



## EXECUTIVE COMMITTEE

### SUMMARY REPORT Friday, May 10, 2019 1:00 p.m.

Action/Request	Person Responsible	Finance	BOD
<b>1. NEW BUSINESS: Amend Reporting Structure – Fleet Dept.</b> The Committee concurred to review the topic at the October Committee meeting.	Recording Secretary		
<b>2. NEW BUSINESS: Amend Position Description, Human Resources &amp; Benefits Coordinator</b> The Committee concurred to review the topic at the July Committee meeting.	Recording Secretary		
<b>3. NEW BUSINESS: Approve a Leisure World Sponsorship for the Annual Seal Beach Public Safety Awards Ceremony</b> The Committee moved to approve a sponsorship at the “Sergeant” level (\$1,000), at the annual Seal Beach Public Safety Awards Ceremony, discretionary funding from the Executive Committee.	Recording Secretary		
<b>4. NEW BUSINESS: Approve Distribution of Survey to All GRF Employees</b> The Committee moved to approve distribution of a survey, to all GRF employees, as drafted.	Human Resources Director		
<b>5. POLICIES: Adopt 30-1010-1, External Communication, Authorized Spokesperson</b> The Committee moved to recommend legal opinion be sought regarding proposed procedure 30-1010-1, External Communication, Authorized Spokesperson.	Recording Secretary		
<b>6. POLICIES: Rescind Policy 1022-30, Petitions</b> The Committee moved to forward Policy 1022-30, Petitions, to the Governing Documents Committee, for amendment.	Recording Secretary		
<b>7. POLICIES: Adopt Member Code of Conduct</b> The Committee moved to forward proposed document Member Code of Conduct to the Governing Documents Committee, for amendment.	Recording Secretary		