



## COMMUNICATIONS/IT COMMITTEE

**SUMMARY REPORT**  
**Thursday, January 9, 2020**  
**1:00 p.m.**

Action/Request	Person Resp.	Cmte. Referral	FC	BOD	Comments
<b>1. STAFF REPORTS</b> <b>IT Supervisor</b> <b>IT Project Timeline</b> The Committee reviewed IT Project Timeline as presented by the IT Supervisor. <b>Wi-Fi Service Speeds</b> The Committee reviewed Wi-Fi Service Speeds as presented by the IT supervisor.	IT Supervisor				
<b>2. STAFF REPORTS</b> <b>Director of Communication &amp; Technology</b> <b>Publications Schedule. Update</b> The Committee reviewed an updated Publications Schedule as presented by the Director of Communication & Technology. <b>Website Statistics</b> The Committee reviewed Website Statistics as presented by the Director of Communication & Technology. <b>On-Site Sales Clicks (Report)</b> The Committee reviewed On-Site Sales Clicks report as presented by the Director of Communication & Technology.	Director of Comm. & Technology				
<b>3. UNFINISHED BUSINESS:</b> <b>Phone System. Update</b> <ul style="list-style-type: none"> <li><b>i. Superwire</b></li> <li><b>ii. Fonality</b></li> <li><b>iii. Vonage</b></li> </ul> Following a review of the above quotes, the Committee concurred to have the IT Supervisor present the quotes from the providers on one	IT supervisor				

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<p>spreadsheet for the Committee's review at the next scheduled Committee meeting.</p>					
<p><b>4. UNFINISHED BUSINESS: Wi-Fi Service Speeds. Update (Spectrum vs. Frontier)</b> The IT Supervisor updated the Committee on Wi-Fi Service Speeds under his report.</p>	<p>IT Supervisor</p>				
<p><b>5. UNFINISHED BUSINESS: Jolli ID Cards Software. Update</b> The IT Supervisor stated that transfer of ID cards from Jolli to Jenark will be done manually over time and presented as part of IT Project Timeline for the Committee's review.</p>	<p>IT Supervisor</p>				
<p><b>6. UNFINISHED BUSINESS Social Media Implementation Plan. Update</b> The Committee concurred to move forward with three social media platforms – Facebook, Instagram and Twitter, and have the Director of Communication &amp; Technology provide the Committee with an update on proposed handles, and the Executive Director acquire the available domain.</p>	<p>Executive Director, Director of Comm. &amp; Technology</p>				
<p><b>7. UNFINISHED BUSINESS: LW Community Map. Update</b> The Committee concurred to summarize the changes for LW Community map, and further discuss it at the next scheduled Committee meeting.</p>	<p>Director of Comm. &amp; Technology</p>				
<p><b>8. NEW BUSINESS: Community Guide Covers</b> The Director of Communication &amp; Technology stated that Community Guide covers will be presented at the next scheduled Committee meeting.</p>					

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<b>FUTURE AGENDA ITEMS:</b>	Recording Secretary
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The Committee moved/concurred to include:

- a. Wi-Fi upgrade in CH 3
- b. Phone System. Update
- c. LW Community Map. Update
- d. Community Guide Covers
- e. Social Media and Domains Update