



WEBSITE REDESIGN AD HOC COMMITTEE MINUTES MAY 18, 2021

The Website Redesign Ad Hoc Committee meeting was held on Tuesday, May 18, 2021, and was called to order at 1:00 p.m. by Chair Isom in Clubhouse Four and via Zoom, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. J. Isom, Chair
Ms. I. Heinrichs
Mr. N. Massetti
Mr. W. Thompson
Ms. S. Hopewell, Ex-Officio

Absent: Mr. R. Collazo
Ms. L. Stone

Also Present: Ms. P. Snowden, GRF Board Member, Mutual Two (Zoom)
Mr. D. Fabian, IT Supervisor
Ms. K. Lukina, Recording Secretary

GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's committee meeting will be presented to the Board for approval following the approval of the committee meeting minutes in July 2021.

CHAIR'S ANNOUNCEMENTS

Chair Isom greeted and welcomed everyone to the Website Redesign Ad Hoc Committee meeting and introduced Foundation members and staff, including IT Supervisor Daniel Fabian, and Recording Secretary Katya Lukina.

Rules of Order

Chair Isom asked everyone to be respectful and kind.

Chair's Report

The Chair did not offer a report.

SHAREHOLDER/MEMBER COMMENTS

There were no comments made by shareholders/members.

APPROVAL OF MINUTES

The minutes of April 20, 2021, Website Redesign Ad Hoc Committee meeting were approved, as presented.

CORRESPONDENCE (N/A)**STAFF REPORTS**IT Supervisor

The IT Supervisor presented his reports under Unfinished Business.

Executive Director

The Executive Director was unable to attend the meeting.

SUB-COMMITTEE REPORTS (N/A)**PRESIDENT'S COMMENTS**

President Hopewell commented on agenda items throughout the meeting.

UNFINISHED BUSINESSWebsite Redesign Update

Following a discussion, the Committee concurred on a few website updates to be done by StormBrain and IT Supervisor, including updating the names of LW Recreation amenities, prior to completion of the contract. Following a further discussion, it was the consensus of the Committee to hold a work study to discuss the content updates needed for completion of the new, redesigned LWSB website.

Wikipedia Page, Update

Following a discussion, it was the consensus of the Committee to forward the final version of updated Wikipedia verbiage to the LW Historical Society for feedback and present it at the next scheduled Committee meeting.

AccessiBe ADA Plug-in

The IT Supervisor stated that AccessiBe, as advised by StormBrain, is popular and most competitive in pricing ADA Plug-in, and could be introduced to the residents via LW Live or as a pop-up on LWSB website.

Following a discussion, Mr. N. Massetti MOTIONED, seconded by Ms. I. Heinrichs –

TO accept the implementation of AccessiBe ADA plug-in in the new website for \$49/month and charge 64810000-934 (Computer Maintenance & Software).

The motion was carried unanimously by Committee members present.

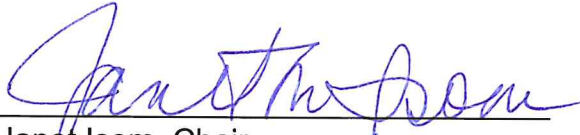
FUTURE AGENDA ITEMS

Unfinished Business:

- a. Website Redesign, Update
- b. Wikipedia Page, Update

ADJOURNMENT

Chair Isom adjourned the meeting at 2:06 p.m.



Janet Isom, Chair
Website Redesign Ad Hoc Committee

KL 05/18/21