



## MUTUAL ADMINISTRATION COMMITTEE

**SUMMARY REPORT**  
**Monday, October 12, 2020**  
**1:00 p.m.**

Action/Request	Person Resp.	Cmte. Referral	FC	BOD	Comments
<p><b>1. UNFINISHED BUSINESS: Review Notice of Disclaimer regarding Dual Ownership</b></p> <p>The Committee concurred to send the Notice of Disclaimer regarding Dual Ownership to each Mutual and include on the November Committee agenda.</p>	Mutual Administration Director				
<p><b>2. UNFINISHED BUSINESS: GRF Security Guidebook</b></p> <p>The Committee concurred to send the Guidebook to each Mutual for review and include on the January Committee agenda.</p>	Mutual Administration Director				
<p><b>3. UNFINISHED BUSINESS: Stock Transfer Fee, Non-Complaint Stock Transfer Packages</b></p> <p>TO authorize the Executive Director to present to all Mutuals, at Presidents' Council, a revised Stock Transfer procedure wherein escrow companies are responsible for all financial packages.</p>	Executive Director	Presidents' Council			
<p><b>FUTURE AGENDA ITEMS:</b>  <i>The Committee moved/concurred to include:</i></p> <ol style="list-style-type: none"> <li><b>1. Review Notice of Disclaimer regarding Dual Ownership</b></li> <li><b>2. Stock Transfer Fee, Non-Compliant Stock Transfer Packages</b></li> <li><b>3. GRF Security Guidebook – January 2020</b></li> </ol>					