



## GOVERNING DOCUMENTS COMMITTEE

### SUMMARY REPORT

Wednesday, September 4, 2019  
1:00 p.m.

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<p><b>1. UNFINISHED BUSINESS: Established Committee Review Priorities</b> It was the consensus of the Committee to review governing documents in the following order:</p> <ul style="list-style-type: none"> <li>• Finance – October Meeting</li> <li>• IT Department – November Meeting</li> </ul>	Recording Secretary				
<p><b>2. NEW BUSINESS: Power DMS to Search WordPress Plug In - Demo</b> The IT Supervisor provided a demo on Power DMS to Search WordPress Plug In and was requested to bring back further information to the November meeting.</p>	Recording Secretary				
<p><b>3. GOVERNING DOCUMENTS:</b> The consensus of the Committee is that, PURPOSE is not a mandatory section, it will only be included when appropriate.</p> <p><b>60-5504-1, Insurance Requirements – Contractors</b> The Committee moved to amend 60-5504-1, Insurance Requirements – Contractors, by adding keywords and forward to the Physical Property Committee for final approval.</p> <p><b>60-5504.01-1, Insurance Requirements – Vendors</b> The Committee moved to amend 60-5504.01-1, Insurance Requirements – Vendors, by adding keywords, as well as making a change on the document number (60-5504-1A) and forward to the Physical Property Committee for final approval.</p> <p><b>30-1001-5, Glossary of Terms</b> The Committee moved to amend 30-1001-5, Glossary of Terms, by adding keywords, a purpose step section and forward to the Executive Committee for approval.</p>	Recording Secretary  Recording Secretary  Recording Secretary	Physical Property Committee  Physical Property Committee  Executive Committee			

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<p><b>50-1023-1, GRF Pet Ownership Rules</b> The Committee moved to amend 50-1023-1, GRF Pet Ownership Rules, as amended, with added keywords and forward to the Mutual Administration Committee for final approval.</p> <p><b>50-1201-1, GRF Identification Cards</b> The Committee moved to amend 50-1201-1, GRF Identification Cards, by adding keywords, section headings and verbiage in the Purpose section, as well as extracting the fees and adopting a new governing document (50-1201-2, GRF Identification Cards, Fees) and forward to the Mutual Administration Committee for approval.</p> <p><b>50-5536.01-1, Guest Passes</b> The Committee moved to amend 50-5536.01-1, Guest Passes, by adding keywords, verbiage in the Purpose section, as well as making a change on the document number (50-5536-1) and extracting the fees by adopting a new governing document (50-5536-2, Guest Passes, Fees) and forward to the Mutual Administration Committee for approval.</p> <p>It was the consensus of the Committee to take no action and bring back to the next scheduled meeting, the following governing documents:</p> <ul style="list-style-type: none"> <li>• 50-1400-1, Co-Occupants and Qualified Permanent Residents (QPR) Use of Clubhouses</li> <li>• 50-1610-3, GRF Membership Eligibility Criteria</li> <li>• 50-1801-1, Use of Community Facilities</li> <li>• 50-2115-1, Copy and Supply Center Services</li> <li>• 50-2115A-2, Copy and Supply Center Fees</li> </ul>	<p>Recording Secretary</p> <p>Recording Secretary</p> <p>Recording Secretary</p> <p>Recording Secretary</p>	<p>Mutual Administration Committee</p> <p>Mutual Administration Committee</p> <p>Mutual Administration Committee</p>		
<p style="text-align: center;"><b>FUTURE AGENDA ITEMS:</b> The Committee moved/concurred to:</p> <ol style="list-style-type: none"> <li>1. Power DMS to Search WordPress Plug In – Demo - November</li> <li>2. Governing Documents: <ul style="list-style-type: none"> <li>• IT Department - November</li> </ul> </li> </ol>				<p>Recording Secretary</p>