



EXECUTIVE COMMITTEE

SUMMARY REPORT Friday, February 8, 2019 1:00 p.m.

Action/Request	Person Responsible	Finance	BOD
1. NEW BUSINESS: Employee Intranet The Committee concurred to support an employee intranet.	Human Resources Director		
2. NEW BUSINESS: Confirm 2019 Election Provider The Committee moved to recommend the GRF Board confirm Accurate Voting Services as the Inspector of Election, for the 2019 GRF Board of Directors election, as set forth in Policy 5025-30.	Recording Secretary		
3. NEW BUSINESS: Employee Health Care Insurance, Annual Renewal The Committee moved to approve and recommend the GRF Board of Directors approve Anthem Plan A, Option 2 employee benefit plan for the plan year beginning April 1, 2019 and ending March 31, 2020, for full time GRF employees, effective April 1, 2018.	Recording Secretary		
4. NEW BUSINESS: Community Emergency Response Team (CERT) Equipment The Committee moved to approve non-budgeted Operating Funds to purchase 36 each CERT entry level kits from ProPac, at a cost of \$33.54 each, plus shipping and handling, Cost Center 22, for a cost not to exceed \$1,500.	Safety/Emergency Coordinator		
5. NEW BUSINESS: Review Job Description 3399.5, Painter The Committee moved to approve amendment of the Painter job description, as presented.	Human Resources Director		
6. NEW BUSINESS: Employee Recognition The Committee moved to forward to the ADRC meeting in February for approval of the proposed design(s) and placement, to the Finance Committee in March, to review availability of non-budgeted operating funds, not to exceed \$3,000, Cost Center 20, for employee incentive to purchase the materials for creating an Employee Recognition Wall, as described in the agenda packet.	Recording Secretary		
7. NEW BUSINESS: New GRF Board of Directors Report The Committee moved to recommend the GRF Board establish a standard monthly report for distribution to all Mutual Boards; the monthly GRF Board report shall contain the GRF Board meeting recap, GRF Committee and Ad hoc Committee monthly summaries of action and a general report on all major projects (projects generally over \$10,000). A draft of the GRF Board Monthly Report will be placed upon the GRF Board.	Recording Secretary		

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<p>8. NEW BUSINESS: GRF Directors serving on the GAF Board The Committee moved to recommend the GRF Board appoint no less than three (3) and no greater than five (5) GRF Board members to sit upon the GAF Board. Appointments to GAF will be made by the GRF President and ratified by the GRF Board. All actions by the appointed GRF Board members serving on the GAF must be fully disclosed and any action by GRF Board members serving on the GAF must be approved by the GRF Board where the GRF members serving on the GAF must recuse themselves from the GRF Boards vote.</p>	Recording Secretary		
<p>9. NEW BUSINESS: GRF Policy Numbering Format The Committee moved to recommend the GRF Board adopt the policy number format, for use in the Power DMS policy track system, as amended.</p>	Recording Secretary		