



EXECUTIVE COMMITTEE

SUMMARY REPORT
Friday, December 13, 2019
1:00 p.m.

| Action/Request | Person Resp. | Cmte. Referral | FC | BOD | Comments |
|--|--------------------------|----------------|----|----------|----------|
| 1. STAFF REPORTS: Human Resources MOVED to recommend the GRF BOD approve the Workers' Compensation Insurance Renewal of the contract for Workers' Compensation Coverage, with Berkshire Hathaway Home-state Companies (BHHC), for the 2020 policy year, in the amount of \$225,812, and authorize the GRF President to sign the renewal. | Recording Secretary | | | X | |
| 2. STAFF REPORTS: Finance Manager CONCURRED to request the Finance Manager draft a handout to seller shareholder members pertaining to the general timeline of receipt of repair and tax refunds upon close of escrow. | Finance Manager | MAC | | | |
| 3. NEW BUSINESS: Amend Position Description 3194.6 Copy Center Team Lead MOVED to approve the amended position description 3194.6, Copy and Supply Team Lead. | Human Resources Director | | | | |
| 4. NEW BUSINESS: Amend 30-5025-3, GRF Election Procedures MOVED to recommend the GRF Board of Directors | Recording Secretary | | | X | |

EXECUTIVE COMMITTEE

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| approve 30-5025-3, GRF Election Procedures, as amended. | | | | | |
| <p style="text-align: center;">FUTURE AGENDA ITEMS: The Committee moved/concurred to include:</p> <ol style="list-style-type: none">1. Safety Day2. Review “So You Want to Be a GRF Director?”3. Executive Committee Governing Documents review4. Redesign of Employee Service Awards5. Schedule Candidate Q & A Meeting6. Employee of the Year, Follow-up7. Lactating Rooms, Discussion | | | | | Recording Secretary |