



## **PHYSICAL PROPERTY COMMITTEE MINUTES**

### **February 6, 2019**

The regular meeting of the Physical Property Committee was called to order at 1:00 p.m., by Chair Rapp, on Wednesday, February 6, 2019, in Conference Room B, followed by the Pledge of Allegiance.

#### **ROLL CALL**

Present:	Ms. K. Rapp, Chair	Mr. B. Lukoff, Vice-Chair
	Ms. M. Gerber	Mrs. Perrotti
	Ms. S. Fekjar	Ms. L. Stone, Ex-Officio

Also Present:

- Mr. R. Ankeny, Executive Director
- Mr. M. Weaver, Facilities Director
- M. M. Stoutenburg, Peak Power Us
- Mr. R. Stone, GRF Representative, Mutual One
- Mr. P. Snowden, GRF Representative, Mutual Two
- Ms. M. Kmiecik, Recording Secretary
- 8 Shareholders/Foundation Members

#### **CHAIR'S ANNOUNCEMENTS**

Chair Rapp welcomed Committee members, and recognized the attendees –Executive Director Randy Ankeny, Facilities Director Mark Weaver, Owner of Peak Power US Matt Stoutenburg, and Recording Secretary Marcy Kmiecik.

#### **RULES OF ORDER**

Chair Rapp asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

#### **CHAIR'S REPORT**

Chair Rapp had no report to present at the time of the meeting.

#### **APPROVAL OF MINUTES**

The minutes of the January 2, 2018, regular meeting were approved, as presented.

#### **STAFF REPORTS**

##### **Facilities Director**

The Facilities Director provided the Committee with the updates on current projects as presented and commented on the items pertaining to the Committee's area of purview throughout the meeting.

Following a brief discussion, Mr. Lukoff MOTIONED, seconded by Ms. Fekjar and carried unanimously-

TO approve the completion of the Mission Park Gates Project #886-18.

Executive Director

The Executive Director commented on items pertaining to the Committee's area of purview throughout the meeting.

**SHAREHOLDER/ MEMBER COMMENTS**

There was one shareholder/member comment.

**CORRESPONDENCE**

There was no sent correspondence from the previous Committee meeting.

Crosswalk Lighting – K.Weishampel

The Committee reviewed the correspondence and requested the Recording Secretary send a letter of acknowledgement and advise that the Physical Property Department is addressing this topic.

Community Church Gate – J. Dodge

The Committee reviewed the correspondence and requested the Recording Secretary send a letter of acknowledgement and advise that this topic has been forwarded to the Security, Bus and Traffic Committee for further review.

St. Andrews Intersection – V. Jorgenson

It was the consensus of the Committee to send a letter of acknowledgement and advise the shareholder that all traffic signals are compliant with national standards.

**UNFINISHED BUSINESS**

Energy Conservation – Solar Power

Guest Speaker; Matt Stoutenburg owner of Peak Power US Spoke on this topic.

It was the consensus of the Committee to allow the owner of Peak Power US Matt Stoutenburg, access to the Southern California Edison bills to better evaluate solar needs within the community.

CAMUTCD Certification

This topic was discussed during the staff report section of the agenda. No action was taken at the time of the meeting.



New SCE Panel at 1.8 Acres

It was the consensus of the Committee to request staff bring back cost for a 200 AMP panel for lighting and video surveillance at the 1.8 Acres.

Administration, Amphitheater and News Building Roofs

Following a brief discussion, Ms. Fekjar MOTIONED, seconded by Mr. Lukoff and carried unanimously by the Committee members present-

**TO** recommend the GRF Board approve the use of AWS roofing consultant for a cost not to exceed \$3,500, pending Finance Committee review.

Administration Conference Room – Panic Hardware

Following a brief discussion, Mr. Lukoff MOTIONED, seconded by Ms. Fekjar-

**TO** recommend the GRF Board withdraw their request to install panic hardware in the Administration Conference Room.

The motion carried with one no vote (Gerber).

Wall Section J&K

This topic was discussed during the Staff Report section of the agenda.

Infield Devices for Inspectors

The Facilities Director provided an update on this topic. No action was taken at the time of the meeting.

Management Software

The Facilities Director provided an update on this topic. No action was taken at the time of the meeting.

(Chair Rapp called a break between 2:30-2:45 p.m.)

Deferred Maintenance

I. Conference Room B – Women's Restroom

It was the consensus of the Committee to approve staffs recommended improvements to be performed by the Service Maintenance Department using the Operating Funds.

Building Five Reconfiguration

It was the consensus of the Committee to discuss this topic at the next Committee meeting.

Service Maintenance Renovations

The Facilities Director provided an update on this topic. No action was taken at the time of the meeting.

### **NEW BUSINESS**

#### **Slurry and Crack Fill**

The Facilities Director provided an update on this topic. No action was taken at the time of the meeting.

#### **Pool Repair**

The Executive Director provided an update on this topic. No action was taken at the time of the meeting.

#### **RV Lot Drainage**

The Facilities Director provided an update on this topic. No action was taken at the time of the meeting.

#### **Street Sign Reflectivity – Kenwood**

The Facilities Director provided an update on this topic and advised that the Physical Property Department is addressing this issue.

#### **Parking Designation – Del Monte**

The Executive Director provided an update on this topic. No action was taken at the time of the meeting.

### **PRESIDENT'S COMMENTS**

The President commented on items pertaining to the Committee's area of purview throughout the meeting.

### **SHAREHOLDERS/ MEMBERS COMMENTS**

One shareholders/members commented on the item pertaining to the Committee's area of purview.

### **COMMITTEE MEMBER COMMENTS**

Five Committee members spoke on the items pertaining to the Committee's area of purview.

### **ADJOURNMENT**

Chair Rapp adjourned the meeting at 3:06 p.m.

  
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Kathy Rapp, Committee Chair  
Golden Rain Foundation