendees –Executive Director Randy Ankeny, Facilities Director Mark Weaver, Physical Property Manager David Rudge, Director of sales at Charge Harbor LLC Todd Meyer, and Recording Secretary Marcy Kmiecik.

There being no objections, Chair Rapp declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes,

as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Committee Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in January, 2018.

**RULES OF ORDER**

Chair Rapp asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

**CHAIR'S REPORT**

Chair Rapp had no report to present at the time of the meeting.

**APPROVAL OF MINUTES**

The minutes of the November 7, 2018, regular meeting were approved, as presented.

**SHAREHOLDER/ MEMBER COMMENTS**

There were no shareholder/member comments.

**CORRESPONDENCE****Event Parking Signage – J. Jacobus**

It was the consensus of the Committee to send a letter of acknowledgement and advise the shareholder that all signage and safety cones are compliant with national standards.

**UNFINISHED BUSINESS****CAMUTCD Certification**

The Facilities Director and Physical Property Manager provided an update on this topic. No action was taken at the time of the meeting.

**New SCE Panel at 1.8 Acres**

It was the consensus of the Committee to request the Facilities Director bring back additional cost for 400, 600 and 1200 amp electrical service at the 1.8 area.

**Service Maintenance Renovations**

The Facilities Director provided an update on this topic. No action was taken at the time of the meeting.

**Healthcare Center Crosswalk**

The Facilities Director provided an update on this topic. No action was taken at the time of the meeting.

Service Maintenance Parking Lot Repaving

It was the consensus of the Committee to revisit this project in May 2019.

Medical Center – Building Five

- i. Concrete
- ii. Medical Center Roof

Following a brief discussion, Mr. Lukoff MOTIONED, seconded by Ms. Fekjar and carried unanimously by the Committee members present-

**TO** recommend the GRF Board approve funding to make improvements around the Medical Center Building including, concrete replacement, and roof installation, based on recommendations of the Architectural Design and Review Committee, adding a contingency of \$2,000 for a total cost not to exceed \$33,437 Capital funds, pending Finance Committee review.

Energy Conservation

- i. Solar Power

The Facilities Director provided an update on this topic. It was the consensus of the Committee to revisit this topic in January 2019.

- ii. Electric Charging Stations

Todd Meyer, Director of Sales, at Charge Harbor LLC provided a brief presentation on Charge Point electric charging stations.

**STAFF REPORTS**Facilities Director

The Facilities Director provided the Committee with the updates on current projects as presented, and commented on the items pertaining to the Committee's area of purview throughout the meeting.

Executive Director

The Executive Director commented on items pertaining to the Committee's area of purview throughout the meeting.

**PRESIDENT'S COMMENTS**

The President commented on items pertaining to the Committee's area of purview throughout the meeting.

**SHAREHOLDERS/ MEMBERS COMMENTS**

Two shareholders/members commented on the item pertaining to the Committee's area of purview.

**COMMITTEE MEMBER COMMENTS**

Five Committee members spoke on the items pertaining to the Committee's area of purview.

**ADJOURNMENT**

Chair Rapp adjourned the meeting at 2:23 p.m.

A handwritten signature in blue ink, reading "Kathy Rapp", is written over a horizontal line.

Kathy Rapp, Committee Chair  
Golden Rain Foundation  
Mk 12.05.18