



---

## ARCHITECTURAL DESIGN & REVIEW COMMITTEE

---

### **Agenda** Clubhouse Four Thursday, March 25, 2020 1:00 p.m.

To view the live ADR Committee meeting:

- Go to [www.lwsb.com](http://www.lwsb.com)
- Click on the ADRC Meeting Live tab
- The tab will be active at 12:45 pm on the day of the meeting
- The live streaming uses YouTube live and terminates at the close of the meeting

#### **1. Call to Order/Pledge of Allegiance**

#### **2. Roll Call/Notice of Quorum**

#### **3. Chairs Announcements**

##### a. Introduction of Guests and Staff

Susan Hopewell, GRF President  
Randy Ankeny, Executive Director  
Mark Weaver, Facilities Director  
Thomas Fileto, Recreation Manager  
Corina Mancilla, Recording Secretary

##### b. Rules of Order via and agreed upon

##### c. Chairs Report

#### **4. Shareholder/Member Comments (Limited to 3 minutes per person)**

#### **5. Approval of Minutes**

- a. Minutes of Regular Meeting September 24, 2020 (pp. 1-6)
- b. Minutes of the Special Meeting November 12, 2020 (pp. 7-10)
- c. Minutes of the Special Meeting March 15, 2021 (pp. 11-13)

#### **6. Correspondence**

- a. Two Items – Leisure World Appearance (pp. 14-17)
- b. One Item – New Sign (p. 18)
- c. One Item – Wall Painting (pp. 19-20)

## **7. Staff Reports**

- a. Facilities Director (p. 21)
- b. Recreation Manager
- c. Executive Director

## **8. Subcommittee Reports (N/A)**

## **9. Unfinished Business**

- a. Clubhouse Two Entrance – Potted Plants (p. 22)

## **10. New Business**

- a. Channel Fencing (pp. 23-29)
- b. Mini-Farm LW Logos (p. 30)
- c. Clubhouse Two Pool/Game Room – Wall Art (pp. 31-32)
- d. Healthcare Center/Clubhouse Six – Perimetral Wall (pp. 33-35)
- e. Statue Relocation (pp. 36-39)

## **11. Governing Documents (N/A)**

## **12. Future agenda items**

## **13. President's Comments**

## **14. Next Meeting**

June 24, 2021 – TBD  
Clubhouse Four

## **15. Adjournment**



## **ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES**

**September 24, 2020**

The meeting of the Architectural Design & Review Committee (ADRC) was held on Thursday, September 24, 2020, and was called to order at 1:00 p.m., by Chair Heinrichs, in Clubhouse Four, followed by the Pledge of Allegiance.

### **ROLL CALL**

Present: Ms. I. Heinrichs, Chair  
Ms. K. Rapp, Vice Chair  
Mr. T. Dodero  
Mrs. L. Perrotti,  
Ms. J. St. Aubin  
Ms. S. Hopewell, Ex-Officio

Also Present: Mr. M. Weaver, Facilities Director  
Mr. T. Fileto, Recreation Manager  
Ms. C. Mancilla, Recording Secretary  
Two Shareholders/Members

Chair Heinrichs greeted and welcomed everyone to the Architectural Design & Review Committee meeting and introduced Foundation members, guests and staff.

### **CHAIR'S ANNOUNCEMENTS**

Chair Heinrichs welcomed the Committee members, guests and staff, including GRF President, Susan Hopewell; Facilities Director Mark Weaver; Recreation Manager Thomas Fileto and Recording Secretary Corina Mancilla.

### **SHAREHOLDER COMMENTS**

One Shareholder/Member spoke at the time of the meeting.

### **APPROVAL OF MINUTES**

The minutes of the July 17, 2020, regular meeting and August 18, 2020, special meeting were approved, as presented.

### **CORRESPONDENCE**

The Committee reviewed two pieces of correspondence as presented.

**STAFF REPORTS**

Facilities Director

The Facilities Director provided his report, as presented in the agenda packet.

Recreation Manager

The Recreation Manager provided his Recreation monthly report.

Executive Director

The Executive Director was not available to provide comments at the time of the meeting.

**SUB COMMITTEE REPORTS (N/A)**

**UNFINISHED BUSINESS**

Clubhouse Two – Potted Plants Entrance

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Ms. Rapp and carried unanimously by the Committee members–

**TO** request the Facilities Director, bring a cost on selected potted plants presented on the agenda, to the next scheduled meeting.

Clubhouse Three

- i. Hall Paint and Art Work

After a brief discussion, Ms. Rapp MOTIONED, seconded by Mrs. Perrotti and carried unanimously by the Committee members–

**TO** select option # 2 presented on the agenda packet, for the hall paint in Clubhouse Three and request the Facilities Director, provide a cost on vinyl material at the next scheduled meeting.

The motion passes with on one no vote (Dodero).

Professional Art Display

The Committee discussed this agenda item. No action was taken pending more information to be presented by the Recreation Manager, at the next scheduled meeting.

i. Room Nine Mural

After a brief discussion, Ms. Rapp MOTIONED, seconded by Mrs. Perrotti and carried unanimously by the Committee members–

**TO** select option # 7 presented on the agenda packet, for the artwork in Clubhouse Three.

Holiday Decorations

After a brief discussion, Ms. Rapp MOTIONED, seconded by Mrs. Perrotti and carried unanimously by the Committee members–

**TO** approve the holiday lighting proposal, from Magical Holiday Designs, in an amount not to exceed \$25,000, including an additional purchase of an LED tree light.

**NEW BUSINESS**

Select GRF Vice-Chair

Ms. Heinrichs appointed Ms. Rapp for Vice Chair. There being no further discussion, Ms. Rapp was declared Vice Chair of the Architectural Design and Review Committee, by acclamation.

Three Sego Palm Trees – Donation

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Ms. Rapp and carried unanimously by the Committee members–

**TO** accept the donation of three sego palm trees, from Mr. Webster, Mutual Fifteen, destination to be determined.

Clubhouse Three - Landscape

It was the consensus of the Committee to have the Facilities Director, bring back samples and cost based on the Committee’s feedback, to the next scheduled meeting.

Landscaping at Service Maintenance and Car Wash

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Mrs. Perrotti and carried unanimously by the Committee members–

**TO** recommend the GRF BOD approve the Anguiano Lawn Care proposal, for the replacement of Landscaping at the Carwash and Service Maintenance areas, in the amount of \$5,690, Reserve funding.

Main Gate Landscape

The Committee discussed this agenda item. No Action was taken pending a site review, to be scheduled and discussed at the next scheduled meeting.

**GOVERNING DOCUMENTS**

Amend 10-5160-3 ADR Committee Charter

After a brief discussion, Ms. Rapp MOTIONED, seconded by Mrs. Perrotti and carried unanimously by the Committee members–

TO recommend the GRF BOD accept 10-5160-3 ADR Committee Charter, as amended.

**FUTURE AGENDA ITEMS**

- Schedule a field trip to the main gate

**PRESIDENT’S COMMENTS**

President Hopewell provided information and updates throughout the meeting.

**ADJOURNMENT**

Chair Heinrichs adjourned the meeting at 2:18 p.m.

---

Irma Heinrichs, Chair  
ARCHITECTURAL DESIGN & REVIEW COMMITTEE

cm 09.24.20



## ARCHITECTURAL DESIGN AND REVIEW COMMITTEE

SUMMARY REPORT  
 Thursday, September 24, 2020  
 1:00 p.m.

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<p><b>1. UNFINISHED BUSINESS: Clubhouse Two – Potted Plants - Entrance</b>            The Committee moved to request the Facilities Director, bring a cost on selected potted plants presented on the agenda, to the next scheduled meeting.</p>	Facilities Director				
<p><b>2. UNFINISHED BUSINESS: Clubhouse Three</b></p> <p><b>I. Hall Paint and Art Work</b>            The Committee moved to select option # 2 presented on the agenda packet, for the hall paint in Clubhouse Three and request the Facilities Director, provide a cost on vinyl material at the next scheduled meeting.</p> <p><b>II. Professional Art Display</b>            The Committee discussed this agenda item. No action was taken pending more information to be presented by the Recreation Manager, at the next scheduled meeting.</p> <p><b>III. Room Nine Mural</b>            The Committee moved to select option # 7 presented on the agenda packet, for the artwork in Clubhouse Three.</p>	Facilities Director  Recreation Manager  Facilities Director				
<p><b>3. UNFINISHED BUSINESS: Holiday Decorations</b>            The Committee moved to approve the holiday lighting proposal, from Magical Holiday Designs, in an amount not to exceed \$25,000, including an additional purchase of an LED tree light.</p>	Recreation Manager				

## ARCHITECTURAL DESIGN AND REVIEW COMMITTEE

<p><b>4. NEW BUSINESS: Select GRF Vice-Chair</b>  Ms. Heinrichs appointed Ms. Rapp for Vice Chair. There being no further discussion, Ms. Rapp was declared Vice Chair of the Architectural Design and Review Committee, by acclamation.</p>	Recording Secretary				
<p><b>5. NEW BUSINESS: Three Sego Palm Trees - Donation</b>  The Committee moved to accept the donation of three sego palm trees, from Mr. Webster, Mutual Fifteen, destination to be determined.</p>	Facilities Director				
<p><b>6. NEW BUSINESS: Landscaping at Service Maintenance and Car Wash</b>  The Committee moved and recommended the GRF BOD approve the Anguiano Lawn Care proposal, for the replacement of Landscaping at the Carwash and Service Maintenance areas, in the amount of \$5,690, Reserve funding.</p> <p>It was the consensus of the Committee to have the Facilities Director, bring back samples and cost based on the Committee's feedback, to the next scheduled meeting.</p>	Facilities Director  Recreation Manager		✓		
<p><b>7. NEW BUSINESS: Main Gate – Landscape</b>  The Committee discussed this agenda item. No Action was taken pending a site review, to be scheduled and discussed at the next scheduled meeting.</p>	Recording Secretary				
<p><b>8. GOVERNING DOCUMENTS:  10-5160-3ADR Committee Charter</b>  The Committee moved and recommend the GRF BOD accept 10-5160-3 ADR Committee Charter, as amended.</p>	Recording Secretary		✓		
<p style="text-align: center;"><b>FUTURE AGENDA ITEMS:</b></p> <p>The Committee moved/concurred to add future agenda items.</p> <ul style="list-style-type: none"> <li>• Schedule a field trip to the main gate</li> </ul>					Recording Secretary



## **SPECIAL ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES**

**November 12, 2020**

The meeting of the Special Architectural Design & Review Committee (ADRC) was held on Thursday, November 12, 2020, and was called to order at 10:17 a.m., by Chair Heinrichs, in Clubhouse Four, followed by the Pledge of Allegiance.

### **ROLL CALL**

Present: Ms. I. Heinrichs, Chair  
Mrs. L. Perrotti, Vice Chair

Mr. T. Dodero  
Ms. K. Rapp

Absent: Ms. S. Hopewell, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director  
Mr. M. Weaver, Facilities Director  
Mr. T. Fileto, Recreation Manager  
Ms. C. Mancilla, Recording Secretary  
Three Shareholders/Members

Chair Heinrichs greeted and welcomed everyone to the Architectural Design & Review Committee meeting and introduced Foundation members, guests and staff.

### **CHAIR'S ANNOUNCEMENTS**

Chair Heinrichs welcomed the Committee members, guests and staff, including GRF President, Susan Hopewell; Facilities Director Mark Weaver; Recreation Manager Thomas Fileto and Recording Secretary Corina Mancilla.

### **SHAREHOLDER COMMENTS**

Two Shareholders/Members spoke at the time of the meeting.

### **CORRESPONDENCE**

The Committee reviewed three pieces of correspondence as presented.

### **STAFF REPORTS**

#### **Facilities Director**

The Facilities Director provided his report, as presented in the agenda packet.

Executive Director

The Executive Director provided information and updates throughout the meeting.

**SUB COMMITTEE REPORTS (N/A)**

**UNFINISHED BUSINESS**

Clubhouse Three – Professional Art Display

The Committee discussed this agenda item. No Action was taken.

**NEW BUSINESS**

Landscape Contracts for Community Facilities and the Golf Course Maintenance

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Ms. Rapp and carried unanimously by the Committee members–

**TO** recommend the Board award a contract to J & J Landscaping, for the Community Facilities Landscape Maintenance, for a total cost of \$370,800, for a three-year term funded from Operations.

After a brief discussion, Mrs. Perrotti MOTIONED, seconded by Ms. Rapp and carried unanimously by the Committee members–

**TO** recommend the Board award a contract to J & J Landscaping, for the Golf Course Landscape Maintenance, for a total cost of \$502,200, for a three-year term funded from Operations.

Administration Building – Stairway Mural

The Committee discussed this agenda item. No Action was taken.

Clubhouse Three – Hall Paint and Art Work

After a brief discussion, Ms. Rapp MOTIONED, seconded by Mr. Dodero and carried unanimously by the Committee members–

**TO** select option # One presented on the agenda packet, for the hall paint and art work in Clubhouse Three, room 9.

Clubhouse Six – Fitness Wall Art

After a brief discussion, Ms. Rapp MOTIONED, seconded by Ms. Heinrichs and carried unanimously by the Committee members–

**TO** take no action on the Fitness wall art in Clubhouse Six.

Golf Course Logo

After a brief discussion, Ms. Rapp MOTIONED, seconded by Mrs. Perrotti and carried unanimously by the Committee members–

**TO** select option A presented on the agenda packet, for the Golf Course Logo.

**GOVERNING DOCUMENTS (N/A)**

**FUTURE AGENDA ITEMS**

The Committee concurred not to add future agenda items at the time of the meeting.

**PRESIDENT’S COMMENTS**

President Hopewell was not available at the time of the meeting.

**ADJOURNMENT**

Chair Heinrichs adjourned the meeting at 10:55 a.m.

---

Irma Heinrichs, Chair  
ARCHITECTURAL DESIGN & REVIEW COMMITTEE

cm 11.12.20



**SPECIAL ARCHITECTURAL DESIGN AND REVIEW**

**COMMITTEE**

**SUMMARY REPORT**

**Thursday, November 12, 2020  
10:00 a.m.**

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<p><b>1. UNFINISHED BUSINESS: Landscape Contracts for:</b></p> <p><b>I. Community Facilities</b> The Committee moved and recommended the GRF Board award a contract to J &amp; J Landscaping, for the Community Facilities Landscape Maintenance, for a total cost of \$370,800, for a three-year term funded from Operations.</p> <p><b>II. Golf Course Maintenance</b> The Committee moved and recommended the GRF Board award a contract to J &amp; J Landscaping, for the Golf Course Landscape Maintenance, for a total cost of \$502,200, for a three-year term funded from Operations.</p>	<p>Facilities Director</p> <p>Facilities Director</p>			<p>✓</p> <p>✓</p>	
<p><b>2. UNFINISHED BUSINESS: Clubhouse Three – Hall Paint and Art Work</b> The Committee moved to select option One presented on the agenda packet, for the hall paint and art work in Clubhouse Three, room 9.</p>	<p>Facilities Director</p>				
<p><b>3. UNFINISHED BUSINESS: Clubhouse Six – Fitness Wall Art</b> The Committee moved to take no action on the Fitness wall art in Clubhouse Six.</p>	<p>Recording Secretary</p>				
<p><b>4. UNFINISHED BUSINESS: Golf Course Logo</b> The Committee moved to select option A presented on the agenda packet, for the Golf Course Logo.</p>	<p>Facilities Director</p>				
<p><b>FUTURE AGENDA ITEMS:</b> The Committee concurred not to add future agenda items.</p>					<p><b>Recording Secretary</b></p>



## **SPECIAL ARCHITECTURAL DESIGN & REVIEW COMMITTEE MINUTES**

**March 15, 2021**

The meeting of the Special Architectural Design & Review Committee (ADRC) was held on Monday, March 15, 2021, and was called to order at 2:00 p.m., by Chair Heinrichs, in Clubhouse Four and via Zoom.com, followed by the Pledge of Allegiance.

### **ROLL CALL**

Present: Ms. I. Heinrichs, Chair  
Mrs. L. Perrotti, Vice Chair

Mr. Ms. S. Hopewell, Ex-Officio  
Mr. R. Collazo (via Zoom)

Absent: Mr. T. Dodero  
Ms. K. Rapp

Also Present: Mr. R. Ankeny, Executive Director  
Mrs. D. Bennett, Recording Secretary  
Ms. P. Snowden, GRF Representative, Mutual Two  
Ms. C. Levine, GRF Representative, Mutual Ten  
Mrs. C. Damoci, GRF Representative, Mutual Twelve  
Ms. J. Isom, GRF Representative, Mutual Sixteen  
Mr. N. Massetti, GRF Representative, Mutual Seventeen  
Fifteen Shareholders/Members

Chair Heinrichs greeted and welcomed everyone to the Architectural Design & Review Committee meeting and introduced Foundation members, guests, and staff.

By unanimous consent, the Chair declared the reading of the quorum notification be dispensed with.

### **CHAIR'S ANNOUNCEMENTS**

Chair Heinrichs welcomed the Committee members, guests, and staff, including GRF President, Susan Hopewell; Executive Director Randy Ankeny; and Recording Secretary Deanna Bennett.

### **SHAREHOLDER COMMENTS**

Nine Shareholders/Members spoke at the time of the meeting.

### **CORRESPONDENCE**

One hundred sixteen items of correspondence were received.

### **STAFF REPORTS (N/A)**

**SUB COMMITTEE REPORTS (N/A)**

**UNFINISHED BUSINESS (N/A)**

**NEW BUSINESS**

Statue Relocation

After a brief discussion, Ms. Heinrichs MOTIONED, seconded by Mr. Collazo –

**TO** authorize the Executive Director to remove and store the statue as soon as reasonably possible.

The motion failed with two no votes (Heinrichs, Collazo) and one recusal (Perrotti).

After further discussion, Ms. Heinrichs MOTIONED, seconded by Ms. Hopewell –

**TO** relocate the statue located at Golden Rain and St Andrews to Trust property identified as the library, per the concept renderings identified as Exhibit A and B, presented in the agenda.

The motion failed with two yes votes (Heinrichs, Hopewell), one recusal (Perrotti) and one abstention (Collazo).

The Committee concurred to schedule a Special meeting to consider locations for statue relocation.

**GOVERNING DOCUMENTS (N/A)**

**FUTURE AGENDA ITEMS**

The Committee did not add future agenda items at the time of the meeting.

**PRESIDENT'S COMMENTS**

President Hopewell did not offer comments.

**ADJOURNMENT**

Chair Heinrichs adjourned the meeting at 2:46 p.m.



**SPECIAL ARCHITECTURAL DESIGN AND REVIEW**

**COMMITTEE**

**SUMMARY REPORT**  
**Monday, March 15, 2021**  
**2:00 p.m.**

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<b>1. NEW BUSINESS: Statue Relocation</b> The Committee CONCURRED to schedule a Special ADRC meeting to consider locations for relocating the donated statue.	Recording Secretary				
<b>FUTURE AGENDA ITEMS:</b> The Committee did not discuss future agenda items.					Recording Secretary

**From:** Victoria Bowles  
**Sent:** Monday, November 9, 2020 3:53 PM  
**To:** Victor Rocha <[victorr@lwsb.com](mailto:victorr@lwsb.com)>; Randy L. Ankeny <[randya@lwsb.com](mailto:randya@lwsb.com)>  
**Subject:** RE: Front Gate Area Appearance

Along this line, it is interesting and timely that we had a family member visit us today for the first time since we moved here about two years ago. He joked that he might have to give up his banana to the agricultural inspection station, referring to the gate entrance. So that is the impression, if not the Cal Trans staging area, that I labeled as our entrance.

The entrance is the “curb appeal” for all of our residents. Is the entrance to Leisure World the way you would want the front of your home to look? As I explained to Victor, as a landscape designer and licensed contractor, I have entered many, many gated communities throughout Orange County and the entrances are so very different from ours. Our entrance is the “first impression” that our guests and visitors see. Yikes!

Thank you for your time.

**From:** Victor Rocha <[victorr@lwsb.com](mailto:victorr@lwsb.com)>  
**Sent:** Monday, November 9, 2020 2:08 PM  
**To:** Randy L. Ankeny <[randya@lwsb.com](mailto:randya@lwsb.com)>  
**Subject:** Front Gate Area Appearance

Randy –

I personally spoke to Ms. Victoria Bowles (she is cc'd on this e-mail) and she wanted to share her insight regarding the beautification of the main gate area. Ms. Bowles shared that the front gate area looks like a construction zone with all the different cones and delineators spread through the gate area. Ms. Bowles shared that there should be a way (especially in the lane next to the resident entry lane) to place a more eye pleasing barrier rather than cones.

I advised Ms. Bowles I would share her idea with you immediately. I shared that I do not know if that is a ‘quick fix’ item that GRF can address, or if something of this nature would have to go through the committee process.

Thank you,

Victor

**Victor Rocha**  
Security Services Director  
Golden Rain Foundation  
PO Box 2069, Seal Beach, CA 90740



(562) 431-6586, ext. 371 | ✉ [victorr@lwsb.com](mailto:victorr@lwsb.com) | 🌐 [www.lwsb.com](http://www.lwsb.com)

CONFIDENTIALITY NOTICE: If you have received this e-mail in error, please immediately notify the sender by e-mail at the address shown. This e-mail transmission may contain confidential information. This information is only for the use of the individual or entity to which it is intended even if addressed incorrectly. Please delete it from your files if you are not the intended recipient. Thank you for your compliance. The Golden Rain Foundation is not responsible for any virus that may be with an e-mail attachment. It is the responsibility of the recipient to utilize anti-virus scanning prior to opening any attached documents.

Hi!

I wanted to take a few minutes to thank who ever played a part in putting all of the rocks and lovely plants in the islands on St Andrews. IT IS AWESOME!

The hardest thing about living here in mutual 1 by the south gate was seeing practically no color except for green grass, trees, shrubs and beige. Lots and lots and lots of beige. mutual one as of a year ago, & I have been here 5 years, didn't even let us paint white gates & trim. It looked quite military barracks like and it was a huge source of depression for me as well as so many others by me. Yet clean and safe... looked colorless.

The color that is now in the islands puts a smile on my face and joy in my heart. It is so lovely. I know a lot of thought must have gone into the decisions on how it should look along with practical plants.

When I drive into the back gate I use to actually feel sad.

I have painted murals in over 1,000 homes and businesses - over 40 years and color is a huge thing in <sup>all of</sup> our lives that bring us joy.

It is what I have prayed would happen in my little mutual world.

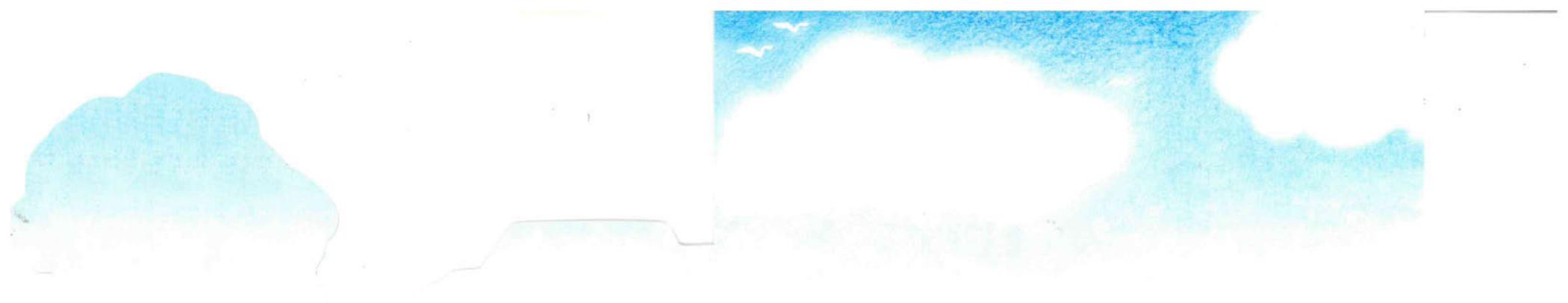
Please tell who ever was involved that the color in the islands is more than just plants, flowers & Rocks. It is something that is good for our soul, heart and eyes.

I can only imagine how hard it is to please everyone in here. <sup>Some</sup> People can be grumpy. Hey! maybe the color will help them be less grumpy.

Anyway, Thanks for caring and adding some much needed color and class to St Andrews. I speak for so many in here. Hugs to all of you. S

P.S. The Globe Area is Amazing now.

So Proud to drive in.



Thinking of You  
Thank you!

Lori Porter  
Mutual 1 66A  
(and lots of neighbors)

**From:** Ms Taylor White <[REDACTED]>  
**Sent:** Tuesday, November 10, 2020 2:37 PM  
**To:** Randy L. Ankeny [REDACTED]  
**Subject:** new sign

Hello Mr. Ankeny  
Hope all is well.

I wrote you another email and it has disappeared  
off my computer - I hate Windows 10.

So if by some miracle you received it this email is redundant .

I saw the beginnings of the new Theater Club area and it is, so far, looking good.

I have a favor to ask of you. May I please have a door sign purchased in the  
same style as the Video Producers club? We have an old sign but there  
would be no continuity of style if we used the old sign.

I also have an alternate motive in writing to you. Joseph V told one of his  
zoom classes that our room was to be a "multi-purpose" room. I have no  
objection to that because the TC has always shared their space without a  
any problems....however I would not like to see anything other than  
a reference to the Theater Club on the door. We have worked so hard  
as a club....or it could be something like "The Theater Club Loft"

After all the concessions the club has made I would be heartbroken to have  
to take another step backwards.

I look forward to hearing from you - with some good news. Thanks so much.

Taylor White

**From:** "Randy L. Ankeny"  
**Date:** December 9, 2020 at 3:09:50 PM PST  
**To:** Leah Perrotti , Willard Michlin  
**Subject:** RE: Architectual Committee

The painting of the wall would be the only section under ADRC purview and if a nonstandard finish is selected, a stipulation may be needed on who would be the responsible party to maintain the art work.

**Randy Ankeny**  
Executive Director  
Golden Rain Foundation  
PO Box 2069, Seal Beach, CA 90740



(562) 431-6586, ext. 312 | ✉ | 🌐 [www.lwsb.com](http://www.lwsb.com)

CONFIDENTIALITY NOTICE: If you have received this e-mail in error, please immediately notify the sender by e-mail at the address shown. This e-mail transmission may contain confidential information. This information is only for the use of the individual or entity to which it is intended even if addressed incorrectly. Please delete it from your files if you are not the intended recipient. Thank you for your compliance. The Golden Rain Foundation is not responsible for any virus that may be with an e-mail attachment. It is the responsibility of the recipient to utilize anti-virus scanning prior to opening any attached documents.

**From:** Leah Perrotti  
**Sent:** Wednesday, December 9, 2020 2:28 PM  
**To:** Willard Michlin  
**Subject:** Re: Architectual Committee

Willard,  
I have forwarded your email to Irma Heinrichs, the chairperson of the ADRC Committee for possible inclusion on the next meeting agenda. I have also included the Executive Director and GRF President on this email.

Stay safe and well,  
Leah Perrotti

Dear Tony,

As the chairman of the Mutual 9 Landscaping committee, (7 members) we have been discussing ideas for plants along Foxburg.

The idea came up that we all agreed was a great idea. Because GRF owns the wall, our idea must go through the Architectural committee first and then the GRF board of directors.

I have included Leah in this e-mail because she is a close friend to my wife and a member of this committee.

Would you two bring this up to the committee and take the idea through whatever steps are needed to get approval for us.

I do not want to even bring the subject up to my board until it is approved by GRF first.

What the idea is.

1. We want to paint the wall with landscapes, waterscapes, birds, fishes, whales, etc. The Land under L.W. used to be swamp land and we thought that the subject matter would be appropriate.
2. We did not think that a single painting for hundreds of feet was the best idea. We thought of every artist maybe taking 5 feet (more or less) of wall and sign their work at the bottom.
3. The plants would be put where the wall had no art work on it.
4. We could have contests and give prizes.
5. Our committee would want to approve the drawings in advance.
6. The art would be sealed with a resin to protect it from deterioration for years. This would prevent added expense to maintain.
7. Maybe this idea could grow with other mutuals painting their walls with different subjects. This would allow residents to be involved.
8. We might even get statues and put them in the Foxburg landscaping strip. This, I not believe, is the domain of your committee but my mutual board.

Please present our idea and let me know any suggestions and feedback.

Mutual 9 Landscape Committee Chairperson

Willard Michlin

Professional Due Diligence, Business Valuations and Fraud Examinations

Watching your back for 20 years

**Budget Variance Report - February 2021**  
**Architectural Design Review - CC ## 101**

For Cost Center 101 there is a favorable variance of \$7,642 through the month of February 2021. The major variance is due to the following:

<u>CC</u>	<u>GL Code</u>	<u>Account Description</u>	<u>Variance</u>	<u>Explanation</u>
101	6475100	Landscape Contract	7476	Favorable-New contract less tha expected
101	6475600	Landscape Maintenance-Extras	(368)	Unfavorable-color installed during Jan.
		Total Explained Variances	7,108	of \$7,642

Acct #	Description	Y-T-D Actual	Y-T-D Budget	Budget Variance
<b>Expenses - Architectural Design &amp; Review</b>				
6215000 101	Mileage - Architectural Design	0	20	20
6410000 101	Office Supplies - Architectural Design	0	50	50
6438000 101	Other Professional Services - Architectu	0	416	416
6475100 101	Landscape Maint. - Contract - Architectu	21,164	28,640	7,476
6475600 101	Landscape Maint. - Extras - Architectura	3,268	2,900	(368)
6475605 101	Landscape Maint. - Tree Trim - Architect	6,432	6,430	(2)
6481500 101	Community Entertainment - Architectural	0	0	0
6482000 101	Dues, Memberships & Books - Architectura	0	50	50
	<b>Total Expenses</b>	<b>30,864</b>	<b>38,506</b>	<b>7,642</b>
<b>Other Cost Recovery</b>				
5385000 101	Other Income - Architectural Design	150	150	0
	<b>Total Other Cost Recovery</b>	<b>150</b>	<b>150</b>	<b>0</b>
5330000 101	Income / Refund from Mutuals - Architect	45,084	45,084	0
	<b>Total Cost Recovery</b>	<b>45,234</b>	<b>45,234</b>	<b>0</b>
<b>Off Budget Items</b>				
	<b>Net Income/ (Expense)</b>	<b>14,370</b>	<b>6,728</b>	<b>7,642</b>



---

## COMMITTEE ACTION REQUEST

---

**TO:** ARCHITECTURAL DESIGN REVIEW COMMITTEE  
**FROM:** MARK WEAVER, FACILITIES DIRECTOR  
**SUBJECT:** LANDSCAPING POTS PROPOSED FOR THE ENTRY – CLUBHOUSE TWO  
**DATE:** MARCH 11, 2021  
**CC:** FILE

---

As requested, a cost for landscaping pots proposed for the entry of Clubhouse Two are \$125-\$375. Planting material and irrigation would be about \$1,500 for 3 pots.



I move to approve the purchase of three landscaping pots for the entry of Clubhouse Two, adding materials for planting and irrigation, for a cost not to exceed \$2,625, Operating funding, pending Finance review.



MISSION LANDSCAPE ARCHITECTURE

DEVELOPMENT  
MAINTENANCE  
TREE CARE  
ML 360

March 9, 2021

Randy Ankeny  
Executive Director  
Golden Rain Foundation  
P.O. Box 2069  
Seal Beach, California 90740

**REGARDING:** Leisure World – Channel Fence Landscape  
Seal Beach, California

Dear Randy,

We are pleased to submit the attached professional service proposal for providing Landscape Architectural Design Services for Leisure World – Channel Fence Landscape. We have included Landscape Architectural Design fees to develop a planting concepts for typical conditions along the existing channel fence.

We appreciate the opportunity to submit this proposal and look forward to working with Golden Rain Foundation on this project. Should you have any questions about the attached proposal, please contact our office.

Respectfully submitted,

**Mission Landscape Architecture**

A handwritten signature in black ink, appearing to read 'Rocco M. Campanozzi', written over a horizontal line.

**Rocco M. Campanozzi**, RLA CA 1799  
VP Landscape Architecture

CC: Tamara Harris, MLA      Bo Taslimi, MLC      Marilyn Armenta, MLC

P:\2021\Proposals\P21-018\_GRF-Channel fence LS\02-Admin\02.01-Proposals\02.01.01-Proposal\MLA-PropCvrLtr-LW Channel fence LS\_021-03-08.docx



MISSION LANDSCAPE ARCHITECTURE

## LANDSCAPE ARCHITECTURE DESIGN SERVICES PROPOSAL

March 9, 2021

Golden Rain Foundation

Randy Ankeny  
Executive Director  
P.O. Box 2069  
Seal Beach, California 90740  
T: (562) 431-6589 ext. 312  
E: randya@lwsb.com

DEVELOPMENT  
MAINTENANCE  
TREE CARE  
ML 360

**PROJECT NAME:** Leisure World – Channel Fence Landscape

**Location:** 1880 Golden Rain Road  
Seal Beach, California 90740

**MLA Proposal No:** P21 - 019

Dear Randy,

We are pleased to submit the following professional service proposal to provide Landscape Architectural Design Services for the Leisure World – Channel Fence Landscape.

### PROJECT SCOPE OF SERVICES:

Mission Landscape Architecture (MLA) will provide professional Landscape Architectural services consisting of preparing a planting concepts for typical conditions along the existing channel fence.

## LANDSCAPE ARCHITECTURAL DESIGN SERVICES:

### CONCEPT DESIGN

- A. SITE RECONNAISSANCE - visit the site to observe, inventory and photograph existing conditions and site context.
  - B. EXISTING CONDITION / DEMOLITION PLAN – prepare an exhibit to illustrate the location of the various typical existing landscape conditions along the channel.
  - C. PLANTING CONCEPT PLAN - prepare Planting Concept for the various typical conditions along the channel.
  - D. 3D RENDERINGS – prepare 3d renderings on photographs taken at the site to further illustrate and explain the design concepts for the landscaping. MLA will prepare four (4) photo renderings.
  - E. PLANT PALETTE IMAGERY - provide Imagery of the major plant materials proposed for the project.
  - F. DESIGN REFINEMENT - based upon comments derived from The Client, provide design refinement during this phase of work. Allow for one (1) round of refinements.
- 1. **Anticipated Phase Duration:**
    - Three (3) to four (4) Weeks
  - 2. **Anticipated Base Scale:**
    - One (1) overall site plan @ 1" = 80'
    - Enlargements for each area @ 1/8" = 1' - 0"
  - 3. **Anticipated Sheet Size:**
    - 11" x 17"
  - 4. **Anticipated Deliverables:**
    - Existing Landscape Plan Exhibit
    - Typical planting concept plans
    - 3d renderings
    - Design Imagery
    - Client Submittal

### FEE SCHEDULE:

1. Planting concept plans (lump sum fee)	\$4,500.00
2. 3d renderings (lump sum fee)	\$1,500.00
3. Meetings with Committees (billed hourly T&M)	\$1,000.00

### TOTAL MLA DESIGN FEE

**\$7,000.00**

## PROJECT UNDERSTANDING AND ASSUMPTIONS:

A. AUTOCAD BASE – it is assumed that The Client will supply MLA with Site and “Base” information (.PDF format), which clearly indicate property lines, building footprints, location of existing features, paving, steps, curbs, above grade utilities, and other information deemed necessary for MLA to prepare reasonably accurate Design Documents. MLA will supplement site information provided by The Client with measurements and inventory of existing conditions at the Club House.

## REIMBURSABLES:

Reimbursable expenses are not included in the quoted fee and will be billed at cost plus 10%. Reimbursable expenses may include:

1. Reproduction costs (computer plots etc.)
2. Shipping and delivery.

## BILLING:

MLA will bill the Client monthly for a percentage of the work completed under the terms of the Contract. Payment is due within 30 days from date of invoice. If payment is not received within 30 days of invoice date, MLA may at its discretion stop work until the delinquent invoice has been paid.

## ADDITIONAL SERVICES:

Services in addition to those listed under LANDSCAPE DESIGN SERVICES, when requested, shall be identified as such and billed at the current billing rate schedule. Additional services shall include, but are not limited to the following:

1. GRAPHIC EXHIBITS - graphic exhibits required beyond those indicated listed under LANDSCAPE DESIGN SERVICES.
2. FEES - Payment for governmental permits, application fees, processing fees, and plan check fees.
3. EXCESS MEETINGS - meetings in excess of those listed under LANDSCAPE DESIGN SERVICES.
4. SPECIAL RENDERINGS - professional renderings often required to portray the landscape design in a more highly articulated or rendered fashion than is usually customary.

### INVOICING AND PAYMENT POLICIES:

1. In contracting with MLA for professional services, Client warrants that funds are available to compensate MLA for the total amount of services and expenses contracted and that these funds are neither encumbered nor contingent upon subsequent granting of approvals, permits or financial commitments by lending institutions or other third parties.
2. MLA submits invoices every four (4) weeks, not necessarily falling on the first or last day of the month. Client shall notify MLA, in writing, of any and all objections, to an invoice within ten (10) days of the date of invoice. Otherwise, the invoice shall be deemed proper and acceptable by the Client. Amounts indicated on invoices are due and payable immediately upon receipt. Client's account will be considered delinquent if MLA does not receive full payment within thirty (30) days after the invoice date.
3. A service charge will be applied at the rate of 2.0 percent per month (or the maximum rate allowable by law) to delinquent accounts. Payment thereafter will be applied first to accrued interest and then to the principal unpaid by the Client. Client shall pay all costs and expenses, including without limitation, reasonable attorneys' fees and expenses incurred by MLA in connection with the collection of delinquent accounts of Client.
4. If a delinquency by Client occurs, MLA may choose to suspend work. If such a decision to suspend work is made, MLA will notify Client in writing. MLA may choose to recommence work once a delinquency is completely cured and any and all attendant collection costs, fees, increases in costs or fees, or other amounts required to be paid by Client under this agreement are made in full. If a delinquency by Client occurs and MLA chooses not to suspend work, no waiver or estoppels shall be implied or inferred. Client agrees and understands that if MLA decides to so suspend its work, MLA shall not be liable for any costs or damages, including but not limited to delay and consequential damages, to the Owner, Client, or any other third party, that may arise from or be related to such a work suspension. Client agrees to hold MLA harmless from and completely indemnify MLA from and against any and all damages, costs, attorney's fees, and/or other expenses, which MLA may incur as a result of any claim by any person or entity arising out of such a suspension of work. Additionally, MLA maintains the right to withhold instruments of professional service pending payment.
5. It is recognized and agreed that the design services provided for in this Agreement will not and cannot be completed until all such services, including field observation services, have been performed in full by MLA. The Client acknowledges that the inability of MLA to complete those services will significantly increase the risk of loss resulting, among other causes, from misinterpretation of the intent of the design, unauthorized modifications thereto, and failure to detect errors and omissions in the plans and specifications before they become costly mistakes built into the project. Therefore, in the event that this Agreement is prematurely terminated or that MLA is otherwise precluded from completing the services set forth herein, the Owner agrees to hold harmless, indemnify and defend MLA from and against any and all claims, except those claims arising out of MLA's sole negligence or willful misconduct.
6. If any litigation, arbitration, or other legal action arising out of this contract ensues, the prevailing party shall be entitled to, without limitation, reasonable attorneys' fees, expenses, expert fees, and costs.
7. When non-standard billing is requested, time spent by office administrative personnel in preparation is a cost to the project and charged as technical labor.

**LIMITATION OF LIABILITY:**

MLA's liability for damage on account of any act, error, omission or other professional negligence shall be limited to a sum not to exceed fifty thousand dollars (\$50,000) or our contractual fee, whichever is smaller.

**MLA'S STANDARD HOURLY RATE SCHEDULE**  
**SCHEDULE OF FEES FOR PROFESSIONAL SERVICES:**  
**EFFECTIVE JANUARY 1, 2021**

<u>Time Charges</u>	<u>Hourly Rate Range</u>
Senior Principals	\$145.00
Principals	\$135.00
Associates/Senior Project Managers	\$100.00
Project Managers	\$85.00
Assistant Designer	\$65.00
Professional, Administrative & Word Processing Staff	\$60.00

MLA's hourly rate schedule is subject to adjustment in January and July of each year.  
The acceptance of these terms can be acknowledged by signing this letter below and returning it to the address noted below.

Respectfully submitted,

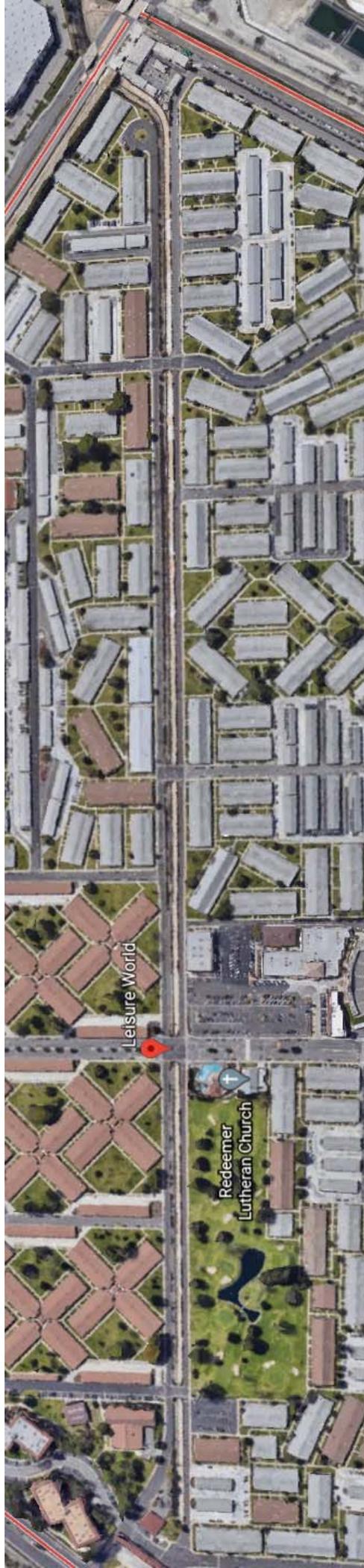
**MISSION LANDSCAPE ARCHITECTURE**



**Rocco M. Campanozzi**, RLA CA 1799  
VP Landscape Architecture

Agreed to and accepted by: \_\_\_\_\_ Date: \_\_\_\_\_

**\* This proposal will be null and void if not executed within 60 days**



# LW Mini Farms Logo Options

A.



B.



C.



D.



**LW Mini Farms**

E.



**LW MINI FARMS**



### COMMITTEE ACTION REQUEST

**TO:** ARCHITECTURAL DESIGN REVIEW COMMITTEE  
**FROM:** RANDY ANKENY, EXECUTIVE DIRECTOR  
**SUBJECT:** CLUBHOUSE TWO POOL AND GAME ROOM - WALL ART  
**DATE:** MARCH 3, 2021  
**CC:** FILE

For the review and consideration of the Committee, contemporary wall art for the Clubhouse Two pool and Game Room.



**Pool Room Art**  
 Great Big Canvas.com  
 Print, Black Frame, White mat , 29" x36"



Concept

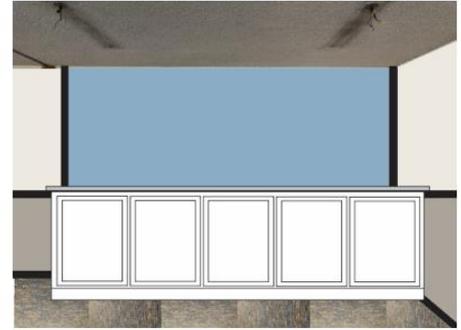


Pool Room Concept



### Game Room Design

Great Big Canvas.com  
Prints, Black Frame, White Matt,  
Size 30" x30"



Game Room Design



Pool Room Design

I move to approve the wall art for the Clubhouse Two Pool and Game Room, as noted above.



---

## COMMITTEE ACTION REQUEST

---

**TO:** ARCHITECTURAL DESIGN REVIEW COMMITTEE  
**FROM:** MARK WEAVER, FACILITIES DIRECTOR  
**SUBJECT:** HEALTHCARE CENTER/CLUBHOUSE SIX - PERIMETER WALL  
**DATE:** MARCH 11, 2021  
**CC:** FILE

---

J&J Landscaping, our current contractor of record, has informed us that the current plants around the Perimeter wall of the parking lot are not doing well in this location and recommend a change. (see attached proposal and suggested plants)



I move to recommend the Board award a contract to J&J Landscaping, to replace the plants around the Perimeter Wall of the Medical Center and Clubhouse Six parking lots, for a cost not to exceed \$9,575, Reserve funding, after Finance review.



**J & J**  
**Landscaping**  
 Lic# 790032

# PROPOSAL

(562) 650-1511  
[CD\\_Juventud@yahoo.com](mailto:CD_Juventud@yahoo.com)

11535 Belcher St.,  
 Norwalk, CA 90650

Attention:  
 Mutual No. community facilities  
 Golden Rain Foundation  
 P.O. Box 2069  
 Seal Beach, CA 90740  
 Date: 1-21-21  
 Project Title: community facilities

Description	Quantity	Unit Price	Cost
Replace the plants along the outside of the walls on the administration center; currently we have perennial plants and I'm suggesting to replace them with plants that we won't have to replace anymore. At the same time we will make it look similar to the plants on the saint andrews planter. We also suggest to replace the flowers on the planters located on the corners of the dividing borders where the light is. You will spend more at first but won't have to spend money on the plants again. Suggested plants: Using 165 5 gallon plants : New Zealand Flax ( slow growing) , Mexican bird of paradise , dwarf kangaroo paws 540 1 gallon plants: lantana , society garlic , some grasses , Mexican heather , salvia red lips, blue globe agapanthus (dwarf) If we use all these plants that I suggest it will look beautiful.			\$ 9,575

Description	Quantity	Unit Price	Cost
<p>The sprinkler system needs work. if we go this route I'll include sprinkler repairs and re routing at my own cost because I want the place to look nice and everything to get watered.</p> <p>We can save \$2,200 if we use all 1 gallon sizes but the reason I want to use 5 gallon plants it's because I want to break the height and add diversity to the flowerbed.</p>			
<b>Labor and materials</b>		Total	\$ 9,575

Thank you for choosing J & J Landscaping!



---

## COMMITTEE ACTION REQUEST

---

**TO:** ARCHITECTUAL DESIGN AND REVIEW COMMITTEE  
**FROM:** RANDY ANKENY, EXECUTIVE DIRECTOR  
**SUBJECT:** RELOCATION OF THE STATUE LOCATED AT THE CORNER OF GOLDEN RAIN AND ST ANDREWS.  
**DATE:** MARCH 16, 2021  
**CC:** FILE

---

For the review and consideration of the Committee, relocation of the statute installed at the corner of Gold Rain and St Andrews, per the Committee action of February 6, 2020 and subsequent committee review on March 15, 2021.

Based upon comments received to the GRF Webmaster and Executive Director by March 16, 2021.

Total comments received, 118

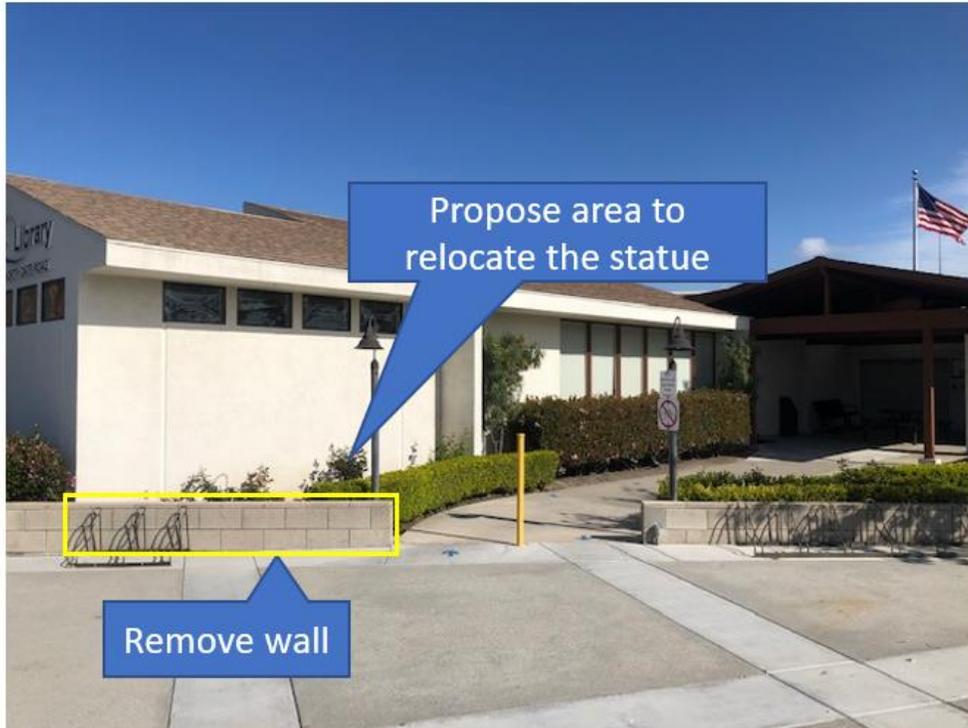
- 99 unfavorable
- 19 favorable

Relocation suggestions

- Library/Veterans Plaza, 32
- Mission Park (Serenity Garden and Pickleball), 6
- Non-Trust Property (M1 or Church), 3

I respectfully request committee consideration to relocate the statue, per the following options based upon comments received:

Option A, Library/Veterans Plaza



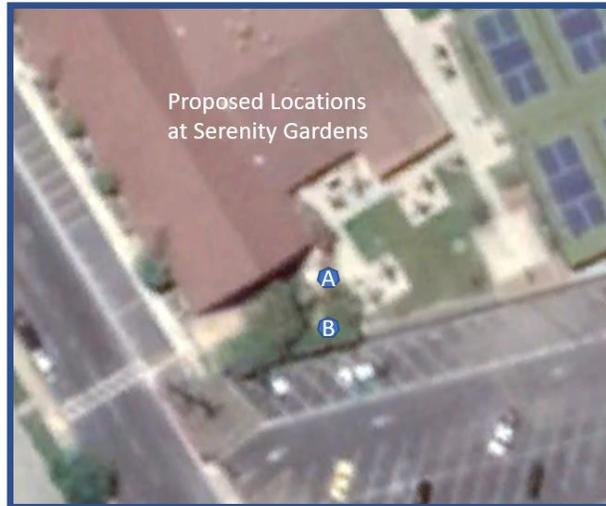
Conceptual rendering



## General scope of project

- Clear the site identified at Trust property identified as the Library, approximately 60 square feet of existing plant material.
- Remove approximately 8-10 feet of knee wall.
- Add statute base per manufacturers specification.
- Add plants and trees (per ADRC approved plant and tree selections)
- Relocate the statue.

### Option B, Mission Park, Serenity Garden Site locations A or B



### Location A



Location A conceptual rendering

## Location B



Location B conceptual rendering

### General scope of work (inclusive of site A or B)

- Clear the site identified at Trust property identified as Mission Park, Serenity Garden, approximately 20 square feet of existing plant material.
- Grade to level.
- Add statute base per manufacturers specification.
- Add plants and trees (per ADRC approved plant and tree selections)
- Add lighting.
- Relocate the statue.

### Actions Requested

#### Action 1 – Location of Statue

I move to recommend to the Board relocation of the statue located at Golden Rain and St Andrews to Trust property identified as the library, per the concept rendering.

If the Above motion fails (if above passes, skip to Action 3 at the discretion of the Committee)

#### Action 2 – Location of Statue

I move to recommend to the Board relocation of the statue located at Golden Rain and St Andrews to Trust property identified as the Mission Park, Serenity Gardens, site (select Option A or B), per the concept rendering.

#### Action 3

I move to authorize the Executive Director to remove and store the statue as soon as reasonably possible pending Board action on relocation.