



ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES

May 22, 2019

The meeting of the Architectural Design & Review Committee (ADRC) was held on Wednesday, May 22, 2019, and was called to order at 1:00 p.m., by Chair Heinrichs, in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. I. Heinrichs, Chair
Ms. S. Hopewell, Vice Chair
Ms. S. Fekjar

Ms. L. Findlay
Mr. B. Lukoff
Ms. Stone, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director
Mr. M. Weaver, Facilities Director
Mr. T. Fileto, Recreation Manager
Ms. N. Chigireva, Communications and Technology Director
Hon. S. Massa-Lavitt, City Council
Ms. C. Mancilla, Recording Secretary
Mrs. L. Perrotti, GRF Representative, Mutual One
Ms. P. Snowden, GRF Representative, Mutual Two
Mr. T. Dodero, GRF Representative, Mutual Nine
No Shareholder/Member

Chair Heinrichs greeted and welcomed everyone to the Architectural Design & Review Committee meeting and introduced Foundation members, guests and staff.

CHAIR'S ANNOUNCEMENTS

Chair Heinrichs welcomed the Committee members, guests and staff, including GRF President Linda Stone; Facilities Director Mark Weaver; Recreation Manager Thomas Fileto and Recording Secretary Corina Mancilla.

APPROVAL OF MINUTES

The minutes of the April 24, 2019, regular meeting were approved, as amended.

STAFF REPORTS

Facilities Director

The Facilities Director provided his report, as presented, in the agenda packet.

Recreation Manager

The Recreation Manager provided his monthly report.

Executive Director

The Executive Director was not available to provide a report at the time of the meeting.

SHAREHOLDER COMMENTS

One Shareholder/Member spoke on items on the agenda.

CORRESPONDENCE N/A

There was no correspondence at the time of the meeting.

UNFINISHED BUSINESS

Landscape – Reserves

- i. Future Projects
 - I. Clubhouse Six
 - II. Planters at four corners

The Committee discussed these agenda items and the Facilities Director was requested to bring back new proposals with plant selections, to the next scheduled meeting.

Art Work – Trust Property Buildings

It was the consensus of the Committee to address this agenda item at the next scheduled meeting. No action was taken.

Golf/Pool Area

- i. Tile Selection

The Committee discussed this agenda item. No action was taken pending more information to be presented, to the next scheduled meeting.

Wall Murals

- i. Building Five – First Floor
 - I. Elevator Lobby
 - II. Recreation Office
- ii. Clubhouse Six – Second Floor
 - I. Head of Stair Case

The Committee discussed these agenda items and the Recreation Manager was requested to bring back sample of photo selections, to the next scheduled meeting.

Veteran Banners

- i. Locations and Brackets

The Recreation Manager provided an update on the location and brackets for the Veteran Banners.

NEW BUSINESS

Review and Accept New Governing Document Numbering System

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Ms. Fekjar and carried unanimously by the Committee members–

TO accept the new governing document numbering system for the documents under the purview of the Architectural Design and Review Committee.

NuVision Credit Union – Request

- i. Building Signage
- ii. Exterior Paint

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Lukoff–

TO approve the request from NuVision, to paint the exterior building wall and install a sign.

The Motion passes with one abstention (Ms. Findlay)

After a further discussion, Ms. Hopewell MOTIONED, seconded by Ms. Fekjar and carried unanimously by the Committee members–

TO request NuVision to modify the new signage, by removing the dark color background and bring back to the next scheduled meeting.

Color Warm Palette Replacement

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Ms. Fekjar and carried unanimously by the Committee members–

TO approve tile GW08 Cherry, as an alternative for the warm pallet design for future projects.

Perimeter Wall – Administration Building

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Ms. Fekjar and carried unanimously by the Committee members–

TO use Swiss Coffee for main body of the wall and Wild Stallion for the cap, to match the color selection of the Administration Building.

After a brief discussion, Ms. Hopewell MOTIONED, seconded by Mr. Lukoff and carried unanimously by the Committee members–

TO request a three-part proposal from Anguiano Lawncare, to remove plants along St. Andrews Drive and Golden Rain Road around the Administration building, to replace with a variety of colors of dwarf day and lilies and upgrade sprinklers as needed, using Reserve funding and forward request to the June GRF Board meeting.

It was consensus of the Committee to review the extension wall behind the Administration building and bring back to upcoming meeting.

Trust Property – Landscape Contract

After a brief discussion, Mr. Lukoff MOTIONED, seconded by Ms. Fekjar and carried unanimously by the Committee members–

TO approve one additional landscaping personnel, to better serve the Community and reduce the rotation time needed, for a cost not to exceed \$3,727 per month or \$44,720, for a 12 month period. Funding available in the 2019 Operations budget and authorize the Chair, sign the change order.

First Responder Banners

It was consensus of the Committee to forward the first responder banner request to the Recreation Committee, for review.

POLICIES (N/A)

PRESIDENT’S COMMENTS

The President commented on the items pertaining to the Committee’s area of purview throughout the meeting.

SHAREHOLDER COMMENTS

Two shareholders/members spoke on items pertaining to the agenda.

COMMITTEE MEMBERS COMMENTS

Five Committee members commented on the proceedings of the meeting.

ADJOURNMENT

Chair Heinrichs adjourned the meeting at 2:47 p.m.

Irma Heinrichs, Chair
ARCHITECTURAL DESIGN & REVIEW COMMITTEE

cm 05.22.19

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