



EXECUTIVE COMMITTEE

SUMMARY REPORT
Friday, October 11, 2019
1:00 p.m.

Action/Request	Person Resp.	Cmte. Referral	FC	BOD	Comments
<p>1. UNFINISHED BUSINESS: Amend Reporting Structure – Fleet Department MOVED to amend the reporting structure to add a Fleet Supervisor to the Transportation organization chart.</p>	Human Resources Director				
<p>2. UNFINISHED BUSINESS: Review Member Rules of Conduct Documents MOVED to send the following documents to corporate counsel for review and recommend the GRF Board tentatively adopt: 30-5093-1, Member Rules of Conduct and 30-5093-2, Member Rules of Conduct, Non-compliance with Rules of Conduct – Fines and Penalties. MOVED to request the Executive Director obtain a due process document from corporate counsel for review at the November Committee meeting.</p>	Recording Secretary				
<p>3. UNFINISHED BUSINESS: Approve Fleet Supervisor Position MOVED to approve the Fleet Supervisor position description with a wage/salary grade of A38, as presented.</p>	Human Resources Director				

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<p>MOVED to request labor counsel review the disclosure page, signed by the new employee, attached to all position descriptions.</p>					
<p>4. UNFINISHED BUSINESS: Amend Employee Handbook re: Mutual Directors & GRF Employment CONCURRED to make no change to current employee handbook reference to Employment of Foundation Directors or Spouses and to update the applicable 2020 GRF election materials.</p>	<p>Human Resources Director Stock Transfer Manager</p>				
<p>5. UNFINISHED BUSINESS: Review Community/Manager/Mutual Administration Manager Position Description Concurred to remove the topic from the agenda.</p>	<p>n/a</p>				
<p>6. UNFINISHED BUSINESS: GRF Roundtable Meeting MOVED to continue the Roundtable meetings, under the conditions outlined in the handout, with the addition of 1.d.: Mutual-to-Mutual Problem Solving, in a forum that is productive and respectful.</p>	<p>Executive Director</p>				
<p>7. NEW BUSINESS: Review Post-offer, Pre-employment Physical Requirement for Part-time Employees MOVED to remove the requirement for annual physicals for part-time Security and Bus employees, effectively immediately.</p>					
<p>8. NEW BUSINESS: Approve 2020 Election Materials MOVED to approve the 2020 election materials and the</p>	<p>Stock Transfer Manager</p>				

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election process for the 2020 GRF elections.					
<p style="text-align: center;">FUTURE AGENDA ITEMS:</p> <p style="text-align: center;">The Committee moved/concurred to include:</p> <ol style="list-style-type: none"> 1. Status of Member Code of Conduct, 30-5093-3, Member Rules of Conduct, Procedure for Notification of Violation and Right to Hearing document/legal review 2. Security Staffing 3. Amend 5101-30, Limitation of Terms 4. Review 5025-30, GRF Election Materials 5. April Safety Day 					<p>Recording Secretary</p>