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## COVID-19 AD HOC COMMITTEE

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### Agenda

Clubhouse Four/Via Zoom  
Thursday, May 6, 2021  
1:00 p.m.

To view the live COVID19 Ad Hoc Committee meeting:

- Go to [www.lwsb.com](http://www.lwsb.com)
- The tab will be active at 12:45 pm on the day of the meeting
- The live streaming uses YouTube live and terminates at the close of the meeting

**1. Call to Order/Pledge of Allegiance**

**2. Roll Call/Notice of Quorum**

**3. Chairs Announcements**

a. Introduction of Guests and Staff

Susan Hopewell, GRF President

Randy Ankeny, Executive Director

Kathy Thayer, Assistant Recreation Manager

Corina Mancilla, Recording Secretary

b. Rules of Order

c. Chairs Report

**4. Shareholder/Member Comments** (*Limited to 3 minutes per person*)

**5. Approval of Minutes**

a. Minutes of Regular Meeting, March 17, 21 (pp. 1-8)

**6. Correspondence**

a. One Item – Concerns for reopening CH1 (p. 9)

**7. Subcommittee Reports (N/A)**

**8. Unfinished Business (N/A)**

**9. New Business**

a. State and County – COVID Status Review related to opening Trust Property

b. Consideration of dissolving COVID Committee

**10. Governing Documents**

- a. Adopt (N/A)
- b. Amend (N/A)
- c. Rescind (N/A)
- d. Review (N/A)

**11. Future agenda items**

**12. President's Comments**

**13. Next Meeting**

TBD

**14. Adjournment**



## **COVID-19 AD HOC COMMITTEE MINUTES**

**March 17, 2020**

The meeting of the COVID-19 Ad Hoc Committee was held on Wednesday, March 17, 2021, and was called to order at 9:30 a.m., by Chair Snowden, in Clubhouse Four and via Zoom.com, followed by the Pledge of Allegiance.

### **ROLL CALL**

Present: Ms. S. Snowden, Chair  
Ms. I. Heinrichs, Vice Chair  
Ms. M. Gerber (via Zoom)

Mr. N. Massetti  
Ms. S. Hopewell, Ex-Officio

Also Present: Mr. R. Ankeny, Executive Director  
Ms. K. Thayer, Assistant Recreation Manager  
Ms. C. Mancilla, Recording Secretary  
Four Shareholders/Members

Chair Snowden greeted and welcomed everyone to the COVID-19 Ad hoc Committee meeting and introduced Foundation members, guests and staff.

### **CHAIR'S ANNOUNCEMENTS**

Chair Snowden welcomed the Committee members, guests and staff, including GRF President Susan Hopewell; Executive Director Randy Ankeny; Assistant Recreation Manager Kathy Thayer and Recording Secretary Corina Mancilla.

### **SHAREHOLDER COMMENTS**

Two Shareholders/Members spoke at the time of the meeting.

### **APPROVAL OF MINUTES**

The minutes of the November 5, 2020, regular meeting were approved, as amended.

### **CORRESPONDENCE**

The Committee reviewed twelve pieces of correspondence as presented.

### **SUB COMMITTEE REPORTS (N/A)**

**UNFINISHED BUSINESS**

Identify issues to be considered in opening new areas, including costs and limitations on use

The Committee discussed this agenda item; no action was taken.

Determine criteria for closing each area

The Committee discussed this agenda item; no action was taken.

**NEW BUSINESS**

Clubhouse Six Patio

The Committee and Executive Director discussed this agenda item; no action was taken.

Make criteria for opening community to outside providers: e.g., casino

The Committee discussed this agenda item; no action was taken.

NOCE Covid Facility Information

The Committee discussed this agenda item; no action was taken.

**GOVERNING DOCUMENTS**

Adopt 70-1448-3U, Clubhouses Phase Three – Emergency Operational Procedures

After a brief discussion, Ms. Heinrichs MOTIONED, seconded by Mr. Massetti and carried unanimously by the Committee members–

**TO** recommend the GRF BOD until such time CDC is allowed, adopt 70-1448-3U, Clubhouses Phase Three – Emergency Operational Procedures, as amended.

Adopt 70-1449-3, California COVID Action Levels – Procedures

After a brief discussion, Mr. Massetti MOTIONED, seconded by Ms. Gerber–

**TO** recommend the GRF BOD adopt 70-1449-3, California COVID Action Levels – Procedures as well as making a change on the document number (70-1449-1).

The motion was carried with one no vote (Snowden).

Adopt 70-1449-5, California COVID Action Levels

It was consensus of the Committee to remove 70-1449-5, California COVID Action Levels, from the agenda.

Amend 70-1448-3F, Fitness Center Phase One – Emergency Operational Procedures

After a brief discussion, Ms. Gerber MOTIONED, seconded by Ms. Heinrichs–

**TO** approve the reopening of trust property known as the Fitness Center in Clubhouse 6 under 70-1448-3F, Fitness Center Phase One – Emergency Operational Procedures with a maximum capacity of 10% of the equipment area only and further move to forward this request to the Board for approval.

The motion was carried with one no vote (Snowden).

Chair Snowden called in for a fifteen-minute break at 10:54 a.m.

Amend 70-1448-3H, Library Phase One - Emergency Operational Procedures

After a brief discussion, Mr. Massetti MOTIONED, seconded by Ms. Heinrichs–

**TO** approve the reopening of trust property known as LW Library under 70-1448-3H, Library Phase One - Emergency Operational Procedures and further move to forward this request to the Board for approval.

The motion was carried with three yes votes (Heinrichs, Massetti, Hopewell).

Amend 70-1448-3K, Clubhouse One and Clubhouse Two Woodshops Phase One – Emergency Operational Procedures

After a brief discussion, Ms. Gerber MOTIONED, seconded by Ms. Heinrichs–

**TO** approve the reopening of trust property known as Clubhouse One and Clubhouse Two Woodshops under 70-1448-3K Phase One - Emergency Operational Procedures and further move to forward this request to the Board for approval.

The motion was carried with one no vote (Snowden).

Amend 70-1448-3M, Art Room Phase One – Emergency Operational Procedures

After a brief discussion, Ms. Gerber MOTIONED, seconded by Ms. Heinrichs–

**TO** approve the reopening of trust property known as Clubhouse Four Art Room under 70-1448-3M Phase One - Emergency Operational Procedure and further move to forward this request to the Board for approval.

The motion was carried with one no vote (Snowden).

Amend 70-1448-3N, Ceramics Room Phase One – Emergency Operational Procedures

After a brief discussion, Mr. Massetti MOTIONED, seconded by Ms. Heinrichs–

**TO** approve the reopening of trust property known as Clubhouse Four Ceramics Room under 70-1448-3N Phase One - Emergency Operational Procedure and further move to forward this request to the Board for approval.

The motion was carried with one no vote (Snowden).

Amend 70-1448-3O, Lapidary Room Phase One – Emergency Operational Procedures

After a brief discussion, Ms. Heinrichs MOTIONED, seconded by Mr. Massetti–

**TO** approve the reopening of trust property known as Clubhouse Four Ceramics Room under 70-1448-3O Phase One - Emergency Operational Procedure and further move to forward this request to the Board for approval.

The motion was carried with one no vote (Snowden).

Amend 70-1448-3P, Veterans Plaza Phase Two – Emergency Operational Procedures

After a brief discussion, Mr. Massetti MOTIONED, seconded by Ms. Heinrichs and carried unanimously by the Committee members–

**TO** approve the expanded use of trust property known as Veterans Plaza, (currently open in Phase One), under 70-1448-3P, Phase Two – Emergency Operational Procedure and further move to forward this request to the Board or approval.

Amend 70-1448-3R, Mission Park Phase Two – Emergency Operational Procedures

After a brief discussion, Ms. Heinrichs MOTIONED, seconded by Mr. Massetti and carried unanimously by the Committee members–

**TO** approve the expanded use of trust property known as Mission Park, (currently open in Phase One), under 70-1448-3R,

Phase Two – Emergency Operational Procedure and further move to forward this request to the Board or approval.

**FUTURE AGENDA ITEMS**

The Committee concurred to add as future agenda items:

- Golf Tournament
- Clubhouses

**PRESIDENT’S COMMENTS**

President Hopewell provided information and updates throughout the meeting.

**ADJOURNMENT**

Chair Snowden adjourned the meeting at 11:44 a.m.

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Paula Snowden, Chair  
COVID-19 AD HOC COMMITTEE

cm 03.17.21

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## COVID-19 AD HOC COMMITTEE

### SUMMARY REPORT Wednesday, March 17, 2021 9:30 a.m.

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<b>1. GOVERNING DOCUMENTS</b>					
<p><b><u>Adopt 70-1448-3U, Clubhouses Phase Three – Emergency Operational Procedures</u></b> The Committee moved and recommended the GRF BOD until such time CDC is allowed, adopt 70-1448-3U, Clubhouses Phase Three – Emergency Operational Procedures, as amended.</p>	Recording Secretary			✓	
<p><b><u>Adopt 70-1449-3, California COVID Action Levels – Procedures</u></b> The Committee moved and recommended the GRF BOD adopt 70-1449-3, California COVID Action Levels – Procedures as well as making a change on the document number (70-1449-1).</p>	Recording Secretary			✓	
<p><b><u>Adopt 70-1449-5, California COVID Action Levels</u></b> It was consensus of the Committee to remove 70-1449-5, California COVID Action Levels, from the agenda.</p>					
<p><b><u>Amend 70-1448-3F, Fitness Center Phase One – Emergency Operational Procedures</u></b> The Committee moved to approve the reopening of trust property known as the Fitness Center in Clubhouse 6 under 70-1448-3F, Fitness Center Phase One – Emergency Operational Procedures with a maximum capacity of 10% of the equipment area only and further move to forward this request to the Board for approval.</p>	Recording Secretary			✓	
<p><b><u>Amend 70-1448-3H, Library Phase One - Emergency Operational Procedures</u></b> The Committee moved to approve the reopening of trust property known as LW Library under 70-1448-3H, Library Phase One - Emergency Operational Procedures and further move to forward this request to the Board for approval.</p>	Recording Secretary			✓	
<p><b><u>Amend 70-1448-3I, Library Phase One - Emergency Operational Procedures</u></b> The Committee moved to approve the reopening of trust property known as LW Library under 70-1448-3I, Library Phase One - Emergency Operational Procedures and further move to forward this request to the Board for approval.</p>	Recording Secretary			✓	



## COVID-19 AD HOC COMMITTEE

<p><b><u>Amend 70-1448-3K, Clubhouse One and Clubhouse Two Woodshops Phase One – Emergency Operational Procedures</u></b></p> <p>The Committee moved to approve the reopening of trust property known as Clubhouse One and Clubhouse Two Woodshops under 70-1448-3K Phase One - Emergency Operational Procedures and further move to forward this request to the Board for approval.</p>	Recording Secretary			✓	
<p><b><u>Amend 70-1448-3M, Art Room Phase One – Emergency Operational Procedures</u></b></p> <p>The Committee moved to approve the reopening of trust property known as Clubhouse Four Art Room under 70-1448-3M Phase One - Emergency Operational Procedure and further move to forward this request to the Board for approval.</p>	Recording Secretary			✓	
<p><b><u>Amend 70-1448-3N, Ceramics Room Phase One – Emergency Operational Procedures</u></b></p> <p>The Committee moved to approve the reopening of trust property known as Clubhouse Four Ceramics Room under 70-1448-3N Phase One - Emergency Operational Procedure and further move to forward this request to the Board for approval.</p>	Recording Secretary			✓	
<p><b><u>Amend 70-1448-3O, Lapidary Room Phase One – Emergency Operational Procedures</u></b></p> <p>The Committee moved to approve the reopening of trust property known as Clubhouse Four Ceramics Room under 70-1448-3O Phase One - Emergency Operational Procedure and further move to forward this request to the Board for approval.</p>	Recording Secretary			✓	
<p><b><u>Amend 70-1448-3P, Veterans Plaza Phase Two – Emergency Operational Procedures</u></b></p> <p>The Committee moved to approve the expanded use of trust property known as Veterans Plaza, (currently open in Phase One), under 70-1448-3P, Phase Two – Emergency Operational Procedure and further move to forward this request to the Board or approval.</p>	Recording Secretary			✓	
<p><b><u>Amend 70-1448-3R, Mission Park Phase Two – Emergency Operational Procedures</u></b></p> <p>The Committee moved to approve the expanded use of trust property known as Mission Park, (currently open in Phase One), under 70-1448-3R, Phase Two – Emergency Operational Procedure and further move to forward this request to the Board or approval.</p>	Recording Secretary			✓	

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## COVID-19 AD HOC COMMITTEE

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**FUTURE AGENDA ITEMS:**

The Committee concurred to add as future agenda items:

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- Clubhouses

**Recording  
Secretary**

CONCERNS FOR OPENING CLUBHOUSE ONE FOR CARD PLAYING

The signage (and verbal inquiries from physical properties) suggest that 446 persons are allowed for full capacity for a 'sit down' use for clubhouse one.

Orange County is allowing 15 % use and well on the way to allow 25 % use in the red tier level for our safety during this Covid 19 situation.

15% of 446 would allow approximately 66 persons to occupy the room. 25% would allow at least 111.

Pinochle club meets 3 times a week. Monday has 24 people, Thursday has 28 people and Saturday has 12 persons. This club was designed to meet different peoples needs, some play on all 3 days but many others have activities that only allow them to attend on certain days of the week.

I would suggest (at this time) that only persons who have received vaccine (two shots) or J.& J. one shot could attend and at least 14 days have passed since their last injection. I would still suggest masks since it is a small gathering but with persons not normally in their household. I would recommend hand sanitizer be available and each table be cleaned whenever a game is finished and two winners move to another table. Coffee, water or soft drinks could be used but I would not encourage full meals at this time.

THE REASONS FOR MY REQUEST TO REOPEN CLUBHOUSES FOR CARDS OR OTHER MENTAL ACTIVITIES IS WELL DOCUMENTED BY SCIENCE AS A WAY TO MAINTAIN BRAIN CELLS IN SENIOR PERSONS. SCIENCE HAS LONG STUDYED LONGIVITY AND IT IS WELL KNOWN THAT SOCIAL INTERACTION IS THE LARGEST COMMON FACTOR OBSERVED IN persons reaching 100 years. I have read two articles in this last year, one in AARPS monthly magazine and another in Reader's Digest that state that brain cells in seniors need reproduction....otherwise they become forgetful and even can produce early dementia. The only ways listed to maintain brain cell reproduction in seniors was physical activity and mental activity like certain games, and other brain challenges.

The way GRF has closed activities in Leisure World this year was LIFE SAVING and the arrangements for getting the vaccine was outstanding...I want us to be outstanding in getting everyone back to some type of activity that is best for their brain, their body and their general well being. Non activity and non interaction with people has made many people anxious and cranky. I note the large amount of complaints over an expensive statue that was donated (in good faith) to the shareholders of Leisure World.

*Auton Padua*  
*MUT 9 GRF*