PHYSICAL PROPERTY COMMITTEE

SUMMARY REPORT
Wednesday, January 2, 2018
1:00 p.m.

Action/Request	Person Responsible	Finance	BOD
1. CORRESPONDENCE: Bocce Ball Court Handrails It was the consensus of the Committee to request staff bring back cost to install handrails at the Bocce Ball Court.	Facilities Director		
2. UNFINISHED BUSINESS: Service Maintenance Renovations The Committee moved to recommend the GRF Board award a contract/work order to: • Los Al Builders for the partition's, lockers, and window replacement. • Cornerstone Flooring to replace flooring in the break and locker rooms • Service Maintenance to Refinish and paint walls Blue Lace #1625, Replace ceiling tiles – white, Replace Tables and chairs, Install Kitchenette, install two sinks and install two Hand dryers • Talmar install two work stations • Alpine Heating and Air to install heat pump For a cost not to exceed a total of $ 73,622 including $2,000 contingency, pending Finance Committee review.	Facilities Director	X	X
3. UNFINISHED BUSINESS: Energy Conservation – Solar Power It was the consensus of the Committee to discuss this topic at the next Committee meeting.	Facilities Director		
4. UNFINISHED BUSINESS: Administration, Amphitheater and News Building Roofs The Committee moved to request AWS provide RFP documents for Good, Better and Best roofing options and bring back to the Committee for further review.	Facilities Director		
5. NEW BUSINESS: Contractors Of Record The Committee moved to recommend the GRF Board approve contractors of record as indicated above for a one-year term.	Facilities Director		X
6. NEW BUSINESS: Deferred Maintenance The Physical Property Manager was request to draft a monthly report and checklist to help manage the completion of deferred maintenance on trust property.	Physical Property Manager		