



**EXECUTIVE COMMITTEE MINUTES
Friday, January 10, 2020**

The meeting of the Executive Committee was held on Friday, January 10, 2020. The meeting was called to order at 1:00 p.m. by Chair Hopewell, in the Administration Conference Room; the Pledge of Allegiance was recited.

ROLL CALL

Present:	Ms. S. Hopewell, Chair Ms. M. Gerber	Mrs. L. Perrotti Ms. K. Rapp
Absent:	Ms. L. Stone, President Ms. F. Fekjar	Ms. R. Winkler
Staff and Guests:	Mr. R. Ankeny, Executive Director Ms. L. Dillman, Human Resources Director Ms. B. Shuler, Finance Manager Ms. B. Meacham, Stock Transfer Mrs. D. Bennett, Recording Secretary Mr. W. Thompson, GRF Representative, Mutual Five Ms. I. Heinrichs, GRF Representative, Mutual Eleven Mr. P. Friedman, GRF Representative, Mutual Fifteen Mr. N. Massetti, GRF Representative, Mutual Seventeen One Foundation Member	

CHAIR’S ANNOUNCEMENTS

The Chair welcomed and introduced Foundations members, guests and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with. In accordance with California Civil Code Section 4090, please be advised that a quorum of the Golden Rain Foundation Board of Directors (GRF BOD) is present at today’s posted meeting. The business of the Executive Committee will be conducted in accordance with the agenda. As a quorum of the Board is present, this meeting will be conducted as a committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF BOD at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of

today's Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes at the meeting in February.

CHAIR'S ANNOUNCEMENTS

The Chair introduced Executive Director Randy Ankeny, Human Resources Director LeAnn Dillman, Finance Manager Barbara Shuler, Stock Transfer Manager Belinda Meacham, and Recording Secretary Deanna Bennett.

CHAIR'S REPORT

The Chair did not have a report.

SHAREHOLDER/MEMBER COMMENTS (AGENDA ITEMS ONLY)

No shareholder/members spoke on agenda topics.

APPROVAL OF COMMITTEE MINUTES

The minutes of the December 13, 2019 meeting were approved, as presented.

CORRESPONDENCE

No items of correspondence were received.

STAFF REPORTS

Human Resources Director

The Human Resources Director presented the Human Resources report.

Finance Manager

The Finance Manager presented the Financial report.

Executive Director

The Executive Director spoke on various topics throughout the meeting.

Ms. Rapp MOVED, seconded by Mrs. Perrotti and carried by the Committee members present-

TO redact corporate counsel information from any GRF Governing Documents.

SUBCOMMITTEE REPORTS (n/a)

UNFINISHED BUSINESS

Safety Day, April 28

The Executive Director and the Human Resources Director presented a draft flyer for the April 28 Safety Day, with a tentative planning and execution timeline.

Redesign of Employee Service Anniversary Awards

The Human Resources Director is conferring with various vendors regarding the Employee Service Anniversary Awards redesign.

Employee of the Year

The Human Resources Director advised that the Employee of the Year has been selected and will be announced at the January GRF Board of Directors' meeting, along with the November and December employees of the year.

The Committee concurred to change the time of the January 28, 2020 GRF Board of Directors' meeting to 10 a.m.

NEW BUSINESS

GRF Election Discussion

The Stock Transfer Manager distributed the tentative election schedule.

Q & A with potential candidates

The Committee concurred to schedule the afternoons of March 25 and 26, in the Administration conference room, to informally meet with GRF representative candidates.

Review GRF Director Document

Mrs. Perrotti MOVED, seconded by Ms. Rapp and carried unanimously by the Committee members present-

TO recommend the GRF Board of Directors approve the amended GRF Director Document, as amended by the Executive Committee.

Social Media Implementation Plan

The Executive Director advised that the topic has been discussed by the Communications/IT Committee.

Lactating Rooms, Discussion

The Executive Director advised that although there are currently no GRF staff requests for accommodation, we have rooms that would qualify.

GOVERNING DOCUMENTS

Due to time constraints, the Governing Documents listed on the agenda, for review, will be included in the February agenda packet.

FUTURE AGENDA ITEMS

1. 30-1021-1, Posting of Signs on Trust Property
2. 30-1220-1, Sub-committee Resident Specialist
3. 30-5020-1, Organization of the Board
4. 30-5092-1, Code of Ethics
5. 30-5092.01-1, BOD Censure Procedure

NEXT MEETING

**Friday, February 14, 2020 at 1:00 p.m.
Administration Conference Room**

ADJOURNMENT

The meeting was adjourned 1:32 p.m.

Susan Hopewell, Chair
01.10.20
dfa