



## EXECUTIVE COMMITTEE

**SUMMARY REPORT**  
**Friday, November 13, 2020**  
**1:00 p.m.**

| Action/Request   | Person Resp.             | Cmte. Referral | F<br>C | BOD | Comments            |
|--|--------------------------|----------------|--------|-----|---------------------|
| <b>1. UNFINISHED BUSINESS: Labor Attorney Review</b><br>CONCURRED to direct staff to schedule introductory meetings with labor attorney candidates, via Zoom.com.  | Human Resources Director |                |        |     |                     |
| <b>2. NEW BUSINESS: Introduction of Proposed 401(k) Plan Advisor Presentation</b><br>MOVED to pursue a presentation to the GRF Board, meeting in Executive Session, by Burnham/Gibson as potential financial advisors for the Golden Rain Foundation 401(k) plan, to explore the terms and conditions. | Human Resources Director |                |        |     |                     |
| <b>3. NEW BUSINESS: Proposed Amendment to GRF Employee Handbook</b><br>MOVED to accept the proposed amendments to the GRF Employee Handbook, as presented.   | Human Resources Director |                |        |     |                     |
| <b>4. NEW BUSINESS: Approve Job Description – Rental Specialist</b><br>MOVED to approve the Rental Specialist job description, as amended.   | Human Resources Director |                |        |     |                     |
| <b>FUTURE AGENDA ITEMS:</b><br>The Committee moved/concurred:<br><br><b>1. Review Rental Specialist job description at the March 2021 meeting.</b>   |                          |                |        |     | Recording Secretary |