



MEMO

TO: Board of Directors – Golden Rain Foundation
FROM: Deanna Bennett, Executive Coordinator
SUBJECT: Approved February GRF Board quorum committee minutes
DATE: March 23, 2021

The GRF Board of Directors, at its meeting of March 23, 2021 approved the consent calendar containing the following Board Quorum Committee meeting minutes of February 2021:

- Minutes of the Recreation Committee Board Meeting of February 1, 2021
- Minutes of the Physical Property Committee Board Meeting of February 3, 2021
- Minutes of the Executive Committee Board Meeting of February 12, 2021

It should be noted that with the exception of the title heading, these minutes are identical to the regular Committee meeting minutes approved at the January Committee meeting.

These minutes will be posted to the Foundation's website. If you would like a printed copy of these minutes, please let me know.

Thank you.



RECREATION COMMITTEE MINUTES

February 1, 2021

The regular meeting of the Recreation Committee and the Golden Rain Foundation was called to order at 1:00 p.m. by Chair Perrotti on Monday, February 1, 2021, in Clubhouse Four and via Zoom.com, followed by the Pledge of Allegiance, led by Thomas Fileto, Recreation Manager.

ROLL CALL

Present:	Mrs. L. Perrotti, Chair	Ms. K. Rapp
	Mr. P. Friedman	Ms. L. Stone
	Ms. I. Heinrichs	Ms. M. Gerber (arrived at 1:04 p.m. via zoom)

Also Present:

- Ms. S. Hopewell, GRF President
- Mr. R. Ankeny, Executive Director
- Mr. Thomas Fileto, Recreation Manager
- Ms. K. Thayer, Assistant Recreation Manager
- Ms. V. Morris, Library Operations Supervisor
- Ms. P. Snowden, Mutual Two Representative
- Mr. T. Dodero, Mutual Nine Representative
- Ms. C. Levine, Mutual Ten Representative
- Mr. L. Melody, Mutual Fourteen Representative
- Mr. N. Massetti, Mutual Seventeen Representative
- Ms. P. Jimenez, Recording Secretary
- 4 Shareholder/Foundation Members

There being no objections, Chair Perrotti declared the reading of the Quorum Notification be dispensed with by unanimous consent.

In accordance with California Civil Code Section 4090, please be advised that a quorum of the GRF Board of Directors is present at today's posted meeting. As a quorum of the Board is present, this meeting will be conducted as a Committee meeting and a Board meeting. The agenda actions of the committee will be limited only to the members of the committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board of Directors at its regular Board meeting on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member/shareholder comment period, not to exceed three minutes, as set forth in Policy 5610, Participation by Foundation Members/Shareholders. The minutes of today's Committee Board meeting will be presented to the Board for approval following the approval of the committee meeting minutes in February 2021.

RULES OF ORDER

Chair Perrotti reviewed group norms, and asked Committee members and guests to be on time; respect the speaker, do not interrupt, and have one conversation at a time; wait to be called; be present and productive; no side bar conversations; turn off or silent cell phones, and treat everyone how they would like to be treated.

CHAIR'S ANNOUNCEMENTS

Chair Perrotti introduced guests and staff – GRF President Susan Hopewell, Executive Director Randy Ankeny, Recreation Manager Thomas Fileto, Assistant Recreation Manager Kathy Thayer, Library Operations Supervisor Vanessa Morris, and Recording Secretary Marcy Kmiecik.

SHAREHOLDER/MEMBER COMMENTS

Five Shareholders/Members spoke on agenda items.

APPROVAL OF MINUTES

The minutes of the January 4, 2021, meeting was approved, as presented.

CORRESPONDENCE (n/a)

Covid-19 Call Center

The Committee read the correspondence regarding the Covid-19 call center and requested the Recording Secretary send a letter of acknowledgement.

Mini Farm – Three Items

The Committee reviewed three pieces of correspondence regarding the Mini Farms and requested the Recording Secretary forward Anna Derby's letter to the Mini Farm Subcommittee, send a letter of acknowledgement to Richard Garcia, and requested the Library Operations Supervisor respond to Jeanine Greb.

STAFF REPORTS

Recreation Director

The Recreation Manager presented the Recreation Director's report, as submitted.

Library Supervisor

The Library Supervisor presented her reports, as submitted.

Executive Director

The Executive Director presented his reports and upcoming events, as submitted.

SUBCOMMITTEE REPORTS (n/a)

Entertainment Subcommittee

The Committee discussed the possibility of a 2021 Amphitheater season, pending Covid-19 restrictions easing up, and requested staff schedule a subcommittee meeting in February.

Mini Farm Subcommittee

The Library Operations Supervisor spoke on this topic. Chair Perrotti requested staff schedule a Subcommittee meeting in February.

UNFINISHED BUSINESS

Ice Machine Clubhouse Four (GAF Donation) cost to install

Ms. Heinrichs MOVED seconded by Mr. Friedman and carried unanimously -

TO recommend the GRF Board accept the Golden Age Foundation donation of \$6,500 for the purchase of an ice machine for Clubhouse Four.

Clubhouse Three Outdoor Storage Area

The Recreation Manager provided an update on this topic. It was the consensus of the Committee to discuss this at the next meeting.

Conference Room C Vendor

The Executive Director provided an update on this topic. It was the consensus of the Committee to discuss this at the next meeting.

Pool Room Remodel

Ms. Heinrich MOVED seconded by Ms. Rapp and carried unanimously -

TO recommend to the GRF Board the proposed enhancements to Trust Property identified as Clubhouse Two Pool Room and adjacent multiuse room, pending a determination by the Finance Committee of the availability of Reserve and Capital funds.

Bocce Ball Court Installation

The Executive Director provided an update on this topic. It was the consensus of the Committee to discuss this project at a later date.

Cardboard Contest Winners

The Library Operations Supervisor presented the Committee with the Cardboard Contest Winners. It was the consensus of the Committee to make this an annual event.

NEW BUSINESS

Conceptual Review, Clubhouse Three Hallway as Art Gallery

It was the consensus of the Committee to forward this item to the Architectural Review and Design Committee.

Establishment of Outdoor Cases throughout the community to display resident's artwork

It was the consensus of the Committee to forward this item to the Architectural Review and Design Committee.

(Chair Perrotti Break 2:25 p.m. – 2:40 p.m.)

North Orange Continued Education – Facility Use for Fee Based Classes

The Library Operations Supervisor spoke on this topic, seeking course suggestions from the Committee.

Following a brief discussion, it was the consensus of the Committee to schedule a work study to review the North Orange Continuing Education course schedule and corresponding Governing Documents.

North Orange Continued Education – Registration Process – In Person/ Call Center

The Library Operations Supervisor spoke on this topic. No action was taken at the time of the meeting.

eBook Flyer and eBook Training Video

The Library Operations Supervisor spoke on this topic. No action was taken at the time of the meeting.

Clubhouse Three and Six, Outside Patio Areas

Mrs. Perrotti MOVED seconded by Ms. Gerber and carried unanimously -

TO recommend the GRF Board award a contract to Mission Landscape Architecture in an amount not to exceed \$25,000, Capital Funding, for professional design services to draft plans for the improvements and enhancements to the exterior patio sections of Clubhouse Three and Clubhouse Six Southside patio entrances and Veterans Plaza, pending Finance Committee review.

(Ms. Heinrich excused herself from the meeting at 2:55 p.m.)

The Executive Director also discussed the possibility of replacing the marque as part of the improvements to Clubhouse Six.

GAF Tax Preparation – Use of Trust Property

Ms. Rapp MOVED seconded by Mrs. Perrotti and carried unanimously by the Committee members present -

TO recommend the GRF Board authorize the use of Trust Property for the use of Tax preparation by the Golden Age Foundation for the 2021 tax year.

Clubhouse Three – Sewing Room Improvements

It was the consensus of the Committee to conceptually approve renovating the Sewing Room in Clubhouse Three and request the Library Operations Supervisor bring back cost to the next meeting.

Literary Contest

Mrs. Perrotti MOVED seconded by Ms. Rapp and carried unanimously by the Committee members present -

TO approve the addition of a Literary Contest to the Library's 2021 schedule of events.

RV Lot Lease Fees

This topic was discussed under Staff Report section of the agenda. It was the consensus of the Committee to discuss this topic at the next meeting.

Mini Farms – Rodent (Gopher) Control

Mini Farms – Rodent (Gopher) Control

Ms. Rapp MOVED seconded by Ms. Stone and carried unanimously by Committee members present -

TO approve the addition of three (3) hawk perches and three (3) owl houses within the Mini Farms for \$1,200, Operating funds from CC747, 1.8 Acres, GL 6410020.

GOVERNING DOCUMENTS

Amend 70-1428-3, Clubhouse Art Displays

It was the Consensus of the Committee to review this topic at the work study and bring back next month for committee review.

Future Agenda Items

It was the consensus of the committee to include the below listed items on the next Committee meeting agenda:

1. Clubhouse Three Outdoor Storage Area
2. Conference Room C Vendor
3. Bocce Ball Court Installation
4. NOCE – Facility Use for Fee Based Classes
5. Clubhouse Three – Sewing Room Improvements
6. RV Lot Fees
7. Amend 70-1428-3, Clubhouse Art Displays

PRESIDENT'S COMMENTS

The President commented on various items pertaining to the agenda throughout the meeting.

NEXT MEETING

March 1, 2021 at 1:00 p.m.
Clubhouse Four and via Zoom.com

ADJOURNMENT

Chair Perrotti adjourned the meeting at 4:04 p.m.



Marsha Gerber, Corporate Secretary
RECREATION COMMITTEE

mk 02-01-21



PHYSICAL PROPERTY COMMITTEE MINUTES

February 3, 2021

The regular meeting of the Physical Property Committee and the Golden Rain Foundation was called to order at 1:00 p.m. by Chair Rapp on Wednesday, February 3, 2021, in Clubhouse Four and via Zoom.com, followed by the Pledge of Allegiance.

ROLL CALL

Present:	Ms. K. Rapp, Chair	Ms. I. Heinrichs
	Mrs. L. Perrotti	Mr. L. Melody
	Mr. R. Collazo	Mr. P. Pratt
	Mrs. C. Damoci	

Also Present: Ms. S. Hopewell, GRF President
Mr. R. Ankeny, Executive Director
Mr. M. Weaver, Facilities Director
Mr. D. Rudge, Physical Property Manager
Ms. P. Snowden, GRF Representative, Mutual Two
Ms. C. Levin, GRF Representative, Mutual Ten
Mr. N. Massetti, GRF Representative, Mutual Seventeen
Ms. M. Kmiecik, Recording Secretary
4 Shareholder/Foundation Members

CHAIR'S ANNOUNCEMENTS

There being no objections, Chair Rapp declared the reading of the Quorum Notification be dispensed with by unanimous consent.

RULES OF ORDER

Chair Rapp asked everyone to turn off or silent their cell phones, wait for their turn to speak, and be courteous to one another.

CHAIR'S COMMENTS

Chair Rapp welcomed Committee members and recognized the attendees – GRF President Susan Hopewell, Executive Director Randy Ankeny, Facilities Director Mark Weaver, Physical Property Manager David Rudge, and Recording Secretary Marcy Kmiecik.

SHAREHOLDER/MEMBER COMMENTS

Two Shareholders/Members spoke on agenda items.

APPROVAL OF MINUTES

The minutes of the November 10, 2020, meeting were approved, as presented.

CORRESPONDENCE (n/a)

STAFF REPORTS

Facilities Director

The Facilities Director presented his reports and upcoming events, as submitted.

Ms. Rapp MOVED seconded. By Mr. Melody -

TO approve the completion of project 645-20,
Clubhouse Three Knowledge and Learning
Center.

The motion carried with one abstention (Mr. Collazo).

Ms. Rapp MOVED seconded. By Mr. Melody and carried unanimously -

TO approve the completion of Project 942-20,
Paving Project Phase Four.

Ms. Rapp MOVED seconded. By Mr. Melody -

TO approve project 951-20, Amphitheater Loft
Location.

The motion carried with one abstention (Mr. Collazo).

Ms. Rapp MOVED seconded. By Ms. Heinrichs and carried unanimously -

TO approve project 957-20, Clubhouse Six –
Fitness Center.

Physical Property Manager

The Physical Property Manager presented his reports and upcoming events, as submitted.

Executive Director

The Executive Director presented his reports and upcoming events, as submitted, and requested we add Electric Charging Stations to Future Business items.

SUBCOMMITTEE REPORTS (n/a)

UNFINISHED BUSINESS

Power to Turtle Lake (SCE)

Mr. Melody MOVED seconded. By Ms. Heinrichs and carried unanimously -

TO recommend the GRF Board award a contract to Schlicks Services to install a free standing 100-amp pedestal at the Golf Course to serve the fountains at the lake for a cost of \$7,341 adding \$2,000 in contingencies for permit fees, engineering, or any unexpected item for a total cost not to exceed \$9,341, pending Finance Committee review.

Channel Fencing/Camera's

It was the consensus of the Committee to bring back to the next meeting cost for active monitoring surveillance company.

(The Executive Director excused himself at 2:00 p.m.)

Roofs at the pool – Tesla/Solar

The Facilities Director spoke on this topic. It was the consensus of the Committee to discuss this topic at the next meeting.

Trust Property Improvement – RV Lot

Ms. Heinrichs MOVED seconded by Mrs. Damoci-

TO recommend the GRF Board award a contract to MJ Jurado for the modifications/ replacements at the RV Lot in the amount of \$86,540 adding \$5,000 contingency for a total cost not to exceed \$91,540, funding as approved by the Finance Committee.

The motion carried with one no vote (Mr. Collazo) and one abstention (Mr. Melody).

Service Maintenance Entry Gate Replacement

Ms. Heinrichs MOVED seconded by Mrs. Perrotti and carried unanimously -

TO recommend the GRF Board award a contract to MJ Jurado to replace the entry gate at the Service Maintenance Yard

adding an automatic closure for a total cost not to exceed \$20,000, including a \$1,000 for contingencies, Capital/Reserve Funding, pending Finance Committee review.

NEW BUSINESS

Railing in front of Administration Building

It was the consensus of the Committee to discuss this topic at the next meeting.

Review of Sewer System Repair – Mutual vs GRF Responsibility

Chair Rapp requested that the Facilities Director distribute the sewer system ownership information to each Mutual and recommend presenting the information at President's Counsel.

Report on activity at 1.8 acres

The Facilities Director spoke on this topic, as presented. No action was taken at the time of the meeting.

Structural Evaluation – Clubhouse One and Two

It was the consensus of the Committee to discuss this topic at the next meeting.

GOVERNING DOCUMENTS (n/a)

FUTURE AGENDA ITEMS

It was the consensus of the committee to include the below listed items on the next Committee meeting agenda:

1. Electric Charging Stations
2. Channel Fencing/Cameras
3. Roofs at the Pool – Solar
4. Railing at the Administration Building
5. Structural Evaluation – Clubhouse One and Two

PRESIDENT'S COMMENTS

The President commented on various items pertaining to the agenda throughout the meeting.

NEXT MEETING

March 3, 2021 at 1:00 p.m.
Clubhouse Four and via Zoom.com

ADJOURNMENT

Chair Rapp adjourned the meeting at 2:44 p.m.



Marsha Gerber, Corporate Secretary
PHYSICAL PROPERTY COMMITTEE

MK: 02-03-21



EXECUTIVE COMMITTEE MINUTES

Friday, February 12, 2021

The meeting of the Executive Committee and the Golden Rain Foundation was held on Friday, February 12, 2021. The meeting was called to order at 1:00 p.m. by Chair Stone, in the Clubhouse Four and via Zoom; the Pledge of Allegiance was led by Ms. Gerber.

ROLL CALL

Present:	Ms. L. Stone, Chair	Mr. P. Pratt (via Zoom)
	Mr. P. Friedman	Ms. K. Rapp (via Zoom)
	Ms. M. Gerber	Ms. P. Snowden (via Zoom)
	Mrs. L. Perrotti (via Zoom)	Ms. S. Hopewell, President
Staff and	Mr. R. Ankeny, Executive Director	
Guests:	Ms. L. Dillman, Human Resources Director (via Zoom)	
	Ms. B. Shuler, Finance Manager, (via Zoom)	
	Mr. E. Gomez, Safety/Emergency Coordinator	
	Mrs. D. Bennett, Recording Secretary, (via Zoom)	
	Mr. T. Doderio, GRF Representative, Mutual Nine, (via Zoom)	
	Ms. C. Levine, GRF Representative, Mutual Ten, (via Zoom)	
	Ms. I. Heinrichs, GRF Representative, Mutual Eleven, (via Zoom)	
	Mr. L. Melody, GRF Representative, Mutual Fourteen, (via Zoom)	
	Mr. N. Massetti, GRF Representative, Mutual Seventeen, (via Zoom)	
	No Foundation Members	

In accordance with Civil Code 4090, please be advised that a quorum of the board is present in-person, via telephone or virtually at a posted meeting and the business of the committee conducted in accordance with an agenda. As such, a meeting of the Executive Committee is called to order and a meeting of the Board of the Golden Rain Foundation (GRF) is called to order. Any agenda actions of the committee will be limited only to the members of committee and will only constitute such actions in accordance with stated committee policy and/or provide recommendations to the GRF Board at a regularly scheduled meeting of the Board normally held on the 4th Tuesday of the month. GRF Board members who are not committee members will be allowed to comment only:

- a) During proscribed comment period for a period not to exceed 3 minutes
- b) If recognized by the Chair of the Committee."

CHAIR'S ANNOUNCEMENTS

The Chair introduced Executive Director Randy Ankeny, Human Resources Director LeAnn Dillman, Mutual Administration Director Jodie Hopkins, Finance Manager Barbara Shuler (via

Zoom), Safety/Emergency Coordinator Eloy Gomez, and Recording Secretary Deanna Bennett (via Zoom).

CHAIR'S REPORT

The Chair did not present a report.

SHAREHOLDER/MEMBER COMMENTS (AGENDA ITEMS ONLY)

No shareholder/members spoke on agenda topics.

APPROVAL OF COMMITTEE MINUTES

The minutes of the January 8, 2021 meeting and the minutes of the Special January 25, 2021 meeting were approved, as presented.

CORRESPONDENCE

No items of correspondence were received by the Committee.

STAFF REPORTS

Human Resources Director

The Human Resources Director's Human Resources report was accepted, as presented.

Finance Manager

The Finance Manager's Financial report was accepted, as presented.

Executive Director

The Executive Director spoke on agenda topics throughout the meeting.

SUBCOMMITTEE REPORTS (n/a)

PRESIDENTS COMMENTS

The GRF President spoke on agenda topics throughout the meeting.

UNFINISHED BUSINESS (n/a)

NEW BUSINESS

Feedback on the "On Your Own" Project

Eloy Gomez, Safety/Emergency Coordinator, presented "On Your Own", an emergency preparation guide for residents to prepare themselves in the event of an emergency disaster. The Executive Directors will contact corporate counsel for the appropriate disclaimers. The topic

will be discussed at the March meeting, including distribution and a possible focus group to offer input on the project.

401(k) Benefits Renewal

Ms. Hopewell MOVED, seconded by Ms. Rapp, and carried unanimously by the Committee members-

TO approve and recommend to the GRF Board that the 401(k) plan investment advisory services be terminated with the current advisor, LPL Financial, as soon as the existing agreement allows for termination and that advisory services be approved by Burnham Gibson Wealth Advisors to act as advisors, as soon as is practical.

Employee Health Insurance Renewal

Ms. Hopewell, seconded by Ms. Stone and carried unanimously by the Committee members-

TO recommend the GRF Board renewal of the following GRF employee benefits plans for the plan year beginning April 1, 2021, and ending March 31, 2022: Anthem Blue Cross Medical new Low and existing High HMO Plans (Plan A), Guardian Dental HMO and PPO Plans, VSP Vision Plan, Basic Life and AD & D Insurance Plan, Long Term Disability Plan, Accident and Critical Illness Plan, Hospital Indemnity, Employee Assistance Plan, Voluntary Life Plan, VPI/Nationwide Voluntary Pet Insurance Plan, United Pet Care Pet Discount Program, Reimbursement of up to \$750 Hospitalization cost annually, per employee and Flexible Spending Account Plan.

GOVERNING DOCUMENTS

Amend 30-1220-1, Resident Specialist

Ms. Rapp MOVED, seconded by Ms. Hopewell, and carried unanimously-

TO recommend the GRF Board of Directors amend 30-1220-1, Subcommittee Member/Owner (M/O) Specialist, as amended.

Adopt 30-3182-1, Member/Owner (M/O) Responsibility for Renter/Lessee (R/L)

Ms. Hopewell MOVED, seconded by Mr. Friedman, and carried unanimously-

TO recommend the GRF Board of Directors adopt 30-3182-1, Member/Owner (M/O) Responsibility for Renter/Lessee (R/L), as amended.

FUTURE AGENDA ITEMS

1. Feedback on "On Your Own" project
2. Glossary of terms ("Authorized Resident" and "Egregious")

3. 30-5093-1 Appeals Process to Rules of Conduct (compare with SBT rescinded governing document)


4. Rental Specialist job description

NEXT MEETING:

Friday, March 12, 2021 at 1:00 p.m., Clubhouse Four and via Live Stream.

ADJOURNMENT

The meeting was adjourned at 2:24 p.m.



Marsha Gerber, Corporate Secretary
02.12.21