



IT COMMITTEE MINUTES
April 16, 2019

The regular meeting of the IT Committee was called to order at 1:00 p.m., by Chair Snowden, on Tuesday, April 16, 2019, in the Administration Conference Room, followed by the Pledge of Allegiance, led by the Executive Director.

ROLL CALL

Present: Ms. P. Snowden, Chair Mr. R. Stone
 Mr. P. Friedman Ms. R. Winkler
 Ms. J. Isom Ms. L. Stone, Ex-Officio
 Mr. P. Pratt

Also Present: Mr. R. Ankeny, Executive Director
 Mr. D. Fabian, IT Supervisor
 Mrs. D. Bennett, Recording Secretary
 Three Shareholders/Foundation Members

CHAIR'S ANNOUNCEMENTS

Chair Snowden welcomed Committee members, and recognized the attendees – GRF President Linda Stone, Executive Director Randy Ankeny, IT Supervisor Daniel Fabian, and Recording Secretary Deanna Bennett.

RULES OF ORDER

Chair Snowden asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

CHAIR'S REPORT

Chair Snowden had no report to present at the time of the meeting.

APPROVAL OF MINUTES

The March 21, 2019 regular meeting minutes were approved, as presented.

STAFF REPORTS

IT Supervisor

The IT Supervisor provided the Committee with the updates on current projects, as presented, and commented on the items pertaining to the Committee's area of purview throughout the meeting.

Executive Director

The Executive Director commented on the items pertaining to the Committee's area of purview throughout the meeting.

SHAREHOLDER/ MEMBER COMMENTS

There were no shareholder/member comments.

CORRESPONDENCE

There was no correspondence presented at the time of the meeting.

UNFINISHED BUSINESS

Microsoft Dynamics

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

FTS Internet/Phone Contract

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

Point of Sale (POS) System

The IT Systems Supervisor provided an update on this topic. The Committee requested a further update at the May Committee meeting.

Server Replacement – Security Office

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

NEW BUSINESS

Time Management Software

The IT Supervisor provided an update to the Committee pertaining to the request from the Management Services Review Ad hoc Committee, for a time tracking software that will provide database management/reporting on Mutual SROs or requests for IT support. He spoke briefly on Clockify time tracking software.

The Committee concurred to include a perpetual agenda item, "New Technology", under the New Business heading.

Billboard Software

The IT Systems Supervisor provided an update on this topic. The Committee concurred to request he provide further information at the May Committee meeting.

POLICIES

There were no policies reviewed at the time of the meeting.

PRESIDENT'S COMMENTS

The President commented on various items pertaining to the agenda throughout the meeting.

SHAREHOLDERS/ MEMBERS COMMENTS

One shareholder/member offered comments.

COMMITTEE MEMBER COMMENTS

Six Committee members spoke on the items pertaining to the Committee's area of purview.

ADJOURNMENT

Chair Snowden adjourned the meeting at 2:04 p.m.

Paula Snowden, Committee Chair
Golden Rain Foundation
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