

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE PRESIDENTS' COUNCIL
SEAL BEACH LEISURE WORLD
September 3, 2020**

The regular monthly meeting of the Presidents' Council of Seal Beach Leisure World was convened at 9:00 a.m. by President Jackie Dunagan, on Thursday, September 3, 2020, via Zoom Tele-Video Conference.

MEMBERS PRESENT

MUTUAL ONE	Ms. Denise Potterton
MUTUAL TWO	Ms. Peggy Keller
MUTUAL THREE	Mr. Mike Turis
MUTUAL FOUR	Mr. Mike Levitt
MUTUAL FIVE	Ms. Linda DeRungs
MUTUAL SIX	Mrs. Pennie Alberts
MUTUAL SEVEN	Mrs. Sue Rotter
MUTUAL EIGHT	Ms. Jeri Dolch
MUTUAL NINE	Ms. Beth Mayer
MUTUAL TEN	Ms. Ruth Ann Arlart
MUTUAL ELEVEN	Mr. Patrick Henahan
MUTUAL TWELVE	Mr. Richard Carson
MUTUAL FOURTEEN	Mr. Lee Melody
MUTUAL FIFTEEN	Ms. Jackie Dunagan
MUTUAL SIXTEEN	Mr. Dale Watkins
MUTUAL SEVENTEEN	Ms. Cathy Gassman

GUESTS

Ms. Sandra Luther-Stark, Mutual One
Ms. Teri Nugent, Vice President, Mutual Two
Ms. Susan Weisenstein, Secretary, Mutual Eight
Mr. Bob Walz, Vice President, Mutual Nine
Ms. Esther Cummings, Vice President, Mutual Ten
Ms. Brenda Hemry, Vice President, Mutual Eleven
Ms. Susan Ferraro, Chief Financial Officer, Mutual Twelve
Mr. Bob Stofun, Vice President, Mutual Fourteen
Mr. Ron Gildner, Vice President, Mutual Fifteen
Mr. Peter Hayes, Vice President, Mutual Seventeen

STAFF

Mr. Randy Ankeny, Executive Director
Mr. Mark Weaver, Facilities Director
Ms. Jodi Hopkins, Mutual Administration Director
Ms. Kristal Givehand, Recording Secretary
Ms. Anna Gamboa, Portfolio Specialist, Mutual Administration
Ms. Ripa Barua, Portfolio Specialist, Mutual Administration

ABSENT

MUTUAL THREE

Ms. Carol Ginthner

INTRODUCTIONS/ANNOUNCEMENTS

Ms. Jackie Dunagan welcomed guests and staff to the meeting.

MINUTES

The regular monthly Council meeting minutes of August 6, 2020 were approved, by general consent of the Council, as written.

FACILITIES DIRECTOR

Mr. Mark Weaver provided an update on the failure of the sewage manhole in Mutual 9.

MUTUAL ADMINISTRATION DIRECTOR

Ms. Jodi Hopkins presented the Mutual Administration statistics for August 2020.

Ms. Jodi Hopkins gave clarification as to what a Portfolio Specialist is and the overall functions. Under the direction of the Mutual Administration Director, manage the workflow of the department, maintains department timeline; also performs secretarial function to support the sixteen Mutual Boards of Directors, the Mutual Administration Committee, and Mutual Administration Director and assists in the oversight of work department staff. Track and report on key action items and deliverable.

Ms. Jodi Hopkins mentioned Anna and Ripa will be sending out an email to each President letting them know who their Portfolio Specialist is, their Recording Secretary and who their contact person in the Stock Transfer Office and including the Office Secretary and the Building Inspector.

Ms. Jodi Hopkins mentioned after the set Agenda Preparation time with the Recording Secretary that you allow extra time to meet with your Portfolio Specialist to go over any matters that need to go to Executive Session.

Ms. Jodi Hopkins mentioned Stock Transfer Financials will be done by Anna. Ripa will be training as well on Financials, but for now Anna is lead on Financial and Kristal is lead on all Trusts Reviews.

Ms. Jodi Hopkins mentioned the elections trophy will be given at the next Presidents' Council meeting.

EXECUTIVE DIRECTOR

Mr. Randy Ankeny will follow-up with the GRF attorney to redact the "bulk rate contract" and get with the GRF board with revision and then to the Presidents' Council within a week.

Mr. Randy Ankeny also gave an update on the pool, gym, and staffing.

UNFINISHED BUSINESS

The Council had no unfinished business to discuss.

NEW BUSINESS

President Jackie Dunagan appointed the following to the Nominating Committee for the 2020-2021 election of officers per Policy 7811 Presidents' Council Bylaws, Linda DeRungs, Mutual Five, Richard Carson, Mutual Twelve and Cathy Gassman, Mutual Seventeen.

PRESIDENTS' COMMENTS

Several Presidents made comments.

ADJOURNMENT

Ms. Jackie Dunagan adjourned the meeting at 10:40 a.m.


Attest, Peggy Keller, Secretary

PRESIDENTS' COUNCIL

kg 09-03-2020

NEXT MEETING: Thursday, October 1, 2020, at 9:00 a.m., Via Zoom