



FACILITIES AND AMENITIES REVIEW AD HOC COMMITTEE MINUTES

July 09, 2019

The regular meeting of the Facilities and Amenities Review Ad Hoc Committee and the Golden Rain Foundation was called to order at 1:00 p.m. by Chair Perrotti on Tuesday, July 09, 2019, in the Administration Conference Room, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. L. Perrotti, Chair Ms. R. Winkler
 Mr. P. Friedman Ms. I. Heinrichs
 Ms. Stone, Ex-Officio

Absent: Mr. B. Lukoff
 Ms. K. Rapp

Also Present: Mr. R. Ankeny, Executive Director
 Mr. T. Fileto, Recreation Manager
 Mr. T. De Leon, Recreation Director
 Ms. K. Thayer, Assistant Recreation Manager
 Mr. W. Thompson, GRF Representative, Mutual Five
 Ms. S. Hopewell, GRF Representative, Mutual Six
 Mr. T. Dodero, GRF Representative, Mutual Nine
 Ms. M. Kmiecik, Recording Secretary
 14 Shareholders/Foundation Members

RULES OF ORDER

Chair Perrotti reviewed group norms, and asked Committee members and guests to be on time; respect the speaker, do not interrupt and have one conversation at a time; wait to be called; be present and productive; no side bar conversations; turn off or silent cell phones, and treat everyone how they would like to be treated.

CHAIR'S ANNOUNCEMENTS

Chair Perrotti introduced guests and staff – GRF President Linda Stone, Executive Director Randy Ankeny, Recreation Director Terry De Leon, Recreation Manager Thomas Fileto, Assistant Recreation Manager Kathy Thayer, and Recording Secretary Marcy Kmiecik.

Chair Perrotti reminded the Committee of the 2018-2019 Facilities and Amenities Review Ad Hoc Committee Goals, as noted below;

Best use of Trust Property that will benefit the majority of Shareholders Determine use/abuse of Trust property per new GRF Recreation Policy

Goal 1:

To maximize use of GRF clubhouses for shareholders/members

- a. Set a minimum number of members for each size and type of room.
- b. Set a maximum number of dates per month for room usage.
- c. Limit the number of groups of the same type.
- d. Verify locker space
 - a. Verify who is assigned space and contents.
 - b. Set guidelines for assigned space and usage.
 - c. Provide locks and monitor contents quarterly.
 - d. Investigate providing new outdoor locker space.
- e. Verify exclusive-use leases (*mini-farms, video producers, Rollin' Thunder, Friends of the Library, Historical Society, Radio Club, RV Storage Lot, genealogy, etc.*) for appropriate use of space and number of members served.
- f. Verify use by organizations (non-profits, political, churches/synagogues, etc.) for time of use and size of space reserved.
- g. Verify dedicated-use for appropriate use of space and number of shareholders served (Bingo, Ollie, dances, table tennis, hospitality, shuffleboard, woodworking, art, ceramics, lapidary, and sewing).
- h. Verify club-use for appropriate use of space and number of shareholders served.
 - i. Verify classes-use for appropriate use of space and number of shareholders served.

Goal 2:

To reduce the abuse of facility usage by non-shareholder/members

- a. Verify numbers for members, guests and the presence of an accompanying shareholder.
- b. Verify use of a "day" pass rather than an entry pass for non-shareholder participation.

Goal 3:

To develop a revenue stream

- a. Groups that charge and/or solicit donations from members to participate will pay for room use.
- b. Additional non-refundable fee for non-standard room set-up.
- c. Instructor fee
- d. Registration fee
- e. Room fee
- f. Equipment fee
- g. Electronic fee

SHAREHOLDER/MEMBER COMMENTS – Agenda Items Only

Four (4) Shareholder/Members commented on agenda items.

APPROVAL OF THE MINUTES

The Minutes of the April 26, 2019 regular meeting were approved, as presented.

CORRESPONDENCE

There was no correspondence reviewed at the time of the meeting.

STAFF REPORTS

Recreation Director

The Recreation Director and Assistant Recreation Manager discussed the May 2019 Activity Log, as submitted.

Executive Director

The Executive Director commented on items throughout the agenda pertaining to the Committees area of purview.

SUBCOMMITTEE REPORTS

The Committee had no subcommittee reports at the time of the meeting.

PRESIDENT'S COMMENTS

The President commented on agenda items throughout the meeting.

UNFINISHED BUSINESS

There was no Unfinished Business to review at the time of the meeting.

NEW BUSINESS

Amenity Usage Review – Outside Organization Usage

The Committee reviewed this topic under the Governing Documents section of the agenda.

GOVERNING DOCUMENTS

Amend 30-5175-3, Facilities and Amenities Review Ad Hoc Committee Charter

Following a brief discussion, Mr. Friedman MOTIONED, seconded by Ms. Heinrichs and carried unanimously by the Committee Members present-

TO recommend the GRF Board amend 30-5175-3, Facilities and Amenities Review Ad Hoc Committee Charter, as amended, pending Board approval of the new formatting recommended by the Governing Documents Committee.

Amend 30-1406-1, Limitations on Use

Following a brief discussion, Ms. Heinrichs MOTIONED, seconded by Ms. Winkler and carried unanimously by the Committee Members present-

TO recommend the GRF Board tentatively amend 30-1406-1, Limitations on Use, as amended, pending a twenty-eight (28) day posting to the membership and tentatively adopt 70-1406-2 (fee schedule extracted from 30-1406-1), pending a twenty-eight (28) day posting to the membership and Board approval of the new formatting recommended by the Governing Documents Committee

FUTURE AGENDA ITEMS

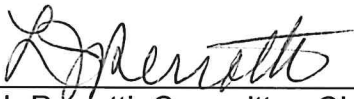
The Committee discussed future agenda items and concurred to discuss possible policy amendments in the following areas:

1. Review Policy 1411-50, Community-Operation – Recreational Facilities
2. No fee structure be established for individual shareholders/Members for the use of GRF amenities.
3. Establish reasonable restrictions in the use of Trust Property amenities by guest while accompanied by a shareholder.

4. Establish reasonable categories for charging groups that profit from the use of GRF amenities.
5. All Leisure World Clubs, Organizations, Service Organization or Religious Organizations should be approved by the GRF Recreation Committee.
6. The Recreation Committee combine duplicate amenities based on usage as needed.
7. Organizations with their own building should not be allowed to use GRF facilities.
8. Establish a fee for large room set-ups.
9. Uphold Policy 1202-50, Club Membership that Non-Members not be allowed to join Clubs, Organizations, Service Organizations, or Religious Organizations that meet in Leisure World.
10. Establish a policy that includes penalties for Shareholder/Members, Non-Members, Clubs, Organizations, Service Organizations or Religious Organizations that abuse amenities, facilities or Policy.
11. Establish designated use areas for specific activities.
12. Research card reader systems
13. Investigate the possibility of limiting the number of Clubs participating in the same activity.

ADJOURNMENT

Chair Perrotti adjourned the meeting at 2:34 p.m.



Leah Perrotti, Committee Chair
Golden Rain Foundation

Mk 07-09-19

