



## EXECUTIVE COMMITTEE

### SUMMARY REPORT

Thursday, August 5, 2021, 1:00 p.m.

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<b>1. UNFINISHED BUSINESS: New Position (Administration/Communication Specialist)</b> The Committee moved to have Human Resources Coordinator, bring back the new position (Administration/Communications Specialist, based on the Committee's feedback, to the next scheduled meeting.	Human Resources Director & Coordinator				
<b>2. UNFINISHED BUSINESS: Recreational Vehicle (RV) Lot and Mini Farm Job Description</b> The Committee moved to have Human Resources Director, bring back the Recreational Vehicle (RV) Lot and Mini Farm Job Description, based on the Committee's feedback, to the next scheduled meeting.	Human Resources Director				
<b>3. UNFINISHED BUSINESS: Member Resources &amp; Assistance Liaison position description</b> The Committee approved the Member Resources & Assistance Liaison position description.	Human Resources Director				
<b>4. UNFINISHED BUSINESS: 2022 Budget Assumption</b> Budget was reviewed and adjustments were made by the Committee.	Director of Finance				
<b>5. NEW BUSINESS: Name Changes for Executive Committee</b> MOVED to recommend the GRF BOD to rename Executive Committee to GRF Administration Committee.				✓	
<b>6. NEW BUSINESS: Staffing needs – All Departments</b> Executive Director Randy Ankeny discussed this subject in the Executive Committee Executive Session following this meeting.	Executive Director				

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<p><b>7. NEW BUSINESS: Form Work Study to Review GRF Election Packet Given to Candidates</b> It was the consensus of the Committee to setup a work study meeting and to be brought back to the next scheduled meeting.</p>					
<p><b>8. GOVERNING DOCUMENTS: Amend 30-5093-1, Member Rules of Conduct</b> MOVED to recommend the GRF BOD to amended Active Membership Certificate for approval.</p>	Recording Secretary			✓	
<p><b>9. GOVERNING DOCUMENTS: Amend 30-5093-2, Member Rules of Conduct Non-compliance with Rules of Conduct – Fines and Penalties.</b> MOVED to recommend the GRF BOD to amend Member Rules of Conduct Non-compliance with Rules of Conduct – Fines and Penalties for approval.</p>	Recording Secretary			✓	
<p><b>10. GOVERNING DOCUMENTS: Amend 30-5093-3, Procedure for Notification of Violation and Right of Hearing.</b> MOVED to recommend the GRF BOD to amend Procedure for Notification of Violation and Right of Hearing for approval.</p>	Recording Secretary			✓	
<p><b>11. GOVERNING DOCUMENTS: Amend 30-5026-3 GRF Election</b> MOVED to recommend the GRF BOD to amend GRF Election for approval.</p>	Recording Secretary			✓	
<p style="text-align: center;"><b>FUTURE AGENDA ITEMS:</b> The Committee concurred to add future agenda items:</p> <ul style="list-style-type: none"> <li>• New Position (Administration/Communications Specialist)</li> <li>• Recreational Vehicle (RV) Lot and Mini Farm Job Description</li> <li>• Review changes recommended by work study group on GRF Election Packet given Candidates.</li> <li>• Governing Document 30-5041-5 Real Property Acreage</li> <li>• Juneteenth New Federal Holiday (For discussion at the November meeting)</li> </ul>					Recording Secretary