



**BOARD OF DIRECTORS MEETING MINUTES  
GOLDEN RAIN FOUNDATION  
June 25, 2019**

**CALL TO ORDER**

President Linda Stone called the regular monthly meeting of the Board of Directors (BOD) of the Golden Rain Foundation (GRF) to order at 1:00 p.m., on Tuesday, June 25, 2019, in Clubhouse Four.

**PLEDGE OF ALLEGIANCE**

Sandra Massa-Lavitt, City of Seal Beach Council member, led the Pledge of Allegiance.

**ROLL CALL**

Following the roll call, the Corporate Secretary reported that Directors Perrotti, J. St. Aubin, Snowden, Pratt, L. Stone, Gerber, Thompson, Hopewell, Rapp, Fekjar, Dodero, Winkler, Heinrichs, Lukoff, Findlay, Friedman, Isom, and Massetti were present. The Executive Director and the Director of Finance were also present.

Eighteen Directors were present, with a quorum of the voting majority.

**PRESIDENTS COMMENTS**

Welcome everyone and thank you for coming. Today's monthly meeting is the official start of the 2019-2020 term.

This coming Thursday marks the opening of the Summer Amphitheater Season beginning with Texas Tenors. Koffel's Food service will be on hand for their tri-tip BBQ at very reasonable prices.

Be sure to join us on July 4<sup>th</sup> at the Annual Independence Day festivities in Clubhouse 6 parking lot. There will be a Classic Car Show, Golf Cart Parade by Rollin' Thunder, entertainment, and delicious barbeque. Activities start at 10:00 a.m. Be sure to attend and celebrate the 4<sup>th</sup> with your Leisure World family. The GRF offices will be closed on the 4<sup>th</sup>.

Committee meetings will start with the Recreation Committee on Monday, July 1, at 1:00 p.m., in the Administration conference room. The next meeting is the Physical Properties Committee, on Wednesday, July 3rd. Some committee meeting schedules have been changed so be sure to check the LW Weekly for scheduling.

We have a busy year planned and I will keep you informed each month of upcoming plans. There will be three evening meetings: September, January and May. Again, there will also be several town hall meetings this coming year.

Please note that I will continue to register my vote on each issue of business brought before the Board. I believe that members deserve to know where I stand on an issue. I think it is important to know how each member of the board votes on every item of business. All decisions are decided by quorum of the eighteen member Board of Directors.

I would now like to welcome our newest Directors: JoAnn St. Aubin, Mutual One; William Thompson, Mutual Five and Nick Massetti, Mutual Seventeen.

And now to the important business at hand.

## **ANNOUNCEMENTS**

The GRF Board of Directors met in Executive Session on June 4, 2019 for a Special Meeting for the purpose of elections, and June 11, 2019 for the Annual Meeting and for a special meeting for the purpose of organization. The new officers are Linda Stone, President; Susan Hopewell, Vice President; Suzanne Fekjar, Corporate Secretary; and Ronde Winkler, Treasurer.

The GRF BOD will participate in a Board Planning Session on Thursday, June 27, from 8:30 a.m. until 4:00 p.m., at the Old Ranch Country Club and will hold an all-day Executive Session of the Board and training session on Friday, June 28, beginning at 9 a.m. in the Administration conference room.

## **SERVICE ANNIVERSARIES**

Four employees were recognized with a service award.

David Rudge	Physical Property	5 years
James Ament	Security	5 years
Lucita Cordero	Security	5 years
Christine Althenes	Transportation	5 years

## **SEAL BEACH COUNCIL MEMBER'S REPORT**

Seal Beach Councilmember Sandra Massa-Lavitt provided an update on the City of Seal Beach Council meeting.

## **HEALTH CARE CENTER ADVISORY BOARD UPDATE**

Ms. Brennan James, Chief Operating Officer of Monarch and Charity Kopp, Health Care Center Administrator, presented a report on the major projects and renovation at the Health Care Center.

## **SHAREHOLDER/MEMBER COMMENTS**

In accordance with Policy 5610, Participation by Foundation Members, members may enter into a comment period prior to the beginning of business. **NOTE:** Foundation members are permitted to make comments before the business of the Board begins. Requests must be registered in advance of the meeting. The Open Meeting Act allows boards of directors to establish reasonable time limits for the open forum and for speakers to address the board. ([Civ. Code §4925\(b\)](#).) Time

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limits, per speaker, are limited to:

- 4 minute limit per speaker, when there are no more than 15 speakers
- 3 minute limit per speaker, 16 - 25 speakers
- 2 minute limit per speaker, over 26 speakers

One member offered comments.

### **CONSENT CALENDAR – APPROVAL OF BOARD COMMITTEE MEETING MINUTES**

No GRF Committees met in June to approve meeting minutes.

### **APPROVAL OF BOARD MEETING MINUTES**

The minutes of the May 28, the June 4, the June 11, and the June 18 meetings were approved, as presented.

### **REPORTS**

The Chair of the Facilities and Amenities Review (FAR) Ad hoc Committee invited the audience to attend the July meeting of the Ad hoc Committee.

The Chair of the Management Services Review Ad hoc Committee invited the audience to attend the July Ad hoc Committee.

The Chair of the Strategic Planning Ad hoc Committee invited the audience to attend the July Ad hoc Committee.

### **NEW BUSINESS**

#### **General**

#### **Amend Trust Property Landscape Contract**

It has been recommended to amend the Anguiano Lawn Care contract in order for the vendor to add one additional landscaping person to better serve the community and lessen the time needed to make the rotation. The cost for this addition is \$3,727 per month or \$44,720 for a twelve (12) month period. The 2019 approved budget reflects this addition (see positive variance for first quarter below). The contract terminates December 2020. Also attached is the 2019 ADRC Budget and contract costs from 2018-2020.

101 6475100 Landscape Maintenance-Contract

20,800

Favorable-budget has funding for extra landscaper not yet used

At its regularly scheduled meeting on May 22, 2019, the Architectural Design and Review (ADR) Committee unanimously recommended the GRF Board approve the change order, at a cost not



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to exceed \$3,727 per month, or \$44,720 for a twelve (12) month period, using approved funds in the 2019 Operating budget.

Ms. Heinrichs MOVED, seconded by Ms. Fekjar-

**TO** amend the contract with Anguiano Lawn Care, in order for the vendor to add one (1) additional landscaping person to better serve the community and reduce the rotation time needed, for a cost not to exceed \$3,727 per month, or \$44,720 for a twelve (12) month period. Funding available in the 2019 Operating budget and authorize the ADR Committee Chair to sign the change order.

Six Directors, the Facilities Director, and the Executive Director spoke on the motion.

The motion was carried with two no votes (Dodero, Massetti).

**Capital Funding Request – Dynamics: Additional Funding**

During the build stage of the Dynamics software conversion project, additional customization not included in the original scope of the work identified while testing is deemed necessary to maintain integrity of the system and to provide enhanced reporting to the Mutual Corporations. Additional Capital funding of \$25,000 is requested to cover customizations.

Invoicing rules for Mutual billing	2,050
Custom report for Mutual invoices	4,510
Invoice templates to accommodate multi-company invoicing	5,330
Create an import file for year-end physical inventory cycle counts	2,460
Subtotal	14,350
Estimated cost of support to implement APIs	2,750
Estimated cost of support to SPO processing in Jenark	2,750
Other Contingencies	5,150
<b>Additional Capital Funding Requested</b>	<b><u>25,000</u></b>

Ms. Rapp MOVED, seconded by Ms. Winkler-

**TO** prove additional Capital funding of \$25,000, to the Dynamics software project, to support customization necessary to maintain integrity of the system and to provide enhanced reporting to the

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**Mutual Corporations.**

Five Directors, the Director of Finance and the Executive Director spoke on the motion.

The motion was carried with one abstention (Friedman).

**CONTROLLER'S REPORT**

The Finance Director provided a financial report earlier in the meeting.

**EXECUTIVE DIRECTOR'S REPORT**

The Executive Director provided a written report for the Board.

**BOARD MEMBER COMMENTS**

Eighteen Board members spoke on the meeting proceedings.

PS:

**ADJOURNMENT**

The meeting was adjourned was at 1:55 p.m.



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Suzanne Fekjar  
GRF Corporate Secretary  
dfb