



MUTUAL ADMINISTRATION COMMITTEE

SUMMARY REPORT Monday, January 14, 2019 1:00 p.m.

Action/Request	Person Responsible	Finance	BOD
<p>1. UNFINISHED BUSINESS: Bereavement Book The Committee reviewed the Bereavement packet, requested numerous amendments and will review the final, amended version at the February Committee meeting before recommending GRF BOD approval.</p> <p>The Committee concurred to request the Communications Committee consider a request that the Obituary Publication Notice forms be distributed by the Stock Transfer Office, rather than the LW Weekly office, to assist in the timely notification process of member deaths to the Mutuals.</p>	Recording Secretary		
<p>2. POLICIES: Amend Policy 1201-33, GRF Identification Cards The Committee moved to recommend the GRF BOD accept the proposed Committee amendments to Policy 1201-33, GRF Identification Cards, including the restoration of item 3.2.1 to the Policy, pending a 30 day notification period to the membership.</p> <p>The Committee moved to amend section 3.2 and 3.2.1 by replacing "loss/losses" with "replacement/replacements".</p>	Recording Secretary		X
<p>3. SUBCOMMITTEE REPORTS: Suspension of Policy Renumbering Sub-committee The Committee moved to suspend the Policy Renumbering Sub-committee until further notice and add DMS Policy Software as a recurring agenda item until further notice.</p>	Recording Secretary		