

**A G E N D A**  
**PRESIDENTS' COUNCIL**  
**July 1, 2021**  
**Meeting Begins at 9:00 a.m.**  
**Clubhouse Four / Zoom**

**Join Zoom Meeting:**

<https://us02web.zoom.us/j/83051339539?pwd=VHVhZlIpVHUvdHcyc24zWnNTQkjhUT09>

Meeting ID: 830 5133 9539

Passcode: 017813

Join by Phone: +1 (669) 900-9128

**TO ATTEND:** The Shareholder will be provided with instructions on how to access the call via telephone or via video upon the Shareholder contacting Mutual Administration by emailing [mutualsecretaries@lwsb.com](mailto:mutualsecretaries@lwsb.com) or by calling 562-431-6586 ext. 313 with the shareholder's name, unit number, and telephone number by no later than 3:00 p.m. on 06/30/2021, the business day before the date of the meeting.

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**
2. **ROLL CALL / INTRODUCTION OF EACH PRESIDENT'S GUEST**
3. **INTRODUCTION OF GUEST(S) AND STAFF:**

Susan Hopewell, GRF President  
Carolyn Miller, Director of Finance  
Jodi Hopkins, Mutual Administration Director  
Mark Weaver, Facilities Director  
Victor Rocha, Security Services Director  
Phil Mandeville, Emergency Preparedness Committee Representative  
Priscilla Jimenez, Recording Secretary

4. **APPROVAL OF MINUTES FOR MEETING**
  - a. Approval of the Regular meeting minutes of May 6, 2021

5. **FACILITIES DIRECTOR** **Mr. Mark Weaver**
  - a. Edison Reports
  - b. Update on the Physical Property Manager position
  - c. Discuss the new Water Conservation Specialist
  - d. Water Conservation Tips

6. **MUTUAL ADMINISTRATION DIRECTOR** **Ms. Jodi Hopkins**
  - a. Mutual Administration Monthly Reports - May
  - b. Mutual Administration Monthly Reports - June
  - c. Stock Transfer Monthly Reports - May
  - d. Stock Transfer Monthly Reports - June

7. **COUNCIL BUSINESS**
  - a. **Unfinished Business (n/a)**

**b. New Business**

- i. Appoint a Nominating Committee
- ii. GRF Management Scope of Services – Finance **Ms. Carolyn Miller**
- iii. GRF Management Scope of Services – Mutual Administration **Ms. Jodi Hopkins**
- iv. GRF Management Scope of Services – Physical Properties **Mr. Mark Weaver**
- v. GRF Management Scope of Services – Security **Mr. Victor Rocha**
- vi. “On Your Own” - Emergency Preparedness Committee **Mr. Phil Mandeville**
- vii. Progress on the “Boots on the Ground” Project **Mr. Phil Mandeville**

8. PRESIDENTS’ COMMENTS

9. ADJOURNMENT

**NEXT MEETING: Thursday, August 5, 2021, via Zoom**