

BOARD OF DIRECTORS MEETING MINUTES GOLDEN RAIN FOUNDATION JANUARY 28, 2020

CALL TO ORDER

Vice President Susan Hopewell called the regular monthly meeting of the Board of Directors (BOD) of the Golden Rain Foundation (GRF) to order at 10:00 a.m., on Tuesday, January 28, 2020, in Clubhouse Four.

PLEDGE OF ALLEGIANCE

Schelly Sustarsic, Mayor of the City of Seal Beach, led the Pledge of Allegiance.

ROLL CALL

Following the roll call, the Corporate Secretary reported that Directors Perrotti, Snowden, Pratt, Gerber, Thompson, Hopewell, Rapp, Dodero, Winkler, Heinrichs, Findlay, Lukoff, Isom, and Massetti were present. The Executive Director and the Director of Finance were also present. Directors Fekjar, Friedman, St. Aubin and Stone were absent.

Fourteen Directors were present, with a quorum of the voting majority.

PRESIDENTS COMMENTS

It does not seem possible that we are already a month into the New Year. I hope your new year is one of good health and doing the things that make you happy.

As many of you know, GRF President, Linda Stone, suffered a stroke in late December. I am very happy to report that she is home and doing well. She is taking a leave of absence from her GRF duties to concentrate on her recovery. If she works as hard at her recovery as she has for GRF and our community she will be back sitting here soon. I have visited with her several times and each time she has expressed overwhelming gratitude for the many cards, flowers and well-wishes she has received from GRF staff and our community. She has truly been touched by the love and support.

Misinformation is dangerous. It can breed anger, misunderstanding and hostility. Unfortunately, this has happened in our community due to the changes in requirements for Club instructors. We all have a duty to know the facts. Facts, while not always pleasant, are vital to making difficult decisions and understanding the reason for decisions. The facts about the status of clubs and instructors were outlined in an excellent article by Kathy Thayer, Assistant Recreation Manager, in the January 16 edition of the LW Weekly (page 3). If you haven't read it, please do. The facts about the insurance industry, the cancellation of Laguna Woods' insurance coverage and the

GRF insurance coverage recommendations from our carrier have been shared at several GRF committee meetings. In Mr. Ankeny's report today he will, again, share the facts and realities of our insurance coverage. Mr. Ankeny has a duty to bring the facts to the Board. The GRF Board has a fiduciary responsibility to make decisions based on those facts to protect our assets. Assets are not just clubhouses, the golf course and bocce ball. Our most important asset is you, the GRF members. If we ignore our insurance carrier's recommendations our coverage costs could increase by \$500,000 to \$1,000,000. Who pays for that increase? You do. We all do – the Board members included. That increase would amount to \$6 to \$12 per month, per unit. This is not misinformation - these are the facts.

Some very exciting news to report is that in a few short weeks North Orange Continuing Education classes will be coming to Leisure World. I was so pleased to see the huge turnout for the presentation by their instructors earlier this month. There were over 400 members eager to learn about the new free classes coming to our Learning Center. Yes, I said FREE. The first round of classes will include painting, ceramics, mature driving, yoga, technology help, food and nutrition and staying mentally sharp. We are all anxiously awaiting the start of classes in the next few weeks. Did I mention these classes are free? How great is that? A huge thank you to the Recreation Committee and Recreation Department for their efforts in making this happen. And special recognition to Vanessa Morris, Library Operations Supervisor, for her leadership on this exciting new venture. Further information will be published in the LW Weekly.

And, now, on to the business of this meeting.

ANNOUNCEMENTS

Ms. Hopewell MOVED, seconded by Ms. Rapp-

TO remove GRF agenda item 10.f.i., Non-scheduled Reserve

Funding – Replacement of Allen's Alley Wall, from the January 28,

2020 GRF Board agenda and return this matter to the Physical

Property Committee for additional research, investigation and

Communication with Mutual Three.

One Director and the Executive Director spoke on the motion.

The motion was carried with one no vote (Dodero).

The GRF Board did not hold any Executive Session meetings in January.

The Vice President announced that Leisure World was designated Best Senior Living as a result of Orange County's Best Times OC Readers' Choice 2019.

Norma Daniels	Security	10 years
Cathy Dailey	Stock Transfer Office	5 years

EMPLOYEES OF THE MONTH

The GRF Vice President and Chair of the Executive Committee introduced the Employees of the Months of November, December, and January:

Stephanie Louison	Administration	November
Marshall Kerr	Finance	December
Diane Schultze	Finance	January

EMPLOYEE OF THE YEAR, 2019

The GRF Vice President and Chair of the Executive Committee announced that Susan Flynn, Recreation Department, was selected as the 2019 Employee of the Year.

SEAL BEACH COUNCIL MEMBER'S REPORT

Seal Beach Council members Sandra Massa-Lavitt and Thomas Moore provided an update on the City of Seal Beach Council meeting. Mayor Sustartsic shared her positive experience participating in a mock election using a vote center presented by the Orange County Registrar's office.

HEALTH CARE CENTER ADVISORY BOARD UPDATE

Charity Kopp, Heath Care Center Administrator, presented a report on the major projects, renovations, and staff searches at the Health Care Center.

SHAREHOLDER/MEMBER COMMENTS

In accordance with Policy 5610, Participation by Foundation Members, members may enter into a comment period prior to the beginning of business. **NOTE:** Foundation members are permitted to make comments <u>before</u> the business of the Board begins. Requests must be registered in advance of the meeting. The Open Meeting Act allows boards of directors to establish reasonable time limits for the open forum and for speakers to address the board. (<u>Civ. Code §4925(b)</u>.) Time limits, per speaker, are limited to:

- 4 minute limit per speaker, when there are no more than 15 speakers
- 3 minute limit per speaker, 16 25 speakers
- 2 minute limit per speaker, over 26 speakers

Ten members offered comments.

CONSENT AGENDA

The consent agenda included December Board Quorum Committee meeting minutes (Recreation Committee Board Meeting of December 2, 2019, Physical Property Committee Board Meeting of December 4, 2019, Security, Bus & Traffic Committee Board Meeting of December 11, 2019, and Executive Committee Meeting of December 13, 2019); minutes of the December 17, 2019 Board meeting, acceptance of the January 28, 2020 GRF Board Report, acceptance of the Month of December Financial Statements for Audit, and approval of Reserve Funds Investment purchase.

The Consent Calendar was adopted, as presented.

REPORTS

The Chair of the Facilities and Amenities Review (FAR) Ad hoc Committee updated the audience on the Committee's last meeting and advised that the consultant's report for the restaurant/bar is hoped to be received for inclusion in the next Recreation Committee meeting. Also, the consultant for the gym is evaluating our equipment and needs.

The Chair of the Management Services Review Ad hoc Committee advised the GRF Board will review the final document at the February Board meeting.

The Chair of the Strategic Planning Ad hoc Committee advised that the Committee will next meet in February to develop future projects, for the next five years, for review at the June GRF Planning Session.

The Chair of the Website Redesign Ad hoc Committee advised that the Committee met on January 21, 2020 to review responses to an earlier Request for Proposal formulated at its October 2019 meeting. The Committee elected to extend the Request for Proposal until January 31, 2020, as only one proposal has been received. It was suggested that the Committee may need to better define accessibility requirements to encourage bidders.

NEW BUSINESS

General

Conceptual Approval – Orange County Registrar, Onsite Voting Drop Box

The Orange County Registrar of Voters has approached GRF to seek interest in the hosting of a ballot drop off box (Exhibit A) in accordance with the Voters Choice to Act, upon Trust Property.

In review and consideration of this request, it has been determined Committee purview and, ultimately recommendation to the Board may fall within the scope of three (3) Committees (Physical Properties, Recreation and ADR Committees); the initial action deemed necessary is formal Board action to approve the use of Trust Property to host a ballot drop off box.

Of note, a central, recognizable and accessible location with has been tentatively identified as the Southeast side of the onsite Post Office. Dimensions, appearance and frequently asked questions on the ballot drop off boxes were provided in Exhibit A.

Dependant on Board action on this matter, finalization and ultimate placement of the ballot drop off box would not be in time for the March Primary election. The Orange County Registrar Of Voters approval of the proposed location was attached as Exhibit B. The draft agreement was attached as Exhibit C.

Ms. Snowden MOVED, seconded by Mr. Dodero -

TO approve the use of Trust Property for the hosting of an Orange

County Registrar of Voters ballot drop off box.

Six Directors and the Executive Director spoke on the motion.

The motion failed with three yes votes (Dodero, Thompson, Winkler).

Mr. Lukoff MOVED, seconded by Mrs. Perrotti-

TO refer the agenda item to the Executive Committee for oversight

and authority on the Ballot Drop Off Box.

Mr. Lukoff and Mrs. Perrotti withdrew the motion and the second.

Ms. Hopewell MOVED, seconded by Mr. Lukoff-

TO forward a request to the Physical Property Committee to review

Trust Property use for a pop-up voting box.

The Board concurred all remove all motions previously entertained on this agenda item.

Ms. Rapp MOVED, seconded by Ms. Isom -

TO direct the Executive Committee to review option of a pop-up

voting site, that is easily accessible by bus, and report to the GRF

Board of Directors no later than August 2020.

Three Directors and the Executive Director spoke on the motion.

The motion was carried unanimously by the Directors present.

Communications and ITS Committee

Golden Rain Foundation Board Meeting Minutes, January 28, 2020 Adopt 20-2806-2, Community Publications - Fees (FINAL VOTE)

At its meeting on December 12, 2019, the Communications/IT Committee recommended the GRF Board of Directors adopt 20-2806-2, Community Publications - Fees.

At its meeting of December 17, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the December 19 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code §4360.

Two items of correspondence were received, regarding adoption of 20-2805-2, Community Publications - Fees, during the 28-day notification to the membership period and were attached in the agenda packet.

Mr. Massetti MOVED, seconded by Ms. Gerber -

TO adopt 20-2806-2, Community Publications - Fees, which sets

forth fees and guidelines for obituary submissions and articles from

religious organizations, as presented.

Eight Directors and the Executive Director spoke on the motion.

The motion was carried with one no vote (Dodero).

The President called for a ten minute break at 11:50 a.m.

Executive Committee

Adopt 30-5025-3, GRF Election Procedures (FINAL VOTE)

At its meeting on December 13, 2019, the Executive Committee recommended the GRF Board of Directors accept the amendments recommended by corporate counsel with the passage of Senate Bill 323, Common interest developments: Elections.

At its meeting of December 17, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the December 19 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code §4360.

No correspondence was received, regarding adoption of 30-5025-1, GRF Election Procedures,

Golden Rain Foundation Board Meeting Minutes, January 28, 2020 during the 28-day notification to the membership period.

Ms. Winkler MOVED, seconded by Ms. Snowden -

TO amend 30-5025-3, GRF Election Procedures, accepting the

amendments recommended by corporate counsel and by the

Executive Committee, as presented.

Four Directors and the Executive Director spoke on the motion.

The motion was carried unanimously by the Directors present.

Amend 30-5028-3, GRF Director's Handbook

At its meeting on January 10, 2020, the Executive Committee recommended the GRF Board of Directors amend 30-5028-3, GRF Director's Handbook.

Ms. Gerber MOVED, seconded by Ms. Rapp and carried unanimously by the Directors present-

TO amend 30-5028-3, GRF Director's Handbook, which outlines the

types of issues and projects the GRF Board is responsible for

overseeing, the Board and Committee process and the teamwork

required for managing the Trust Property and serving the Mutuals.

Facilities and Amenities Review Ad hoc Committee

Amend 70-1406-1, Limitations on Use (FINAL VOTE)

At its meeting on July 9, 2019, the Facilities and Amenities Review (FAR) Ad Hoc Committee recommended the GRF Board of Directors amend 70-1406-1, Limitations on Use, as amended by extraction of the fee schedule – 70-1406-2, Limitations on Use, Fees.

At its meeting of July 23, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the July 25 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code §4360.

No correspondence was received, regarding amendment of 70-1406-1, Limitation on Use, during the 28-day notification to the membership period.

At its August 27, 2019 meeting, the Board of Directors moved to refer 70-1406-1, Limitation on Use, back to the FAR Ad hoc Committee for review and discussion.

At its meeting on September 10, 2019, the Facilities and Amenities Review (FAR) Ad Hoc Committee recommended the GRF Board of Directors amend 70-1406-1, Limitations on Use, as amended by extraction of the fee schedule – 70-1406-2, Limitations on Use, Fees, establishing criteria for who may use specified Trust Property, the addition of the Multi-use Court and Bocce Ball Court, and a reference to 70-1406-2, Limitations on Use, Fees, for fee information.

At its meeting of September 24, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the September 26 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code §4360.

One item of correspondence was received, regarding amendment of 70-1406-1, Limitation on Use, during the 28-day notification to the membership period.

At its meeting on October 22, 2019, the Board of Directors moved to refer 70-1406-1, Limitation on Use, back to the FAR Ad hoc Committee for review and discussion.

At its meeting on November 5, 2019, the FAR Ad hoc Committee moved to recommend the Board of Directors amend the document by establishing criteria for who may use specified Trust Property, the addition of the Multi-use Court and Bocce Ball Court, updates of various Clubhouse Rules, an update of criteria for use of Clubhouse facilities by outside organizations, a reference to 70-1406-2, Limitations on Use, Fees, for fee information, and authorization for the Golden Age Foundation to use the hospitality area in any Clubhouse, on any holiday, for the benefit of the Members.

At its meeting of November 26, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the November 28 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code §4360.

No correspondence was received, regarding amendment of 70-1406-1, Limitations on Use, during the 28-day notification to the membership period.

Mrs. Perrotti MOVED, seconded by Ms. Snowden -

TO amend 70-1406-1, Limitations on Use, as amended, establishing

criteria for who may use specified Trust Property, the addition of the

Multi-use Court and Bocce Ball Courts, an update of various

Clubhouse Rules, an update of criteria for use of Clubhouse facilities

by outside organizations, a reference to 70-1406-2, Limitations on

Use, Fees, for fee information, and authorization for the Golden Age

Foundation to use the hospitality area in any Clubhouse, on any

holiday, for the benefit of the Members, as presented.

Six Directors and the Executive Director spoke on the motion.

The motion was carried unanimously by the Directors present.

Amend 70-1406-2, Limitations on Use, Fees (FINAL VOTE)

At its meeting on July 9, 2019, the Facilities and Amenities Review Ad Hoc Committee recommended the GRF Board of Directors extract the fee schedule from 70-1406-1, Limitations on Use, creating a new document 70-1406-2, Limitations on Use, Fees.

At its meeting of July 23, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the July 25 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code §4360.

No correspondence was received, regarding adoption of 70-1406-2, Limitation on Use, Fees, during the 28-day notification to the membership period.

At its meeting on September 10, 2019, the Facilities and Amenities Review (FAR) Ad Hoc Committee recommended the GRF Board of Directors adopt 70-1406-2, Limitations on Use, Fees, establishing fees for organizations using Trust property.

At its meeting of September 24, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the September 26 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code §4360.

No correspondence was received, regarding amendment of 70-1406-2, Limitation on Use, during the 28-day notification to the membership period.

At its meeting on October 22 meeting, the Board of Directors moved to refer 70-1406-2, Limitation on Use, Fee, back to the FAR Ad Hoc Committee for review and discussion.

At its meeting on November 5, 2019, the FAR Ad Hoc Committee moved to recommend the GRF Board of Directors adopt 70-1406-2, Limitations on Use, Fees.

At its meeting of November 26, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the November 28 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code §4360.

No correspondence was received, regarding adoption of 70-1406-2, Limitations on Use, Fees, during the 28-day notification to the membership period.

Ms. Heinrichs MOVED, seconded by Ms. Rapp-

TO adopt 70-1406-2, Limitations on Use, Fee, as presented,

establishing fees for outside organizations using Trust Property, as

presented.

One Director spoke on the motion.

The motion was carried unanimously by the Directors present.

Finance Committee

Amend 40-2230-3, Authorized Signatories

At the regularly scheduled meeting of the Finance Committee on January 16, 2020, the Committee recommended the GRF Board of Directors amend 40-2230-3, Authorized Signatories.

Mr. Dodero MOVED, seconded by Mr. Massetti -

TO amend 40-2230-3, Authorized Signatories, specifying the

number of signatories required on all disbursements and checks for

payment of money in the name of the Golden Rain Foundation.

Two Directors, the Director of Finance and the Executive Director spoke on the motion.

The motion was carried unanimously by the Directors present.

Non-scheduled Reserve Funding - Lock Wall Failure, Canoe Brook/Allen's Alley Wall

The GRF Board of Directors concurred to remove this item from the agenda and refer it to the Physical Property Committee for further review.

Recreation Committee

Amend 70-1400-1, Co-occupants and Qualified Permanent Residents (QPR), Use of Clubhouses

At its meeting on January 6, 2020, the Recreation Committee recommended the GRF Board of Directors amend 70-1400-1, Co-occupants and Qualified Permanent Residents (QPR), Use of Clubhouses.

Mr. Lukoff MOVED, seconded by Ms. Rapp-

TO amend 70-1400-1, Co-occupants and Qualified Permanent Residents (QPR), Use of Clubhouses, which reassigns the document to the Recreation Department rather than the Stock Transfer Office, updates document language, establishes Mutual approval of Qualified Permanent Residents (QPR), establishes that non-resident health care providers shall be required to obtain Service Passes and are not entitled to use any Trust facilities, and clarification of Mutual Seventeen lessees' usage of Trust Property facilities.

Four Directors spoke on the motion.

The motion was carried unanimously by the Directors present.

Adopt 70-2504-2, Library Fees (FINAL VOTE)

At its special meeting on September 23, 2019, the Recreation Committee recommend the GRF Board of Directors adopt 70-2504-2, The Library, Fees.

At the October 22, 2019, meeting of the GRF Board of Directors, the Board moved to return the document to the Recreation Committee for further review.

At its meeting on November 4, 2019, the Recreation Committee moved to recommend the GRF Board of Directors adopt 70-2504-2, The Library, Fees.

At its meeting of November 26, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the November 28 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code **§4360**.

No correspondence was received, regarding adoption of 70-2504-2, Library Fees during the 28day notification to the membership period.

Ms. Rapp MOVED, seconded by Ms. Snowden and carried unanimously by the Directors present-

TO adopt 70-2504-2, The Library, Fees, which sets forth the fees

associated with late charges, lost or damaged materials, and library

services, as presented.

Adopt 70-1447-1, Use of Community Facilities, Mini-Farms - Rules

At its meeting on November 4, 2019, the Recreation Committee reviewed 70-1447-1, Use of Community Facilities – Mini Farm - Rules and recommended the GRF Board of Directors adopt the document.

At its meeting of November 26, 2019, the Board of Directors voted to tentatively amend this document, pending a 28-day notice period to Foundation members. The document draft was published in the November 28 edition on the *LW Weekly*. Members were welcomed to submit their comments or questions to the Board Office on this matter. Printed copies were also available to shareholders/members in the News Office, the Library and the Reception desk, second floor of the Administration building. This process is recommended in accordance of the Davis-Stirling Act, Civil Code §4360.

Two items of correspondence were received, regarding adoption of 70-1447-1, Use of Community Facilities, Mini-Farm Rules, during the 28-day notification to the membership period and were attached in the agenda packet.

Mrs. Perrotti MOVED, seconded by Ms. Winkler-

TO adopt 70-1447-1, Use of Community Facilities - Mini Farm -

Rules, setting forth the rules for fair and equitable use of the Mini

Farm area; the policy, as presented, shall go into effect on January

1, 2021. During the subsequent time period, the Recreation Committee and staff shall completely develop all required policies, operational guidelines, and plans to execute and enforce the policy, as presented. I further move to authorize the Recreation Committee and staff to issue all required due notices, including, but not limited to notice of existing violations and safety concerns, notices of pending changes in operations and procedures, as deemed in the best interest of the Recreation Committee to fulfill 70-1447-1, as presented.

Four Directors and the Executive Director spoke on the motion.

The motion was carried with three recusals (Hopewell, Isom, Perrotti).

Security, Bus & Traffic Committee

Amend 80-5538-1, Bus Safety Rules

At its meeting on December 11, 2019, the Security, Bus & Traffic Committee recommended the GRF Board of Directors amend 80-5538-1, Bus Safety Rules.

Mr. Pratt MOVED, seconded by Mr. Dodero -

TO amend 80-5538-1, Bus Safety Rules, which identifies the type of hand-pulled carts allowed on the buses at the driver's discretion, adds "assistive devices" to the items that must not protrude into the aisle, establishes a prohibition of pets, except for registered service animals on the buses, specifies the rules for transporting pets on the minibuses, for GRF approved pet event days, and affirms the bus drivers' authority.

Three Directors and the Executive Director spoke on the motion.

The motion was carried unanimously by the Directors present.

Golden Rain Foundation Board Meeting Minutes, January 28, 2020 CONTROLLER'S REPORT

The Finance Director provided a financial report earlier in the meeting and advised that the financial statements have been submitted to the auditors, for review.

EXECUTIVE DIRECTOR'S REPORT

The Executive Director spoke throughout the proceedings. He updated the Board and audience on the pool lockers and the restaurant/bar consultant's report. Mr. Ankeny read from a prepared statement explaining how the maintenance of the current acceptability status with the insurance carrier influenced decisions pertaining to club instructors; the full statement can be found in the January 6, 2020 Recreation Committee agenda packet.

BOARD MEMBER COMMENTS

Fifteen Board members spoke on the meeting proceedings.

ADJOURNMENT

The meeting was adjourned was at 1:15 p.m.

00000 Susan Hopewell

Vice President dfb 01.28.20