# PHYSICAL PROPERTY COMMITTEE

## Agenda

Administration Conference Room
Wednesday, December 4, 2019
1:00 p.m.

1. **Call to Order/Pledge of Allegiance**
2. **Roll Call/Notice of Quorum**
3. **Chairs Announcements**
    a. Introduction of Guests and Staff
        i. Linda Stone, GRF President
        ii. Randy Ankeny, Executive Director
        iii. Mark Weaver, Facilities Director
        iv. David Rudge, Physical Property Manager
        v. Marcy Kmieciak, Recording Secretary
    b. Rules of Order
    c. Chairs Comments
        i. In observance of New Year's Day the January Physical Property Committee meeting has been rescheduled to Tuesday, January 7, 2020 at 1:00 p.m. in Conference Room B.
4. **Shareholder/Member Comments** *(Limited to 3 minutes per person)*
5. **Approval of Minutes**
    a. Minutes of the Meeting, November 6, 2019 (pp. 1-5)
6. **Correspondence**
    a. Walkway Wall – Mutual Five (p. 6)
7. **Staff Reports and Approval of Monthly Reports**
    a. Facilities Director (pp. 7-15)
    b. Physical Property Manager (pp. 16-18)
    c. Executive Director
8. **Subcommittee Reports**
9. **Unfinished Business**
    a. Reconfiguration of North Gate Entry Road (p. 19)
10. **New Business**
    a. Clubhouse Six Interior Doors (p. 20)
    b. Orange County Registrar Onsite Voting Drop Box (pp. 21-26)
    c. Pool Complex

d. Canoe Brook/Allan's Alley Wall Replacement (pp. 27-30)
e. Clubhouse Three - Learning Center's
f. Upper Amphitheater – Loft (pp. 31-32)
g. Street Replacement 2020 (p. 33)
h. Code Compliance to New Labor Laws

**11. Governing Documents**

a. Adopt
b. Amend
c. Rescind
d. Review

**12. Future Agenda Items**

**13. President's Comments**

**14. Next Meeting**

Tuesday, January 7, 2020 – 1: 00 p.m.

Conference Room B

**15. Adjournment**

**PHYSICAL PROPERTY COMMITTEE MINUTES**
**November 6, 2019**

The regular meeting of the Physical Property Committee was called to order at 1:00 p.m., by Chair Rapp, on Wednesday, November 6, 2019, in the Administration Conference Room, followed by the Pledge of Allegiance.

## ROLL CALL

| | | |
|---|---|---|
| Present: | Ms. K. Rapp, Chair | Ms. S. Fekjar, Vice Chair (arrived at 1:26 p.m.) |
| | Mrs. Perrotti | Ms. P. Snowden |
| | Mr. B. Lukoff | Ms. L. Stone, Ex-Officio |
| Absent: | Ms. R. Winkler | |
| | Mr. P. Friedman | |
| Also Present: | Mr. R. Ankeny, Executive Director | |
| | Mr. M. Weaver, Facilities Director | |
| | Mr. D. Rudge Physical Property Manager | |
| | Mr. N. Massetti, GRF Representative, Mutual Seventeen | |
| | Ms. M. Kmieciak, Recording Secretary | |
| | Ten (10) Shareholders/Foundation Members | |

## CHAIR'S ANNOUNCEMENTS

There being no objections, Chair Rapp declared the reading of the Quorum Notification be dispensed with by unanimous consent.

The Chair stated that in accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Committee Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in November 2019.

## RULES OF ORDER

Chair Rapp asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

## CHAIR'S COMMENTS

Chair Rapp welcomed Committee members, and recognized the attendees –Facilities Director Mark Weaver, Physical Property Manager David Rudge, and Recording Secretary Marcy Kmieciak.

## SHAREHOLDER/ MEMBER COMMENTS

Four (4) shareholder/Members commented.

## APPROVAL OF MINUTES

The minutes of the September 4, 2019, regular meeting were approved, as presented.

## CORRESPONDENCE

Clubhouse Six Interior Doors – G. Vyduna

The Committee reviewed the correspondence and requested the Recording Secretary send a letter of acknowledgement and advise that this topic will be discussed at the next Committee meeting.

Pathway Lighting – D. Lipton

The Committee reviewed the correspondence and request the Recording Secretary send a letter of acknowledgment and advise that all mutual lighting concerns should be addressed with their Mutual Board, and the Physical Property Department is addressing the Trust Property lighting concerns with Southern California Edison.

## STAFF REPORTS

Facilities Director

The Facilities Director provided the Committee with updates on current projects as submitted, and commented on the items pertaining to the Committee's area of purview throughout the meeting.

Following a brief discussion, Mrs. Perrotti MOTIONED, seconded by Ms. Snowden and carried unanimously by the Committee members present-

> **TO** approve the completion of Project #919-19, Trust Property Parking Markings T's and L's.

Following a brief discussion, Ms. Snowden MOTIONED, seconded by Mr. Lukoff and carried unanimously by the Committee members present-

> **TO** approve the completion of Project #924-19, Electric Vehicle Charging Stations- Clubhouse Four.

Physical Property Manager

DRAFT

The Physical Property Manager presented the Total Quality Checklist for Clubhouse Two and Clubhouse Six, as submitted.

Executive Director

The Executive Director commented on items pertaining to the Committee's area of purview throughout the meeting.

## SUBCOMMITTEE REPORTS

There were no subcommittee reports at the time of the meeting.

## UNFINISHED BUSINESS

There was no Unfinished Business at the time of the meeting.

## NEW BUSINESS

SCE Street Light Head Replacement to LED

Following a brief discussion, Ms. Fekjar MOTIONED, seconded by Ms. Snowden and carried unanimously by the Committee members present-

> **TO** recommend the GRF Board approve the replacement of all existing SCE street light heads with 4000K LED heads allowing for the cost of $326.40 per head (approx. 281 total heads) to be collected back within the tariff over a 20-year period.

Main Gate LED Lights

Following a brief discussion, Ms. Snowden MOTIONED, seconded by Ms. Fekjar and carried unanimously by the Committee members present-

> **TO** recommend the GRF Board approve the Service Maintenance Department to replace the existing lighting at the Security Offices with LED panels and replace the ceiling tiles for a cost not to exceed $3,550, Reserve funding, pending Finance Committee review.

Historical Society

Following a brief discussion, it was the consensus of the Committee to take no action on this topic.

Clubhouse Three – Lobby Door Replacement

Following a brief discussion, Mr. Lukoff MOTIONED, seconded by Mrs. Perrotti and carried unanimously by the Committee members present-

DRAFT

**TO** recommend the GRF board award a contract to Axxes Door to replace the automatic doors at Clubhouse Three Lobby for a cost not to exceed $9,978, Reserve funding, pending Finance Committee review.

Mosquito Trapping

Following a brief discussion, it was the consensus of the Committee to bring this item back in February 2020 for further review.

Physical Property Request for Proposal

It was the consensus of the Committee to forward this document to the Governing Documents Committee to designate a document number and add key words.

Reconfiguration of North Gate Entry Road

Following a brief discussion, it was the consensus of the Committee to discuss this topic at the next Committee meeting.

## GOVERNING DOCUMENTS

Amend 60-5350-3, Construction Bids and Contracts

Following a brief discussion, Ms. Snowden MOTIONED, seconded by Ms. Fekjar and carried unanimously by the Committee members present-

**TO** recommend the GRF Board amend 60-5350-3, Construction Bids and Contracts, as presented.

## FUTURE AGENDA ITEMS

The Committee discussed future agenda items and concurred to include the below topics on the next Committee agenda:

1. Orange County Registrar Onsite Voting Center
2. Clubhouse Six Interior Doors
3. Total Quality Checklist – CH3 and CH4
4. Pool Complex – Roof Replacement
5. Canoe Brook/Allan's Alley Wall Replacement
6. Reconfiguration of North Gate Entry Road

## PRESIDENT'S COMMENTS

The President commented on items pertaining to the Committee's area of purview throughout the meeting.

DRAFT

**ADJOURNMENT**

Chair Rapp adjourned the meeting at 2:11 p.m.

_____
Kathy Rapp, Committee Chair
Golden Rain Foundation

Mk 11-06-19

DRAFT

**From:** Linda DeRungs
**Sent:** Wednesday, November 20, 2019 12:53 PM
**To:** Mark Weaver <markw@lwsb.com>
**Cc:** Michael Meza <michaelm@lwsb.com>
**Subject:** Closing a wall opening

Dear Mark,

The M5 Board of Directors approved to close the opening in the wall along the sidewalk at building 116-L. We believe this will help solve several problems and we hope you will approve. Here are the reasons:

1. Safety—golf carts and bicycles cut across very quickly and continue straight over the grass, endangering pedestrians

2. Damage to the green space—the golf carts, bicycles and pedestrians who cut across from the opening in the wall usually keep walking straight through the green space along building 116 and have worn a path through the green space.

3. Privacy and noise—when vehicles and pedestrians cut through the green space they are invading the privacy of the bedrooms of the shareholders in 116-L and 116-A, and the golf carts are noisy.

4. Shareholders in Mutual 4 and Mutual 6 habitually cut through Mutual 5 to access downtown Leisure World. We hope that some of these shareholders will find another route for the safety of our Mutual 5 shareholders.

Please let me know what you decide,

Linda DeRungs
M5 President

**For Cost Center 679 (Community Facilities) there is a favorable variance of $9,476 through the month of October 2019. The major variance is due to the following:**

| CC | GL Code | Account Description | Variance | Explanation |
|---|---|---|---|---|
| 679 | 6410005 | Building Supplies | 3,883 | Favorable-Less used than expected |
| 679 | 6420100 | Electricity | 2,419 | Favorable-Less used than expected |
| 679 | 642200 | Telephone | (1,148) | Unfavorable-Mission Park phone not included in budget |
| 679 | 6424100 | Trash | (6,246) | Unfavorable-Greater use than expected |
| 679 | 6476000 | Sewer Maintenance | 3,440 | Favorable-Less repairs than expected |
| 679 | 6477210 | Pest Control | 3,149 | Favorable-Less than expected, termite inspection later in the year |
| 679 | 6478000 | Service Contracts | 1,624 | Fuel System Monitoring has been charged to gl 6484000, this will be reclasified next month. |
| 679 | 6484000 | Permits and Licenses | (2,220) | Unfavorable-Cost for Orange County Health Care Agency called out in the budget for Nov. and Dec payments |
| 676 | 6731000 | Property & Liability Insurance | 3,128 | Favorable-Less than expected |
| | | Total Explained Variances | 8,029 | of $9,476 |

| Acct # | Description | Y-T-D Actual | Y-T-D Budget | Budget Variance |
|---|---|---|---|---|
| | Expenses - Community Facilities | | | |
| 6410000 679 | Office Supplies - Community Facilities | 10 | 200 | 190 |
| 6410005 679 | Building Supplies - Community Facilities | 335 | 4,168 | 3,833 |
| 6410020 679 | Equipment Expense - Community Facilities | 41 | 500 | 459 |
| 6420100 679 | Electricity - Community Facilities | 47,031 | 49,450 | 2,419 |
| 6422000 679 | Telephone - Community Facilities | 5,696 | 4,548 | (1,148) |
| 6424100 679 | Trash - Community Facilities | 99,216 | 92,970 | (6,246) |
| 6444000 679 | Equipment Rental - Community Facilities | 2 | 0 | (2) |
| 6471000 679 | Building Repair & Maintenance - Communit | 3,127 | 2,576 | (551) |
| 6472000 679 | Equipment Repair & Maintenance - Communi | 8,129 | 8,130 | 1 |
| 6473000 679 | Hazardous Waste Disposal - Community Fac | 3,630 | 4,630 | 1,000 |
| 6476000 679 | Sewer Maintenance - Community Facilities | 1,560 | 5,000 | 3,440 |
| 6476500 679 | Street Repair & Maintenance - Community | 22,081 | 22,300 | 219 |
| 6477210 679 | Pest Control - Community Facilities | 3,671 | 6,820 | 3,149 |
| 6478000 679 | Service Contracts - Community Facilities | 738 | 2,362 | 1,624 |
| 6483000 679 | Propane - Community Facilities | 40 | 100 | 60 |
| 6484000 679 | Permits & Licenses - Community Facilitie | 7,230 | 5,010 | (2,220) |
| 6731000 679 | Property & Liability Insurance - Communi | 71,440 | 74,568 | 3,128 |
| | Total Expenses | 273,977 | 283,332 | 9,355 |
| | Other Cost Recovery | | | |
| 5380790 679 | Recycling Income - Community Facilities | 1,390 | 1,000 | 390 |
| 5385000 679 | Other Income - Community Facilities | 100 | 0 | 100 |
| 5413100 679 | Gain / Loss on Equipment - Community Fac | (368) | 0 | (368) |
| | Total Other Cost Recovery | 1,122 | 1,000 | 122 |
| 5330000 679 | Income / Refund from Mutuals - Community | 296,789 | 296,790 | (1) |
| | Total Cost Recovery | 297,911 | 297,790 | 121 |
| | Net Income / (Expense) Before Off Budget | 23,934 | 14,458 | 9,476 |

oct

# Budget Variance Report -October 2019
# Community Facilities - CC ## 670, and 679

**For Cost Center 670 (Physical Properties Department) there is a favorable variance of $55,845 through the month of October 2019. The major variance is due to the following:**

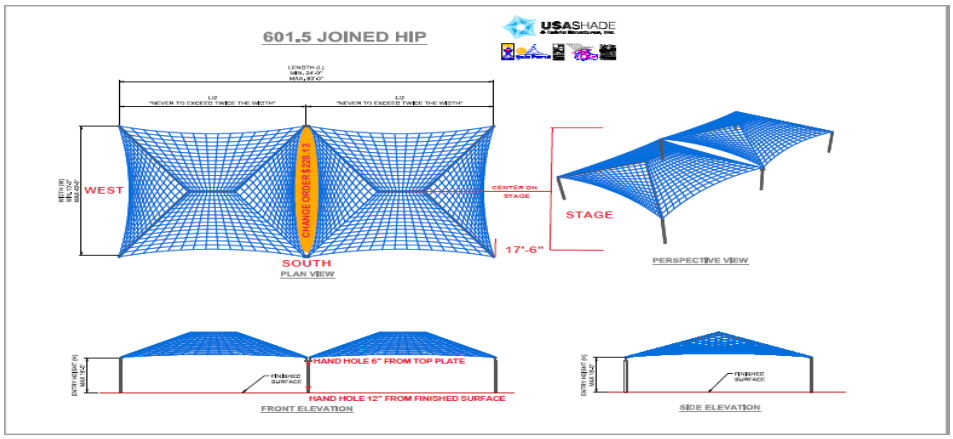
| CC | GL Code | Account Description | Variance | Explanation |
|---|---|---|---|---|
| 670 | 6100000 | Salaries & Wages | 7,577 | Favorable-Labor less than budget |
| 670 | 6140000 | Employment Taxes | 1,189 | Favorable- Same as labor |
| 670 | 6142000 | Workers Compensation | 4,839 | Favorable- Cost less than budget |
| 670 | 6143000 | Group Insurance | 34,390 | Favorable- Cost less than budget |
| 670 | 6144000 | 401 (k) match | 6,425 | Favorable- Cost less than budget |
| 670 | 6416000 | Long Term Disability Ins | 1,367 | Favorable- Cost less than budget |
| 670 | 6212000 | Employee Exams | 1,125 | Favorable- none conducted |
| 670 | 6215000 | Mileage | (857) | Unfavorable-additional funding after budget |
| 670 | 6217000 | Uniforms & Laundry | (1,611) | Unfavorable-Charge from previous laundry vendor for shirt buy out |
| 670 | 6410015 | Computer Supplies | (2,715) | Unfavorable-unexpected screen and desk printer replacement needed |
| 670 | 6410020 | Equipment Expense | 2,175 | Favorable- Cost less than budget |
| 670 | 6478000 | Service Contracts | 3,416 | Favorable- New copier contract less than expected |
| 670 | 5380700 | Permit Income | 4,121 | Unfavorable-Permit request less than expected |
| 670 | 5380701 | Parking Spot Rental | (7,500) | Unfavorable-Parking suspended due to wall construction |
| | | Total Explained Variances | 53,941 | of 55,845 |

| Acct # | Description | Y-T-D Actual | Y-T-D Budget | Budget Variance |
|---|---|---|---|---|
| | Expenses - Physical Properties | | | |
| 6100000 670 | Salaries & Wages - Physical Properties | 795,515 | 803,092 | 7,577 |
| 6140000 670 | Employment Taxes - Physical Properties | 59,563 | 60,752 | 1,189 |
| 6142000 670 | Workers' Compensation - Physical Propert | 36,304 | 41,143 | 4,839 |
| 6143000 670 | Group Insurance - Medical - Physical Pro | 93,580 | 127,970 | 34,390 |
| 6143300 670 | Group Insurance - Dental - Physical Prop | 2,134 | 2,110 | (24) |
| 6143500 670 | Group Insurance - Vision - Physical Prop | 1,175 | 1,410 | 235 |
| 6144000 670 | 401(k) Match - Physical Properties | 10,713 | 17,138 | 6,425 |
| 6145000 670 | Group Insurance - Life - Physical Proper | 3,432 | 3,610 | 178 |
| 6146000 670 | Long Term Disability Insurance - Physica | 2,853 | 4,220 | 1,367 |
| 6211000 670 | Continuing Education - Physical Properti | 1,833 | 1,000 | (833) |
| 6212000 670 | Employee Exams - Physical Properties | 0 | 1,125 | 1,125 |
| 6214000 670 | Meals & Special Events - Physical Proper | 0 | 100 | 100 |
| 6215000 670 | Mileage - Physical Properties | 2,939 | 2,082 | (857) |
| 6217000 670 | Uniforms & Laundry - Physical Properties | 4,471 | 2,860 | (1,611) |
| 6410000 670 | Office Supplies - Physical Properties | 5,238 | 5,298 | 60 |
| 6410005 670 | Building Supplies - Physical Properties | 36 | 300 | 264 |
| 6410010 670 | Hospitality - Physical Properties | 2,240 | 1,620 | (620) |
| 6410015 670 | Computer Supplies - Physical Properties | 3,565 | 850 | (2,715) |
| 6410020 670 | Equipment Expense - Physical Properties | 325 | 2,500 | 2,175 |
| 6410025 670 | Lunch Room Supplies - Physical Propertie | 108 | 100 | (8) |
| 6410030 670 | Printer / Copier Supplies - Physical Pro | 3,683 | 3,500 | (183) |
| 6422000 670 | Telephone - Physical Properties | 5,020 | 5,500 | 480 |
| 6435100 670 | Bank Service Fees - Physical Properties | 2,782 | 2,820 | 38 |
| 6444000 670 | Equipment Rental - Physical Properties | 2,508 | 3,600 | 1,092 |
| 6472000 670 | Equipment Repair & Maintenance - Physica | 1,562 | 1,830 | 268 |
| 6478000 670 | Service Contracts - Physical Properties | 954 | 4,370 | 3,416 |
| 6481000 670 | Computer Maintenance & Software - Physic | 180 | 0 | (180) |
| 6482000 670 | Dues, Memberships & Books - Physical Pro | 254 | 400 | 146 |
| 6491000 670 | Miscellaneous Writeoffs - Physical Prope | 1,000 | 0 | (1,000) |
| 6951000 670 | Committee Discretionary Expense - Physic | 0 | 0 | 0 |
| | Total Expenses | 1,043,967 | 1,101,300 | 57,333 |
| | Other Cost Recovery | | | |
| 5380700 670 | Permit Income - Physical Properties | 108,291 | 104,170 | 4,121 |
| 5380701 670 | Parking Spot Rental Income - Physical Pr | 7,500 | 15,000 | (7,500) |
| 5385000 670 | Other Income - Physical Properties | 1,800 | 0 | 1,800 |
| 5611000 670 | Late Charges - Physical Properties | 120 | 0 | 120 |
| | Total Other Cost Recovery | 117,711 | 119,170 | (1,459) |
| 5330000 670 | Income / Refund from Mutuals - Physical | 976,270 | 976,300 | (30) |
| | Total Cost Recovery | 1,093,981 | 1,095,470 | (1,489) |
| | Off Budget Items | | | |
| | Net Income / (Expense) | 50,015 | (5,830) | 55,845 |

Project Number:

918-19

# Shade Cover – Veterans Plaza




PROPOSED

**Action Items:**

- Materials ordered
- Proposed installation: January 2020

**Project Timeline:**

GRF Board Approval August 2019 → Project planning and implementation → Estimated completion January 2020

Originating Committee:

Physical Property Committee

August 7, 2019

GRF Board Approval:

August 27, 2019

Approved Budget:

$29,986

Payments to Date:

$13,743

Balance:

$16,243

Funding Source: Capital

Project Status:

In Progress

Project Number:

920-19

# Clubhouse Six – Ambulance Room

BEFORE

**Action Items:**

- Materials ordered
- Blinds installed
- Proposed installation: January 2020
- Flooring cost coming back to GRF Board of Directors
- Painting – Complete
- BOD approved $1,419, additional funds for flooring
- Flooring scheduled with Ambulance Company to be installed in December.

GRF Board Approval September2019 → Project planning and implementation → Estimated completion December 2019

Originating Committee:

Physical Property Committee

September 4, 2019

GRF Board Approval:

September 24, 2019

---

Approved Budget:

$7,387

Payments to Date:

$618

Balance:

$7,769

Funding Source: Capital

---

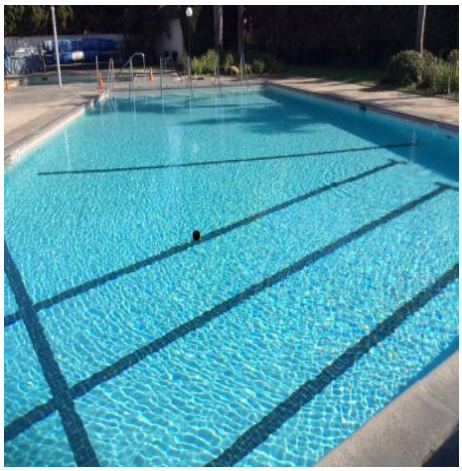
Project Status:

In Progress

Project Number:

925-19

# Pool Complex



BEFORE

PROPOSED

**Action Items:**

- Contract execution – In Process
- Golf Starter Restrooms – In Process
- Solar System Removal – Complete
- Approved scope of work was started. Several assumptions were made based on visual conditions, however many abnormalities were found during the demolition phase of this project, which have questioned its feasibility.

Originating Committee:

Physical Property Committee

August 7, 2019

GRF Board Approval:

August 27, 2019

---

Approved Budget:

$750,000

Payments to Date:

$187,000

Balance:

$563,000

Funding Source:
Reserve & Capital

---

Project Status:

In Progress

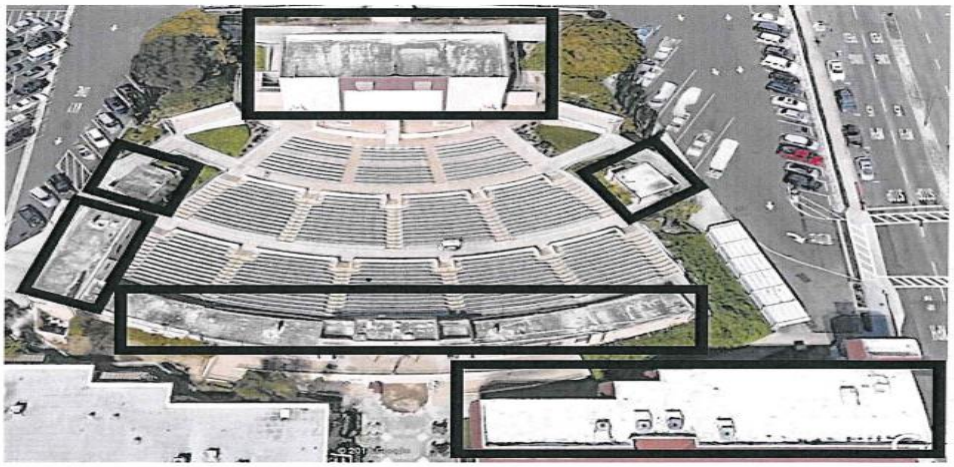
GRF Board Approval August 2019 → Project planning and implementation → Estimated completion January 2020

PROJECT LEADER: MARK WEAVER PHYSICAL PROPERTY DEPARTMENT

Project Number:

927-19

# Roof Replacement – Administration & Amphitheater



PROPOSED

**Action Items:**

- Contract execution – In Process
- Tentative start date: November 15, 2019
- Rain delays have pushed this project start to December

**Project Timeline:**

GRF Board Approval October 2019 → Project planning and implementation → Estimated completion January 2020

Originating Committee:

Physical Property Committee

September 4, 2019

GRF Board Approval:

September 24, 2019

Approved Budget:

$500,000

Payments to Date:

$86,337

Balance:

$413,663

Funding Source: Reserve

Project Status:

In Progress

Project Number:

931-19

# 1.8 Acres – Gate Replacement

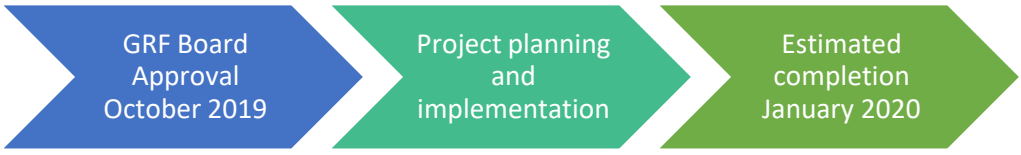
Existing Gate

Proposed Type Gate

**Action Items:**

- Contract execution – Complete
- Installation scheduled for Mid-December

**Project Timeline:**




Originating Committee:

Physical Property Committee

October 2, 2019

GRF Board Approval:

October 22, 2019

---

Approved Budget:

$18,000

Payments to Date:

$0

Balance:

$18,000

Funding Source:
Capital

---

Project Status:

In Progress

Project Number:

932-19

# Clubhouse Four – Phase IV

BEFORE

BEFORE

**Action Items:**

- Materials on order
- Work started in Ceramics and Art Room
- Clubs have been put on notice

**Project Timeline:**

GRF Board Approval October 2019 → Project planning and implementation → Estimated completion January 2020

Originating Committee:

Physical Property Committee

October 2, 2019

GRF Board Approval:

October 22, 2019

---

Approved Budget:

$32,020

Payments to Date:

$0

Balance:

$32,020

Funding Source:
Capital

---

Project Status:

In Progress

PROJECT LEADER: MARK WEAVER PHYSICAL PROPERTY DEPARTMENT

# Total Quality Checklist - Clubhouse Two (as of 11/26/19)

| | Floor | Location | Description | Yes | No | Comments | Progress | Who is Responsible |
|---|---|---|---|---|---|---|---|---|
| | | | **Totals:** | **44** | **5** | | | |
| 1 | | Assembly Hall | Flooring is clean and in good condition | 1 | | | | Custodial |
| 2 | | Assembly Hall | Lights are clean and operational | 1 | | | | |
| 3 | | Assembly Hall | HVAC units are clean and operational | 1 | | | | |
| 4 | | Billiard Room | Wall paint in good condition | 1 | | | | Aaron Hensley |
| 5 | | Billiard Room | Doors are operational, clean and not chipped | 1 | | | | Aaron Hensley |
| 6 | | Bocce Court | Playing surface properly maintained | 1 | | | | |
| 7 | | Bocce Court | Bench's are clean and in good condition | 1 | | | | |
| 8 | | Bocce Court | Handrails are clean and in good condition | 1 | | | | |
| 9 | | Bocce Court | Turf around court is in good condition | 1 | | | | |
| 10 | | Bocce Court | Shade structure is clean and in good conditio | 1 | | | | |
| 11 | | Card Room | Wall paint in good condition | 1 | | | | Aaron Hensley |
| 12 | | Card Room | Doors are operational, clean and not chipped | 1 | | | | Aaron Hensley |
| 13 | | East make up area | Lights are operational and the area is clean | 1 | | | | Aaron Hensley |
| 14 | | East Stage Bathroom | Bathroom is clean and paint is in good condition | | 1 | Needs paint | | Aaron Hensley |
| 15 | | Kitchen | Cabinet paint is clean and in good condition | | 1 | Need to paint cabinets | | Aaron Hensley |
| 16 | | Kitchen | Exhaust hood fire suppression is current | 1 | | | | |
| 17 | | Kitchen | Flooring is clean and in good condition | 1 | | Clean tile and area under mats needs evaluation | | |
| 18 | | Kitchen | Lights are clean and operational | 1 | | | | |
| 19 | | Kitchen | Cooking equipment is clean and operational | 1 | | | | |
| 20 | | Ladies Restroom | Toilet seats good condition and tight | | | | | |
| 21 | | Lobby | Carpet is clean and in good condition | 1 | | | | Custodial |
| 22 | | Lobby | Furniture is clean and in  Good condition | 1 | | | | Custodial |
| 23 | | Lobby | Bulletin board is clean current and in good condition | 1 | | | | |
| 24 | | Men's Restroom | Toilet seats good condition and tight | | | | | Aaron Hensley |
| 25 | | Men's Restroom | Lights clean and operational | 1 | | | | Aaron Hensley |
| 26 | | Park | Tables and chairs are clean properly placed and in good condition | 1 | | | | Custodial |
| 27 | | Park | Area lights are clean operational | 1 | | | | Aaron Hensley |
| 28 | | Park | Turf  Weed free green and is maintained | 1 | | | | Anguiano |
| 29 | | Park | Trees are healthy and properly trimmed | 1 | | | | Anguiano |
| 30 | | Park | Mission bell sign is clean and in good condition | 1 | | | | Custodial |
| 31 | | Park | Clock is in good condition, and operational with correct time | 1 | | | | Aaron Hensley |
| 32 | | Park | Plant around sign healthy with proper care | 1 | | | | Anguiano |
| 33 | | Parking lot | Signs in place and in good condition | 1 | | | | Aaron Hensley |
| 34 | | Parking lot | Gate operational in a good condition | 1 | | | | Aaron Hensley |
| 35 | | Parking lot | Wall is painted and in good condition | 1 | | | | Aaron Hensley |
| 36 | | Pickle Ball Courts | Screens are clean and in good condition | 1 | | | | George Hurtado |
| 37 | | Pickle Ball Courts | Drinking fountain is clean and operational | 1 | | | | Aaron Hensley |
| 38 | | Pickle Ball Courts | Courts are clean | 1 | | | | Custodial |
| 39 | | Pickle Ball Courts | Nets are in good condition | 1 | | | | Aaron Hensley |
| 40 | | Pickle Ball Courts | Plants are healthy and maintained | 1 | | | | Anguiano |
| 41 | | Ramp | Clean any good condition | 1 | | | | Custodial |
| 42 | | Ramp | Handrails are clean and in good condition | 1 | | | | Aaron Hensley |
| 43 | | Serenity garden | Fountain is clean and operational | 1 | | | | Aaron Hensley |
| 44 | | Serenity garden | Plants are healthy and maintained | 1 | | | | Anguiano |
| 45 | | Stage | Clean is in good condition | | 1 | Front edge of stage is damaged | | Terry De Leon |
| 46 | | Stage | Stairs are clear and in good condition | 1 | | | | Custodial |
| 47 | | Stage Emergency Exit | Exit Is clear | 1 | | | | Custodial |
| 48 | | Storage | Furniture is stored properly and in good condition | 1 | | | | Custodial |
| 49 | | West make up area | Lights are operational in the area is clean | 1 | | | | Aaron Hensley |
| 50 | | West Stage Bathroom | Bathroom is clean and paint is in good condition | | 1 | Needs paint | | Aaron Hensley |
| 51 | | Wood Shop | Doors are operational, clean and not chipped | | 1 | Need to paint door | | Aaron Hensley |

# Total Quality Checklist - Clubhouse Six (as of 11/26/19)

| | Floor | Location | Description | Yes | No | Comments | Progress | Who is Responsible |
|---|---|---|---|---|---|---|---|---|
| | | | **Totals:** | **69** | **14** | **83%** | | |
| 1 | 1 | East Entry | Palm Tree lighting good condition and operational | 1 | | | | Aaron Hensley |
| 2 | 1 | Exit Corridor | Alley entrance hallway lights operable | 1 | | | | Aaron Hensley |
| 3 | 1 | First Floor | Ceiling tiles clean and good condition | 1 | | | | Aaron Hensley |
| 4 | 1 | First Floor | Proper furniture in place | 1 | | | | Aaron Hensley |
| 5 | 1 | Hospitality Entry | Canopy in good condition - not faded or torn | 1 | | Fix tear in Canopy | ordered from AAA Awning | George Hurtado |
| 6 | 1 | Hospitality Entry | Chair glides are not worn down to metal | 1 | | | | Aaron Hensley |
| 7 | 1 | Hospitality Entry | Wall at parking lot in good condition and clean | 1 | | Power wash wall to clean off black residue | Wall power washed painted and plants replaced. Look great! | Aaron Hensley |
| 8 | 1 | Kitchen | Lights operable and in good condition | 1 | | | | Aaron Hensley |
| 9 | 1 | Men's RR | Toilet seats in good condition | 1 | | | | Aaron Hensley |
| 10 | 1 | Men's RR | Plastic guard in place | 1 | | | | Aaron Hensley |
| 11 | 1 | North Entry - Ext | Concrete clean and in good condition | | 1 | Need to clean | | Custodial |
| 12 | 1 | North Entry - Ext | Handrails paint without chips or worn | 1 | | | | Aaron Hensley |
| 13 | 1 | North Entry - Ext | Step paint in good condition | 1 | | | | Aaron Hensley |
| 14 | 1 | North Entry - Ext | Lights in overhead working | 1 | | | | Aaron Hensley |
| 15 | 1 | North Entry - Ext | ADA ramp smooth and clear | 1 | | | | Aaron Hensley |
| 16 | 1 | North Entry - Ext | ADA ramp handrail paint without chips or worn | 1 | | | | Aaron Hensley |
| 17 | 1 | North Entry - Ext | ADA ramp wall paint in good condition | 1 | | | | Aaron Hensley |
| 18 | 1 | Women's RR | Open door slowly sign in place | 1 | | | | Aaron Hensley |
| 19 | 1 | Women's RR | Toilet seats tight, in good condition | 1 | | | | Aaron Hensley |
| 20 | 1 | Women's RR | Lights operable | 1 | | | | Aaron Hensley |
| 21 | 1 | Women's RR | North entrance paint at the corner by the elevator in good condition | 1 | | | | Aaron Hensley |
| 22 | 1 | Women's RR | Plastic corner guard in place | 1 | | | | Aaron Hensley |
| 23 | 1 | North Entry - Ext | Planter properly planted weed free with healthy plants | | 1 | Pittosporum 4 on East 1 on West Direct to ADRC | 3 Pittosporum removed and boulders were placed as a temporary improvement ADRC to select | ADRC |
| 24 | 1 | North Entry - Ext | Potted plants watered and healthy | | 1 | Refer Potted Plants to ADRC for standard | Heavenly Bamboo in pots need attention | ADRC |
| 25 | 1 | Ping Pong Area | Storage cubes in good condition | 1 | | | | ADRC |
| 26 | 1 | Women's RR | Doors clean, in good condition, not worn or chipped | 1 | | | | ADRC |
| 27 | 1 | First Floor | Drinking fountain clean with blue clean mat in place | 1 | | | | Bill Coleman |
| 28 | 1 | Hospitality Entry | Outside door mat clean and in good condition | 1 | | | | Bill Coleman |
| 29 | 1 | Women's RR | Blue mat at the drinking fountain clean and good condition | 1 | | | | Bill Coleman |
| 30 | 1 | CARE Entry | Walkway clear | | 1 | Cleaned and had equipment removed | Working with CARE to resolve | Care Staff |
| 31 | 1 | CARE Entry | Concrete clean and in good condition | | 1 | Clean Concrete | Working with CARE to resolve | Custodial |
| 32 | 1 | East Entry | Bike rack in good condition | 1 | | | | Custodial |
| 33 | 1 | Hospitality Entry | Tables in good condition clean and properly placed | 1 | | | | Aaron Hensley |
| 34 | 1 | Men's RR | Toilets clean and flush properly | 1 | | | | Custodial |
| 35 | 1 | Men's RR | Wall clean and in good condition without chips | 1 | | | | Custodial |
| 36 | 1 | Mobility Aids | Flooring in good condition and clean | 1 | | | | Custodial |
| 37 | 1 | North Entry - Ext | Trash can clean and in good condition | 1 | | | | Custodial |
| 38 | 1 | North Entry - Ext | Ashtray properly placed and clean | 1 | | | | Custodial |
| 39 | 1 | Ping Pong Area | Chair rails are in good condition and clean | 1 | | | | Custodial |
| 40 | 1 | Ping Pong Area | Lights are clean and operate | 1 | | | | Custodial |
| 41 | 1 | Women's RR | Paper towel dispensers clean, in good condition, and working | 1 | | | | Custodial |
| 42 | 1 | Women's RR | Grout at sinks and floors clean | 1 | | | | Custodial |
| 43 | 1 | Women's RR | Toilets clean and flush properly | 1 | | | | Custodial |
| 44 | 1 | North Entry - Ext | Sprinklers are operational | 1 | | | South east planter dry | John Anquiano |

| | | | | | | | | |
|---|---|---|---|---|---|---|---|---|
| 45 | 1 | North Entry - Ext | Plants are healthy with proper care | | 1 | | | John Anquiano |
| 46 | 1 | Hospitality Entry | Folding Tables and cones properly stored | 1 | | Purchase Storage Unit for Tables and cones used for Pizza and Taco Tuesday | Return equipment to storage after event | Recreation |
| 47 | 1 | Hospitality Entry | Chairs in good condition clean and properly placed | | 1 | 2 Chairs missing | Chairs to be ordered | Thomas Fileto |
| 48 | 2 | Dance Room | Receptacle in good condition | 1 | | | | Aaron Hensley |
| 49 | 2 | Gym | Flooring in good condition | | 1 | Replace Flooring | REC/ADRC for solution | Aaron Hensley |
| 50 | 2 | Gym | Baseboards are in good condition | 1 | | | | Aaron Hensley |
| 51 | 2 | Men's RR | Mirror frames and mirrors in good condition | 1 | | | | Aaron Hensley |
| 52 | 2 | Men's RR | Toilet seats tight, in good condition | 1 | | | | Aaron Hensley |
| 53 | 2 | North West Room | Chair rails are in good condition and clean | 1 | | | | Aaron Hensley |
| 54 | 2 | Second Floor | Ceiling tiles clean and good condition | 1 | | | | Aaron Hensley |
| 55 | 2 | South West Room | North Entry Door is clean, not worn or chipped | 1 | | | Stained door | Aaron Hensley |
| 56 | 2 | South West Room | Receptacle and switch covers in place and clean | 1 | | | | Aaron Hensley |
| 57 | 2 | Stairway | LED lights are clean and working | 1 | | Replace Fluorescent lights with LED | New lights installed | Aaron Hensley |
| 58 | 2 | Stairway | Roller shades are in place and good condition | 1 | | Replace vertical blinds in stair well with the roller shades | Shade installed | Aaron Hensley |
| 59 | 2 | Stairway | Stairway handrail in good condition and not worn | 1 | | | | Aaron Hensley |
| 60 | 2 | Women's RR | Proper lighting and operational | 1 | | replace the fluorescents with LED lights | Lights replaced | Aaron Hensley |
| 61 | 2 | Women's RR | Receptacles are in good condition and operational | 1 | | | | Aaron Hensley |
| 62 | 2 | Women's RR | Grout at sinks and floor in good condition and clean | 1 | | | | Aaron Hensley |
| 63 | 2 | Women's RR | Mirror frames and mirrors in good condition | 1 | | | | Aaron Hensley |
| 64 | 2 | Women's RR | Faucets in good condition and clean | 1 | | | | Aaron Hensley |
| 65 | 2 | Women's RR | Fire Sprinklers in good condition and clean | 1 | | | | Aaron Hensley |
| 66 | 2 | Women's RR | Toilet seats tight, in good condition | 1 | | | | Aaron Hensley |
| 67 | 2 | Men's RR | Sink caulking in good condition and clean | 1 | | | | Aaron Hensley |
| 68 | 2 | Gym | Coat hooks are all in place and not broken | 1 | | | | Aaron Hensley |
| 69 | 2 | HVAC | Supply and Return registers clean and in good condition | 1 | | | | Aaron Hensley |
| 70 | 2 | Second Floor | Drinking fountain clean with blue clean mat in place | 1 | | | | Bill Coleman |
| 71 | 2 | Custodian Room | Equipment for Clubs is properly stored | | 1 | Custodian's room-is storing equipment for clubs instead of GRF | | Custodial |
| 72 | 2 | Dance Room | Hand sanitizer operational and the wall area is clean | 1 | | | | Custodial |
| 73 | 2 | Gym | Walls are in good condition and clean | 1 | | | | Custodial |
| 74 | 2 | North West Room | Tables and equipment properly stored | | 1 | needs storage closet for tables etc. | Exploring options | Custodial |
| 75 | 2 | North West Room | Proper furniture in place | 1 | | | | Custodial |
| 76 | 2 | Second Floor | Mops and Brooms properly stored | 1 | | Locate a suitable storage place | Mops to be properly stored in Janitorial area | Custodial |
| 77 | 2 | South West Room | TV, Stage, Whiteboard, and stairs properly stored | | 1 | need to find storage for big TV, stage and stairs, white board | | Custodial |
| 78 | 2 | Women's RR | Paper Towel dispenser in place, clean with towels | 1 | | | | Custodial |
| 79 | 2 | Women's RR | Proper Soap dispenser in place and full | 1 | | | | Custodial |
| 80 | 2 | Second Floor | Proper furniture in place | 1 | | | | Custodial |
| 81 | 2 | Gym | Sound System is operational | | 1 | Replace sound System | On list for evaluation | Finance |
| 82 | 2 | Gym | | | 1 | Perhaps expand the gym to the post in the dance area | Exploring options | Recreation |
| 83 | 2 | Gym | Rows of brass outlets are flush with the floor | | 1 | Investigate options to correct condition | Floor replacement will elevate floor surface around covers | Recreation ADRC/Finance |

© 2018 Google
Google Earth
1994
33°46'25.47" N 118°05'17.58" W elev 11 ft eye alt 731 ft

Clubhouse 6 Doors

Challenge:

All Exterior Doors are Handicap accessible (ADA) and I know many people rely on this convenience. However, the (southwest) interior door that opens to the ping pong tables and the 2nd floor gym entry doors are not equipped with anything to allow handicap access. (see pictures below). These doors are very heavy and extremely difficult to open for anyone who in a wheelchair, scooter or uses a walker or cane (or is 91 years old and not very strong).

Possible Solutions:

Could these doors be upgraded to ADA handicap accessible or maybe even propped open during the hours that shareholders need access.

*Entry to Ping Pong Tables*

*2nd Floor Gym Entry*

Thank you for Listening,

Garnet Vyduna

[redacted]

**REGISTRAR OF VOTERS**
1300 South Grand Avenue, Bldg. C
Santa Ana, California 92705
(714) 567-7600
FAX (714) 567-7627
ocvote.com

**NEAL KELLEY**
Registrar of Voters

Mailing Address:
P.O. Box 11298
Santa Ana, California 92711

The Orange County Registrar of Voters is in the process of transitioning to a new model of voting, which will begin with the Presidential Primary Election in March 2020. Voters will have more choices as to where, when, and how they can cast their ballot. Under this new model of voting, voters will be utilizing Vote Centers, as opposed to traditional polling places, which will provide a full-service voting experience for an 11-day voting period. Additionally, voters will be able to return their mail ballot in one of 110 Ballot Drop Boxes that will be located throughout Orange County.

By hosting a Ballot Drop Box at your location, you will be providing a valuable service to the community by offering a secure and convenient location for voters to drop off their ballot. Although the installation process will be conducted entirely by our office, your partnership is essential to providing this valuable service to the voters.

This introductory packet of information includes:

- Ballot Drop Box Information Sheet
- Ballot Drop Box Agreement
- What to Expect and Next Steps
- Frequently Asked Questions (FAQs)

The installation of the Ballot Drop Boxes will be completed in phases and is scheduled to begin in August 2019.

For additional information, please contact Espie Martinez, Vote Center Support Lead, at Espie.Martinez@rov.ocgov.com or (714) 567-7575.

Thank you for your consideration - we look forward to partnering with you to host a Ballot Drop Box at your site!

Sincerely,

Neal Kelley
Registrar of Voters

ORANGE COUNTY REGISTRAR OF VOTERS

# BALLOT DROP BOXES

Thank you for your interest in hosting a Ballot Drop Box! Please review the information and specifications below. This will help you determine if your site is a good fit for a potential Ballot Drop Box location.

Our office will assess the requirements of the Voter's Choice Act to see if your site fulfills criteria including parking, proximity to public transportation, community access, and access to voters with disabilities.

Once a site is selected, a formalized agreement will be provided specifying obligations of the County of Orange, outlining easement and/or planning requirements and defining the commitment to participation.

**March 3, 2020 Primary Election**

Permanent Drop Box Locations Open
Monday, February 3 to Tuesday, March 3

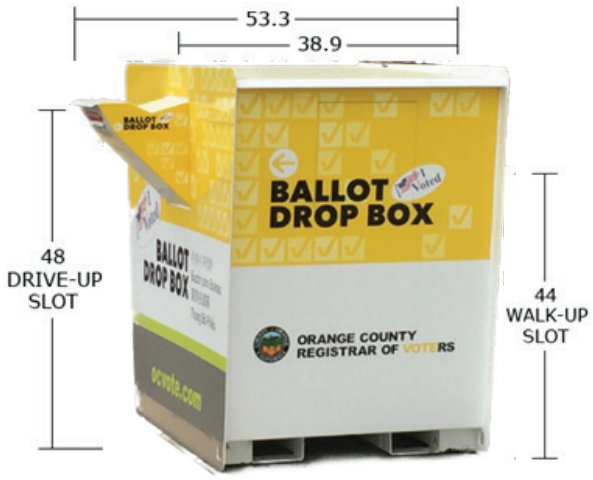
- Permanent installation, year-round *(Pursuant to the license agreement)*
- Metal construction, weight 1,000 lbs.
- Placement visible to the public
- Accessible 24/7
- County of Orange incurs cost of installation, maintenance and upkeep
- Location covered by security cameras highly desired

## 30 Days of Voting with Ballot Drop Boxes

*29 days before Election:* drop-off boxes open for vote-by-mail ballots

| | | | | | | |
|---|---|---|---|---|---|---|
| | 3 | 4 | 5 | 6 | 7 | 8 |
| 9 | 10 | 11 | 12 | 13 | 14 | 15 |
| 16 | 17 | 18 | 19 | 20 | 21 | 22 |
| 23 | 24 | 25 | 26 | 27 | 28 | 29 |
| 1 | 2 | 3 | 4 | 5 | 6 | 7 |

*Election Day:* All drop-off boxes and Vote Centers are open for voting!



**Measurements in inches*

**Please call our Vote Center staff at 714-954-1901 for more information or questions.**

ORANGE COUNTY REGISTRAR OF VOTERS

# BALLOT DROP BOXES

**What to Expect - Next Steps**

- A site visit will be completed to determine the best location for Ballot Drop Box placement, as well as the completion of an accessibility assessment.
- Once it is determined that the site meets the requirements, an agreement will be executed between the proposed entity and the County of Orange.
- All required insurance, permits, and agreements will be approved by the County of Orange and City agencies, if necessary.
- A parcel check will be completed to ensure there are no obstructions with utilities or any liens or easements exist on the specified location.
- Ballot Drop Box delivery and installation date will be confirmed directly with the location's contact.
- Installation is ready to begin as early as August 2019.
- A regular maintenance schedule will be kept, ensuring the Ballot Drop Box is clean, in working order and has not been vandalized or tampered with.
- 29 days prior to an election, the Ballot Drop Box mail slots will be opened by County of Orange employees.
- On Election Night, at 8pm the Ballot Drop Box will be locked by County of Orange employees.
- Extensive marketing will be sent to all Orange County voters notifying them of the Ballot Drop Off locations that will include the facility name and address. This will include targeted mailings, social media, print and television ads, and the Voter Information Guide.

**Please call our Vote Center staff at 714-954-1901 for more information or questions.**

ORANGE COUNTY REGISTRAR OF VOTERS

# BALLOT DROP BOXES

**Frequently Asked Questions**

**What is a Ballot Drop Box?**
A Ballot Drop Box is a secure and locked receptacle where a voter can drop off their vote-by-mail ballot in the same manner they would at a mailbox. Ballots will only be picked up by election officials from the Registrar of Voters.

**Why are Ballot Drop Boxes being installed?**
In 2016, California legislation passed SB 450 also known as the Voter's Choice Act. This allows counties in California to provide voters more options on how, when, and where they cast their ballots during an election. In February 2019, the County Board of Supervisors voted to enact the Voter's Choice Act in Orange County. Starting in 2020, all voters in Orange County will receive a vote-by-mail ballot. Voters will be able to mail in their ballot (no postage necessary), drop it off at any Vote Center located within the County, or place it inside a secure Ballot Drop Box. These options offer more flexibility, access, and convenience when casting their vote.

**How are Ballot Drop Box locations determined?**
Locations are determined by election officials. Along with public input, locations must also consider the required criteria outlined in the Voter's Choice Act. Examples of these criteria include proximity to public transportation hubs, communities with historically low vote-by-mail usage, proximity to population centers, proximity to voters with disabilities, proximity to communities with low vehicle ownership, proximity to low-income communities, and traffic patterns.

**How big is the Ballot Drop Box?**
The box measures 53.5" Height x 38.9" Depth x 65" Width. It is made of 3/16" steel and weighs 1000 lbs.

**Who will be conducting the installation?**
Delivery, installation and all expenses will be handled completely by the County of Orange.

**When will the Ballot Drop Box be installed? And how long will it take?**
Ballot Drop Boxes will begin to be installed throughout the County beginning in August 2019. Installation will take approximately 3 hours to complete.

**What responsibility does the host location have after the Ballot Drop Box is installed?**
The Ballot Drop Box installation, upkeep and maintenance will be the sole responsibility of the County of Orange. Any questions can be directed to Espie Martinez, Vote Center Support Lead, at Espie.Martinez@rov.ocgov.com or (714) 567-7575.

Please call our Vote Center staff at 714-954-1901 for more information or questions.

ORANGE COUNTY REGISTRAR OF VOTERS

# BALLOT DROP BOXES

**Frequently Asked Questions, Continued**

**When will the Ballot Drop Box be opened and closed?**
The Ballot Drop Box will be opened 29 days before an election and will remain open for 24 hours every day until it is closed at 8:00 PM on election night.

**Who is responsible for opening and closing the Ballot Drop Box?**
An election official from County of Orange will be responsible for the opening and closing of the Ballot Drop Box.

**When will ballots be picked up?**
Collection of ballots will occur every 4 days from the opening of the Ballot Drop Box, and the frequency of pick-ups will increase as Election Day approaches.

**What do we do if there is vandalism or issues reported with the Ballot Drop Box?**
Please call the Registrar of Voters at 714-954-1901 immediately. An election official will conduct a site visit and inspection and will handle any reported issues.

**What if someone drops something other than a ballot in the Ballot Drop Box?**
The slot used to return ballots is ½" Height by 7" Width - making it difficult to insert anything other than an envelope into the slot. Any mail incorrectly placed in the Ballot Drop Box will be forwarded to the USPS. Any items meant to be delivered to the host location will be given directly to that location.

ORANGE COUNTY REGISTRAR OF VOTERS

# BALLOT DROP BOXES

**License Area Description**

Please call our Vote Center staff at 714-954-1901 for more information or questions.

# DANTUMA MASONRY

7411 WALNUT BUENA PARK CA 90620

TO GOLDEN RAIN SEAL BEACH LEISURE WORLD

BID TO DAVID RUDGE/MARK WEAVER

LOCATION EMPLOYEE PARKING

BID BY KELLY OLIVER 9/24/2019

| ITEM # | DESCRIPTION | QTY | UOM | U/P | TOTAL |
|---|---|---|---|---|---|
| 1 | REMOVE EXISTING WALL | 1262 | | | |
| 2 | HAUL EXISTING WALL AND FOOTING | | | | |
| 3 | REMOVE BACKFILL | | | | |
| 4 | REPLACE WALL WITH 6' HIGH GRAY CATALINA WITH SPLIT FACE CAP | | | | |
| 5 | ONE FOOT RETAINING ON BOTTOM<br>WATERPROOF<br>SUB DRAIN<br>BACKFILL | | | | |
| 6 | CONCRETE STRIP ALONG WALL | | | | |
| 7 | TRAFFIC CONTROL | | | | |
| 8 | SWEEP AND CLEAN | | | | |

TOTAL $ 380,922.00

# DANTUMA MASONRY

7411 WALNUT BUENA PARK CA 90620

TO GOLDEN RAIN SEAL BEACH LEISURE WORLD

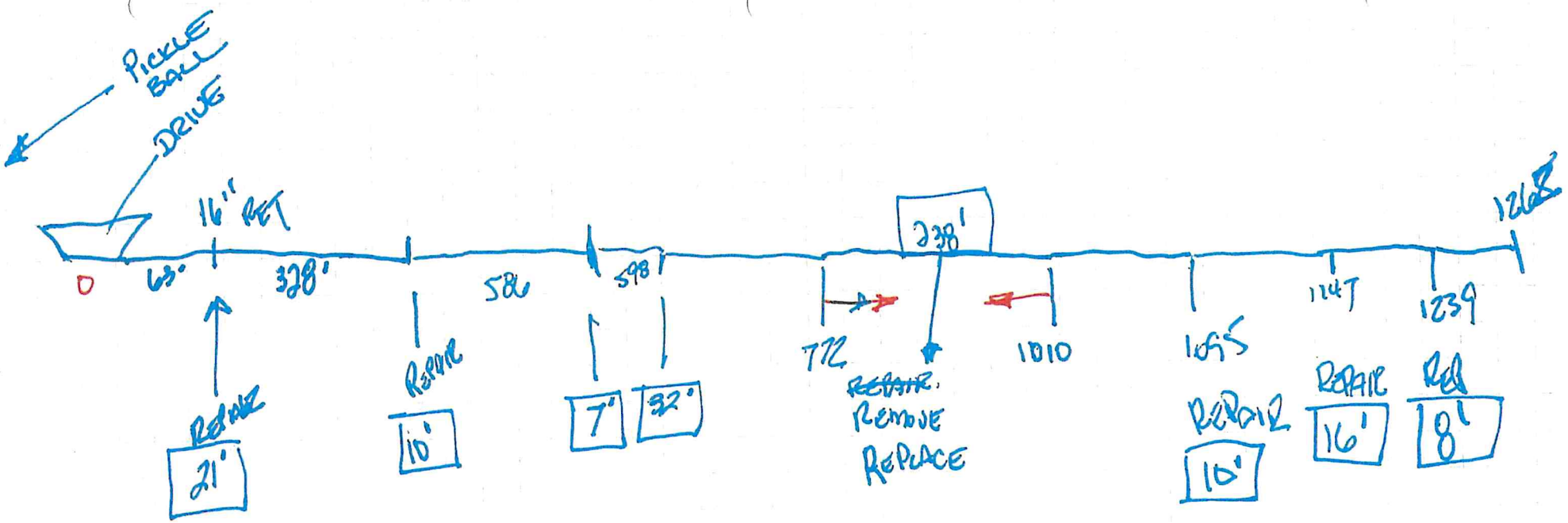
BID TO DAVID RUDGE/MARK WEAVER

LOCATION EMPLOYEE PARKING

BID BY KELLY OLIVER 9/24/2019

| ITEM # | DESCRIPTION | QTY | UOM | U/P | TOTAL |
|---|---|---|---|---|---|
| 1 | REPAIR WALL AT LOCATIONS | 342 | | | |
| 2 | HAUL EXISTING WALL AND FOOTING | | | | |
| 3 | REMOVE BACKFILL | | | | |
| 4 | REPLACE WALL WITH BEST OPTION COLOR TO MATCH EXISTING | | | | |
| 5 | ONE FOOT RETAINING ON BOTTOM<br>WATERPROOF<br>SUB DRAIN<br>BACKFILL | | | | |
| 6 | CONCRETE STRIP ALONG WALL | | | | |
| 7 | TRAFFIC CONTROL | | | | |
| 8 | SWEEP AND CLEAN | | | | |

TOTAL $ 103,229.28




342' REPAIR

1262' TOTAL

# MJ JURADO INC.

General Engineering Contractor
Lic# 950958 CL#A

726 S. Sherrill St., Anaheim, CA 92804
Tel: 714-397-0143 • Fax: 714-827-2110
State Contractor's License #987670 - A

№ 1864

## BID PROPOSAL and CONTRACT

Job # _____

Date 11/25/2019

Bid to GOLDEN RAIN FOUNDATION.

Location ALAN ALLEY
BLOCKWALL REMOVE & REPLACE

Owner/Dev _____

**We promise to furnish you labor and materials as noted below at the unit prices shown for the construction of**

| Item No | Quantity | Type or description | Unit Price | Total |
|---|---|---|---|---|
| | 1263 L.F. | REMOVE EXISTING BLOCKWALL | 85.00 | 107,355 00 |
| | 1263 L.F. | CONSTRUCT NEW 6' HIGH BLOCK WALL RETAINING, MATCHING NEW PERIMETER WALL | 245.00 | 309,435 00 |
| | | OPTIONAL ** | | |
| | 1263 L.F. | DEMO EXISTING WALL LEAVE EXISTING FOOTING, CONSTRUCT NEW VINYL WALL WHITE ON TAN. TOTAL $217,000.00 | | |
| | | | TOTAL | 416,790.00 |

**PRICES BASED ON** **SACK TYPE** **CONCRETE** **VALID TO**

**ACCEPTED:**

_____ Buyer

_____ Date By _____

QUIET ON THE SET
CAMERA
DRAMA
FILM
SOUND
STAGE
BOX OFFICE
STUNTS
CONCERT
BAL
LA GOULUE

EXIT

1. Northwood between St Andrews and Del monte
2. Oakmont
3. Church Place (maybe)
4. Clubhouse 2 parking lot
5. Slurry Clubhouse 4 parking lot

| | Infrastructure | | | RFP Out | To Committee | To BOD | Start Work |
|---|---|---|---|---|---|---|---|
| 201 | Asphalt (Phase 4) - Resurface | 450,000 | | Feb | March | March | Apr-20 |
| 201 | Asphalt Clubhouse 2 - Resurface | 41,500 | | | | | |
| 202 | Asphalt (Parking Lot) - Repair/Seal | 101,000 | | | | | |
| 1118 | Parking Spaces - Restripe | 8,350 | 600,850 | | | | |
| | | | | | | | |
| | | | | | | | |
| | **Service Maintenance** | | | | | | |
| 1115 | Exterior Surfaces- Repaint | 12,000 | 12,000 | Dec | Jan | Feb | Feb-20 |
| | | | | | | | |
| | **Clubhouse #4** | | | | | | |
| 1115 | Stucco - Repaint | 10,000 | | Dec | Jan | Feb | Feb-20 |
| 1116 | Wood Trim - Repaint | 7,700 | 17,700 | | | | |
| | | | | | | | |