



IT COMMITTEE MINUTES
May 21, 2019

The regular meeting of the IT Committee was called to order at 1:00 p.m., by Chair Snowden, on Tuesday, May 21, 2019, in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. P. Snowden, Chair Mr. R. Stone
 Mr. P. Friedman Ms. R. Winkler
 Ms. J. Isom Ms. L. Stone, Ex-Officio
 Mr. P. Pratt

Also Mr. D. Fabian, IT Supervisor
Present: Mr. B. Lukoff, GRF Representative, Mutual Fourteen (2:09 p.m. - 2:52 p.m.)
 Ms. M. Kmiecik, Recording Secretary

CHAIR'S ANNOUNCEMENTS

Chair Snowden welcomed Committee members, and recognized the attendees – GRF President Linda Stone, IT Supervisor Daniel Fabian, and Recording Secretary Marcy Kmiecik.

RULES OF ORDER

Chair Snowden asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

CHAIR'S REPORT

Chair Snowden had no report to present at the time of the meeting.

Chair Snowden requested Paul Lazear, CEO of Fully Functional Technology (FFT), speak at the start of the meeting regarding an invoice from FFT (agenda item 9A).

APPROVAL OF MINUTES

The April 16, 2019 regular meeting minutes were approved, as presented.

STAFF REPORTS

IT Supervisor

The IT Supervisor provided the Committee with the updates on current projects as presented and commented on the items pertaining to the Committee's area of purview throughout the meeting.

Executive Director

The Executive Director offered no comments.

SHAREHOLDER/ MEMBER COMMENTS

There were no shareholder/member comments.

CORRESPONDENCE

There was no correspondence presented at the time of the meeting.

UNFINISHED BUSINESS

Microsoft Dynamics

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

FTS Internet/Phone Contract

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

Billboard Software

Following a brief discussion, Mr. Pratt MOTIONED, seconded by Mr. Stone and carried unanimously-

TO approve the purchase of Play Digital Signage at a cost of \$18 per month per screen and ten (10) Amazon Fire Sticks at a cost of \$50 each for a total cost not to exceed \$2,650 non-budgeted operating funds.

(Chair Snowden called a break between 2:40 p.m. - 2:55 p.m.)

NEW BUSINESS

Fully Functional Technology Invoice

Paul Lazear, CEO of FFT, presented and reviewed a past due invoice. No action was taken at the time of the meeting.

Nest Thermostats

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

Review and Accept New Governing Documents Numbering System

Following a brief discussion, Mr. Pratt MOTIONED, seconded by Ms. Winkler-

TO accept the new governing document numbering system for the documents under the purview of the IT Committee.

The motion carried with one no vote (R. Stone).

IT Managed Service Provider RFP

Following a brief discussion, it was the consensus of the Committee to request staff draft an RFP for an alternative IT managed service provider, and bring back to the next Committee meeting for consideration.

Surveillance System Enhancements

The IT Systems Supervisor provided an update on this topic. No action was taken at the time of the meeting.

Staff Training

The Committee discussed continued education opportunities for the IT Department staff. No action was taken at the time of the meeting.

New Technologies

The Committee discussed GRF ID cards and concurred to discuss this topic at the next Committee meeting.

POLICIES

There were no policies reviewed at the time of the meeting.

PRESIDENT'S COMMENTS

The President commented on various items pertaining to the agenda throughout the meeting.

SHAREHOLDERS/ MEMBERS COMMENTS

There were no shareholder/member comments.

COMMITTEE MEMBER COMMENTS

Six Committee members spoke on the items pertaining to the Committee's area of purview.

ADJOURNMENT

Chair Snowden adjourned the meeting at 3:42 p.m.

Paula Snowden, Committee Chair
Golden Rain Foundation

Mk 05-21-19

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