



## **PHYSICAL PROPERTY COMMITTEE MINUTES**

### **April 3, 2019**

The regular meeting of the Physical Property Committee was called to order at 1:00 p.m., by Chair Rapp, on Wednesday, April 3, 2019, in the Administration Conference Room, followed by the Pledge of Allegiance.

#### **ROLL CALL**

Present:	Ms. K. Rapp, Chair	Mr. B. Lukoff, Vice-Chair
	Ms. M. Gerber	Mrs. Perrotti
	Ms. S. Fekjar	Ms. L. Stone, Ex-Officio

Also Present:

- Mr. R. Ankeny, Executive Director
- Mr. M. Weaver, Facilities Director
- Mr. D. Rudge Physical Property Manager
- Hon. S. Massa-Lavitt, City Council
- Mr. R. Stone, GRF Representative, Mutual One
- Ms. P. Snowden, GRF Representative, Mutual Two
- Mr. P. Pratt, GRF Representative, Mutual Two
- Ms. S. Hopewell, GRF Representative, Mutual Six
- Mr. P. Friedman, GRF Representative, Mutual Fifteen
- Ms. M. Kmiecik, Recording Secretary
- 12 Shareholders/Foundation Members

#### **CHAIR'S ANNOUNCEMENTS**

Chair Rapp welcomed Committee members, and recognized the attendees –Executive Director Randy Ankeny, Facilities Director Mark Weaver, Physical Property Manager David Rudge, and Recording Secretary Marcy Kmiecik.

#### **RULES OF ORDER**

Chair Rapp asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

#### **CHAIR'S REPORT**

Chair Rapp had no report to present at the time of the meeting.

#### **APPROVAL OF MINUTES**

The minutes of the February 6, 2019, regular meeting were approved, as presented.

**STAFF REPORTS****Facilities Director**

The Facilities Director provided the Committee with the updates on current projects as presented and commented on the items pertaining to the Committee's area of purview throughout the meeting.

Following a brief discussion, Mr. Lukoff MOTIONED, seconded by Ms. Fekjar and carried unanimously-

**TO** approve the completion of the Concrete/Roof Improvements – Medical Building project #888-18.

**Physical Property Manager**

The Physical Property Manager presented the Total Quality Checklist, as submitted.

**Executive Director**

The Executive Director commented on items pertaining to the Committee's area of purview throughout the meeting.

**SHAREHOLDER/ MEMBER COMMENTS**

Two shareholders/Members commented on items on the agenda.

**CORRESPONDENCE****Committee Correspondence Sent**

There was no sent correspondence from the previous meeting.

**Amphitheater Safety – K. Elliott**

The Committee reviewed the correspondence and concurred to send a letter advising that this area has been reviewed by the Committee and the site conditions do not allow for a ramp.

**Roundabout – N. Massetti**

The Committee reviewed the correspondence and concurred to request staff consult with a traffic engineer and send a letter advising that this topic will be discussed at the next Committee meeting.

**Fuel Cells – P. Pratt**

The Committee reviewed the correspondence and advised the sender, whom attended the meeting, that this topic will be discussed at the next Committee meeting.

**UNFINISHED BUSINESS**

New SCE Panel at 1.8 Acres

It was the consensus of the Committee to table this topic until the October Committee meeting.

Energy Conservation – Solar Power

The Facilities Director provided an update on this topic. No action was taken at the time of the meeting.

Pool Repair

The Executive Director provided an update on this topic. No action was taken at the time of the meeting.

**NEW BUSINESS**

Golf Course Fountain Replacement

Following a brief discussion, Ms. Gerber MOTIONED, seconded by Ms. Fekjar-

TO recommend the GRF Board approve the purchase and installation of three floating fountains at the Golf Course Lake, using Unbudgeted Capital funds, at a cost not to exceed \$6,815, pending Finance Committee review.

The motion carried with one no vote (Mr. Lukoff).

**PRESIDENT'S COMMENTS**

The President commented on items pertaining to the Committee's area of purview throughout the meeting.

**SHAREHOLDERS/ MEMBERS COMMENTS**

Five shareholders/members commented on the item pertaining to the Committee's area of purview.

**COMMITTEE MEMBER COMMENTS**

Five Committee members spoke on the items pertaining to the Committee's area of purview.

**ADJOURNMENT**

Chair Rapp adjourned the meeting at 1:59 p.m.

  
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Kathy Rapp, Committee Chair  
Golden Rain Foundation

