



COVID-19 AD HOC COMMITTEE MINUTES

October 2, 2020

The meeting of the COVID-19 Ad Hoc Committee was held on Thursday, September 3, 2020, and was called to order at 1:00 p.m., by Chair Snowden, in Clubhouse Four, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. S. Snowden, Chair
Ms. I. Heinrichs, Vice Chair
Ms. M. Gerber

Mr. N. Massetti
Ms. J. St. Aubin
Ms. S. Hopewell, Ex-Officio

Also Present: Ms. K. Thayer, Assistant Recreation Manager
Ms. C. Mancilla, Recording Secretary
Mr. T. Doderio, GRF Representative, Mutual Nine
Mr. L. Melody, GRF Representative, Mutual Fourteen
Seven Shareholders/Members

Chair Snowden greeted and welcomed everyone to the COVID-19 Ad Hoc Committee meeting and introduced Foundation members, guests and staff.

CHAIR'S ANNOUNCEMENTS

Chair Snowden welcomed the Committee members, guests and staff, including GRF President Susan Hopewell; Assistant Recreation Manager Kathy Thayer and Recording Secretary Corina Mancilla.

SHAREHOLDER COMMENTS

Five Shareholders/Members spoke at the time of the meeting.

APPROVAL OF MINUTES

The minutes of the September 3, 2020, regular meeting were approved, as amended.

CORRESPONDENCE

The Committee reviewed eleven pieces of correspondence as presented.

STAFF REPORTS N/A**Executive Director**

The Executive Director was not available to provide comments at the time of the meeting.

SUB COMMITTEE REPORTS (N/A)**UNFINISHED BUSINESS (N/A)****NEW BUSINESS**

The Committee discussed the following agenda items; no action was taken:

- Re-opening Standards
- Potential to open Leisure World areas
- Review of GRF evaluation procedures
- Identify issues to be considered in opening new areas, including costs and limitations on use
- Set criteria for each GRF trust property
- Discussion of closing procedures
- COVID Statistics in Orange County

It was consensus of the Committee to discuss the following agenda items at the next scheduled meeting:

- Determine criteria for closing each area
- Suggest penalties to BOD for misuse or inappropriate behavior
- Make criteria for opening community to outside providers: i.e. casino buses, transportation to Recreation Department events
- COVID Vaccinations – Discussion

Consequences for not following rules

After a brief discussion, Ms. Gerber MOTIONED, seconded by Mr. Massetti and carried unanimously by the Committee members–

TO request the GRF Board reaffirm that the member Code of Conduct, will be enforced regarding the COVID-19 procedure violations.

Library – set criteria to open

It was the consensus of the Committee to draft the library procedures - set criteria to open, presented on the agenda and review at a work study scheduled on Tuesday, October 13th at 9:00 a.m.

After further discussion, it was the consensus of the Committee to draft procedures and review at a work study scheduled on Tuesday, October 13th at 9:00 a.m., the following:

- Art Club
- Ceramics Club
- Lapidary Club
- Library
- Friends of the Library
- Sewing Club
- Veteran’s Plaza and Amphitheater by vocal groups
- Pool Room
- Wood Shop

GOVERNING DOCUMENTS

Adopt 70-1448-3D Amphitheater, Phase One – Emergency Operational Procedures

After a brief discussion, Mr. Massetti MOTIONED, seconded by Ms. St. Aubin and carried unanimously by the Committee members–

TO recommend the GRF BOD adopt 70-1448-3D Amphitheater, Phase One, as presented.

Adopt 70-1448-3E Pool and SPA, Phase One – Emergency Operational Procedures

After a brief discussion, Ms. Heinrichs MOTIONED, seconded by Ms. Gerber and carried unanimously by the Committee members–

TO recommend the GRF BOD adopt 70-1448-3E Pool and SPA, Phase One, as presented.

Adopt 70-1448-3F Fitness Center, Phase One – Emergency Operational Procedures

After a brief discussion, Ms. Gerber MOTIONED, seconded by Ms. Heinrichs and carried unanimously by the Committee members–

TO recommend the GRF BOD adopt 70-1448-3F Fitness Center, Phase One, as presented.

After further discussion, Ms. Heinrichs MOTIONED, seconded by Ms. Gerber and carried unanimously by the Committee members–

TO recommend the GRF BOD, the opening to proceed as soon as staffing allows and following the current county guidelines, or less.

Adopt 70-1448-1 COVID-19 – Emergency Operational Procedures

After a brief discussion, Ms. Gerber MOTIONED, seconded by Ms. St. Aubin and carried unanimously by the Committee members–

TO recommend the GRF BOD adopt 70-1448-1 COVID-19, as presented.

Adopt 70-1449-1 Face Mask – Emergency Operational Procedures

After a brief discussion, Ms. Heinrichs MOTIONED, seconded by Ms. St. Aubin and carried unanimously by the Committee members–

TO recommend the GRF BOD adopt 70-1449-1 Face Mask, as amended.

FUTURE AGENDA ITEMS

The Committee concurred to add as future agenda items:

- Procedures for use of Veteran’s Plaza and Amphitheater by vocal groups
- Draft Procedures on the following:
 - Art Club
 - Ceramics Club
 - Lapidary Club
 - Library
 - Friends of the Library
 - Sewing Club
 - Veteran’s Plaza and Amphitheater by vocal groups
 - Pool Room
 - Wood Shop

PRESIDENT’S COMMENTS

President Hopewell provided information and updates throughout the meeting.

ADJOURNMENT

Chair Snowden adjourned the meeting at 12:02 p.m.

Paula Snowden, Chair
 COVID-19 AD HOC COMMITTEE