



## **SECURITY, BUS AND TRAFFIC COMMITTEE MINUTES**

### **February 13, 2019**

The meeting of the Security, Bus and Traffic Committee was held on Wednesday, February 13, 2019 and was called to order at 1:00 p.m. by Chair Gould, in the Administration Conference Room B, followed by the Pledge of Allegiance.

#### **ROLL CALL**

Present: Mr. W. Gould, Chair                      Mr. R. Stone  
             Mrs. L. Perrotti, Vice-Chair        Ms. L. Stone, Ex-Officio  
             Mr. T. Dodero

Absent: Mr. P. Pratt

Staff and Guests: Mr. R. Ankeny, Executive Director  
                         Mr. V. Rocha, Security Services Director  
                         Mr. G. Winford, Fleet Manager  
                         Mrs. C. Mancilla, Recording Secretary  
                         Ms. S. Massa-Lavitt, City Council  
                         Ms. P. Snowden, GRF Representative, Mutual Two  
                         Ms. S. Hopewell, GRF Representative, Mutual Six  
                         Ms. R. Winkler, GRF Representative, Mutual Ten  
                         Ms. L. Findlay, GRF Representative, Mutual Twelve  
                         Mr. B. Lukoff, GRF Representative, Mutual Fourteen  
                         57 Shareholders/Members

Chair Gould greeted and welcomed everyone to the Security, Bus and Traffic Committee meeting and introduced Foundation members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. The business of the Security, Bus and Traffic Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4<sup>th</sup> Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's

Committee Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in March 2019.

### **CHAIR'S ANNOUNCEMENTS**

Chair Gould welcomed the Committee members, guests and staff, including GRF President Linda Stone; Executive Director, Randy Ankeny; Security Services Director, Victor Rocha; Fleet Manager, Grant Winford and Recording Secretary, Corina Mancilla.

### **APPROVAL OF MINUTES**

The minutes of the January 9, 2019, regular meeting and January 31, 2019, special meeting were approved, as presented.

### **SHAREHOLDER COMMENTS**

Comments and concerns were made regarding closing of the Jim's Gate and bus service.

### **STAFF REPORTS**

#### **Security Services Director**

The Security Services Director provided the January Security Report and informed attendees that the next Town Hall Meeting will be on February 28<sup>th</sup> at 1:30 p.m.

#### **Fleet Manager**

The Fleet Manager provided the January Transportation and Mini-Bus Report.

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Dodero and carried unanimously by the Committee members present–

**TO** approve \$200, to provide an offsite shuttle, for Leisure World residents, to attend the Seal Beach Chamber of Commerce Annual Health Expo, at the Seal Beach Pier, on May 18, 2019 at 9:00 a.m.

#### **Executive Director**

The Executive Director provided information and updates throughout the meeting.

### **CORRESPONDENCE**

The Committee reviewed seven pieces of correspondence regarding bigger bus request, consensus on access control system, shuttle bus to ninety-nine cent store, bus schedule changes, toy donation, parking spaces and lock gate.

After a brief discussion, Mr. Gould MOTIONED, seconded by Mrs. Perrotti and carried unanimously by the Committee members present–

**TO** approve the four parking spaces requested by the Community Church, in Seal Beach Leisure World.

### **UNFINISHED BUSINESS**

#### **Gate Access System**

The Security Services Director provided updated information on the Gate Access System.

#### **Resident Security – Citation Issuing**

The Security Services Director provided updated information on resident security, citation issuing.

#### **Lock Outs**

The Committee discussed lock outs. After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Dodero and carried unanimously by the Committee members present–

**TO** request the Security Services Director, draft a policy on lock outs and bring back to the next scheduled meeting.

Chair Gould called in for a fifteen-minute break at 2:30 p.m.

#### **Parking Enforcement Specialist**

The Security Services Director informed the Committee that the parking enforcement specialist will be moved to be a full security position.

### **NEW BUSINESS**

#### **Bus Service**

The Fleet Manager provided updated information on bus service.

#### **Public Bus – Main Gate**

The Fleet Manager provided updated information on public bus, main gate.

### **POLICIES**

#### **5536.01-33, Guest Passes**

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Stone and carried unanimously by the Committee members present -



**TO** take no action regarding Policy 5536.01-33, Guest Passes, and review at the next meeting.

#### 5536-37, Gate Security

After a brief discussion, Mr. Dodero MOTIONED, seconded by Mrs. Perrotti and carried unanimously by the Committee members present -

**TO** move and recommend the GRF BOD rescind Policy 5536-37, Gate Security, as it is a procedure rather than a policy.

#### 5537-37, RFID (Gate Access System)

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mr. Dodero and carried unanimously by the Committee members present -

**TO** take no action regarding Policy 5537-37, RFID (Gate Access System), pending completion of the gate access system.

#### 1920-37, Traffic Rules and Regulations

After a brief discussion, Mr. Gould MOTIONED, seconded by Mr. Dodero and carried unanimously by the Committee members present -

**TO** take no action, pending completion of the gate access system on policies:

- 1927-37, Parking Rules for Trust Property
- 1927.01-37, Fees for Parking Rules and Violations on Trust Property
- 1927.02-37, Parking Rules for Trust Property

#### **PRESIDENT'S COMMENTS**

The President commented on the items pertaining to the Committee's area of purview throughout the meeting.

#### **SHAREHOLDER/MEMBER COMMENTS**

Four shareholders/members spoke on the proceedings of the Committee meeting.

#### **COMMITTEE MEMBERS COMMENTS**

Three Committee members spoke on the proceedings of the Committee meeting.

**ADJOURNMENT**

Chair Gould adjourned the meeting at 3:44 p.m.

A handwritten signature in black ink, appearing to read "Wayne Gould", is written over a horizontal line.

Wayne Gould, Chair  
SECURITY, BUS AND TRAFFIC

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