



**BOARD OF DIRECTORS SPECIAL MEETING MINUTES
GOLDEN RAIN FOUNDATION
June 23, 2020**

CALL TO ORDER

President Linda Stone called the regular monthly meeting of the Board of Directors (BOD) of the Golden Rain Foundation (GRF) to order at 10:00 a.m., on Tuesday, June 23, 2020, in Clubhouse Four.

PLEDGE OF ALLEGIANCE

Sandra Massa Lavitt, City of Seal Beach City Council member, led the Pledge of Allegiance.

ROLL CALL

Following the roll call, the Corporate Secretary reported that Directors Snowden, Stone, Gerber, Hopewell, Rapp, Lukoff, Friedman, Isom, and Massetti were present. Directors Perrotti, St. Aubin, Pratt, Thompson, Fekjar, Doderio, Winkler, Heinrichs and Findlay participated virtually by Zoom.com. The Executive Director was also present.

Eighteen Directors were present, with a quorum of the voting majority.

PRESIDENTS COMMENTS

President Stone did not provide comments.

ANNOUNCEMENTS

The GRF Board met in Executive Session meetings on June 12, 2020.

SERVICE ANNIVERSARIES AND EMPLOYEES OF THE MONTH

To minimize the number of required attendees at today's meeting, we are postponing the service awards and staff commendations.

SEAL BEACH COUNCIL MEMBER'S REPORT

Seal Beach Council member Sandra Massa-Lavitt provided an update on the proceedings of the Seal Beach City Council meeting.

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HEALTH CARE CENTER ADVISORY BOARD UPDATE

The Health Care Center presented an update at the Special June 9, 2020 meeting.

SHAREHOLDER/MEMBER COMMENTS

In accordance with Policy 5610, Participation by Foundation Members, members may enter into a comment period prior to the beginning of business. **NOTE:** Foundation members are permitted to make comments before the business of the Board begins. Requests must be registered in advance of the meeting. The Open Meeting Act allows boards of directors to establish reasonable time limits for the open forum and for speakers to address the board. ([Civ. Code §4925\(b\).](#)) Time limits, per speaker, are limited to:

- 4 minute limit per speaker, when there are no more than 15 speakers
- 3 minute limit per speaker, 16 - 25 speakers
- 2 minute limit per speaker, over 26 speakers

Four members offered comments at the meeting.

CONSENT AGENDA

The consent agenda included minutes of the June 9, 2020 Special Board meeting, acceptance of the Financial Statements, through May 31, 2020, for Audit, approval of Reserve Funds Investment Purchase and approval of Capital Funds Investment Purchase.

The Consent Calendar was adopted, as presented.

REPORTS

The reports of the Chair of the Facilities and Amenities Review (FAR) Ad hoc Committee, of the Management Services Review Ad hoc Committee, of the Strategic Planning Ad hoc Committee, and the Chair of the Website Redesign Ad hoc Committee were dispensed with.

NEW BUSINESS

Opening of Outdoor Facilities, Under Required Covid-19 Guidelines

The following guidelines are recommended for the reopening of the following outdoor facilities, under the required Covid-19 guidelines. The Mission Park area, which includes Pickleball/ Multipurpose Courts, is scheduled to reopen in two stages: Stage 1 - Pickleball and Stage 2 – Bocce ball. All participants will be required to wear masks, and, in some cases gloves, as well as maintain social distancing. The Recreation Department has coordinated with ICS, our custodial contractor, to clean all touch surfaces at 20 to 30-minute intervals.

While some restrictions may seem cumbersome, GRF's priority will always be the safety of its members.

With any activity in LWSB, health and safety are paramount: members will be instructed to adhere

to the following guidelines. Do not play if you:

- are exhibiting any symptoms of the coronavirus: mild to severe respiratory illness with fever, cough and difficulty breathing or other symptoms identified by the CDC;
- have been in contact with someone with COVID-19 in the last 14 days; or
- are a vulnerable individual. A vulnerable individual is an elderly individual and/or an individual with serious underlying health conditions, including high blood pressure, chronic lung disease, diabetes, obesity and asthma, and those whose immune system is compromised by chemotherapy for cancer and other conditions requiring such therapy.

MISSION PARK

Stage 1 - Pickleball

The following protocol has been expanded pursuant to regulations recommended by the USAPA and incorporates guidelines for at risk senior communities in particular.

- Play at the Pickleball Court, when opened, must be booked through the Recreation Department by email only. No unscheduled games will be allowed. Requests are accepted at <http://www.lwsb.com/reserve/> **Monday through Friday before 4:00 PM** for play the following day. Reservations for Saturday, Sunday and Monday must be made on Friday before 4:00 p.m. Players must check in with the Clubhouse custodian to verify their reservation. Staff may request you GRF ID at any time.
- The Clubhouse Two restrooms will be made available; however, no more than 2 players per restroom will be permitted at a time.
- Pickleball games are limited to one hour of play (2 players per court), singles matches only. Playing doubles, which could lead to incidental contact and unwanted proximity, is prohibited. USAPA guidelines recommends avoiding doubles play as doubles are not conducive for 6-foot social distancing and lead to incidental contact with playing partners. We continue to monitor changes to USAPA guidelines and hope to add doubles play when it is deemed safe.
- Pickleball players must provide their own paddles and gloves must be worn when handling the ball. Do not touch other players' equipment.
- Players must wash and sanitize pickleball balls and racquet each match. A disinfecting bucket will be on site for players to use to clean pickleball balls and paddle. Select one set of colored balls; have your playing partner select a set of different colored balls. If different colors are not an option, use a Sharpie and prominently mark personal pickleballs with your initials. Proceed with play, making certain to pick up your colored balls only. Should a ball with the other color wind up on your side of the court, do not touch the ball with your hands. Use your paddle or feet to advance the ball to the other side of the court. Do not touch errant balls from another court, rather kick it back or use your paddle.
- Face coverings must be worn in all areas until playing begins on the court. Face coverings also must be worn after completing play. Social distancing is defined by the CDC of maintaining 6 feet of distance.
- Wash your hands with soap and water (for 20 seconds or longer) or use a hand sanitizer if soap and water are not readily available before going to the court. Players should wash or use hand sanitizer immediately after match is completed. Players should consider using hand sanitizer between games.

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- In order to eliminate touch points, benches, score tenders, and all tables and chairs will be removed.
- Players must proceed directly to their car/cart and drive out of the immediate area to avoid congregation in the pickleball facility or parking lot. Avoid post-play socializing. Thoroughly wash paddles, grips, pickleballs, towels, clothes, bags, water bottles and other items you have used or touched. No gathering will be permitted before or after games.
- A sanitizing bucket will be provided between Bocce and Pickleball courts for cleaning equipment.

Stage 2 - Bocce Ball

- Bocce Ball, when opened, must be reserved through the Recreation Department by email. Requests are accepted at <http://www.lwsb.com/reserve/> **Monday through Friday before 4:00 PM** for play the following day. Reservations for Saturday, Sunday and Monday must be made on Friday, before 4:00 p.m. Players must check in with the Clubhouse custodian to verify their reservation. Staff may request your GRF ID at any time.
- No unscheduled games will be allowed.
- Only 2 players per one-hour session; no spectators are permitted until it is deemed safe to more players.
- Bocce Ball players must provide gloves and they must always be worn when handling the balls.
- Face coverings must be worn in all areas until playing begins on the court. Face coverings also must be worn after completing play. Social distancing is defined by the CDC of maintaining 6 feet of distance.
- A sanitizing bucket will be provided between Bocce and Pickleball courts for cleaning equipment. (Refer to Pickleball protocol for details).
- Players must wash their hands with soap and water (for 20 seconds or longer) or use a hand sanitizer if soap and water are not readily available before going to the court. Players should wash or use hand sanitizer immediately after match is completed. Players should consider using hand sanitizer between games.
- In order to eliminate touch points, benches, score tenders, and all tables and chairs will be removed.
- Players must proceed directly to their car/cart and drive out of the immediate area to avoid congregation in the pickleball facility or parking lot. Avoid post-play socializing. Thoroughly wash all equipment after playing. No gathering will be permitted before or after games.

The Clubhouse will be opened for limited restroom use only. The custodian will clean all touch surfaces every 20 to 30 minutes, monitor play, and report all violations to Recreation.

Mr. Friedman MOVED, seconded by Mr. Lukoff-

TO open Mission Park, Stage 1 and Stage 2, under the required guidelines and protocols, as presented, for active outdoor activities

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(Pickleball, beginning Monday, June 29 and Bocce Ball, beginning July 6, 2020). GRF reserves the exclusive right to close Mission Park without notice for non-compliance to posted guidelines.

One Director spoke on the motion.

Mrs. Perrotti MOVED, seconded by Ms. Hopewell-

To remove the topic from the agenda.

One director and the Executive Director spoke on the motion.

The motion was carried with three no votes (Dodero, Friedman, Thompson).

Distribution Of 2019 Excess Operating Funds

The final audited Financial Statements, as of December 2019, for the year then ended and the Independent Auditors' Report, as submitted by CliftonLarsonAllen LLP, reported a net loss of \$103,139 due to a settlement liability of \$550,000. Capital funds will be used to settle this liability. As such, a surplus of \$446,861 of 2019 operating funds exists.

Per Rule 40-5540-1 – Contingency Operating fund, as amended on September 24, 2019, the Fund shall maintain a maximum balance of \$1,000,000. Currently, the fund holds a balance of \$700,000. To comply with Rule 40-5540-1, \$300,000 of the surplus operating fund is to be allocated to the Contingency Operating fund.

At the regularly scheduled meeting of the Finance Committee, on June 15, 2020, the Committee passed a motion to recommend to the GRF Board the distribution of 2019 excess operating funds of \$446,861 as follows: \$300,000 to the Contingency Operating Fund in accordance with Rule 40-5540-1, Contingency Operating Funds, and \$146,861 to the Mutual Corporations, on a pro-rata basis, in accordance with Rule 40-5528-1, Refund of Excess Income (Exhibit A in the agenda packet).

Mr. Dodero MOVED, seconded by Mr. Friedman-

TO distribute 2019 excess operating funds of \$446,861 as follows:

\$300,000 to the Contingency Operating fund, in accordance with Rule 40-5540-1, Contingency Operating Funds, and \$146,861 to the Mutual Corporations, on a pro-rata basis, in accordance with Rule 40-5528-01, Refund of Excess Income.

Nine Directors and the Executive Director spoke on the motion.

The motion was carried with three no votes (Findlay, Isom, Massetti).

BOARD MEMBER COMMENTS

Ten Board members spoke on the meeting proceedings.

The Executive Director updated the Board on the Fitness Center project and the Learning/Knowledge Center projects, both of which are ahead of schedule.

ADJOURNMENT

The meeting was adjourned was at 11:06 a.m.

A handwritten signature in cursive script, reading "Susan Hopewell", written over a horizontal line.

Susan Hopewell, GRF President
Golden Rain Foundation
dfb 06.23.20