

**MINUTES OF THE REGULAR MONTHLY MEETING  
OF THE PRESIDENTS' COUNCIL  
SEAL BEACH LEISURE WORLD  
August 5, 2021**

The regular monthly meeting of the Presidents' Council of Seal Beach Leisure World was convened at 9:00 a.m. by President Jackie Dunagan, on Thursday, August 5, 2021, via Clubhouse Four and Zoom Tele-Video Conference.

**MEMBERS PRESENT**

MUTUAL ONE	Ms. Kathy Almeida (M1 Representative / Zoom)
MUTUAL TWO	Ms. Peggy Keller
MUTUAL THREE	Ms. Carol Ginthner
MUTUAL FOUR	Mr. Dan Conley (M4 Representative)
MUTUAL FIVE	Ms. Linda DeRungs (Zoom)
MUTUAL SEVEN	Ms. Sue Rotter
MUTUAL EIGHT	Ms. Jeri Dolch
MUTUAL NINE	Ms. Beth Mayer
MUTUAL TEN	Ms. Ruthann Arlart
MUTUAL ELEVEN	Mr. Patrick Henehan
MUTUAL TWELVE	Mr. Richard Carson
MUTUAL FOURTEEN	Mr. Lee Melody
MUTUAL FIFTEEN	Ms. Jackie Dunagan
MUTUAL SIXTEEN	Mr. Dale Watkins
MUTUAL SEVENTEEN	Ms. Cathy Gassman (Zoom)

**MEMBERS ABSENT**

MUTUAL SIX	Ms. Lynn Baidack
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**GUESTS**

MUTUAL TWO	Ms. Teri Nugent
MUTUAL FIVE	Mr. Kevin Powell (Zoom)
MUTUAL NINE	Mr. Bob Walz
MUTUAL TEN	Ms. Esther Cummings (Zoom)
MUTUAL TWELVE	Ms. Susan Ferraro (Zoom)
MUTUAL FIFTEEN	Mr. Ron Gildner
MUTUAL SIXTEEN	Ms. Loni Gardette (Zoom)
MUTUAL SEVENTEEN	Mr. Peter Hayes (Zoom)

**STAFF**

Ms. Susan Hopewell, GRF President (Zoom)  
Mr. Randy Ankeny, Executive Director  
Mr. Mark Weaver, Facilities Director  
Mr. Victor Rocha, Security Services Director  
Ms. Jodi Hopkins, Mutual Administration Director (Zoom)  
Ms. Robanne Arshat, Member Resources & Assistance Liaison  
Ms. Jackie Dunagan, Mutual Fifteen President / President of Presidents' Council  
Ms. Alicia Nelson, Site Administrator for LWSB Optum Care (Zoom)  
Ms. Priscilla Jimenez, Recording Secretary

**INTRODUCTIONS/ANNOUNCEMENTS**

President Jackie Dunagan welcomed guests and staff to the meeting; each President introduced their invited guest from their Board.

**MINUTES**

The regular monthly Council meeting minutes of July 1, 2021 were approved, by the Council, as printed.

**GUEST SPEAKER**

Ms. Alicia Nelson presented the Medical Center Services available for Optum Care at Leisure World Seal Beach.

Ms. Alicia Nelson left the meeting at 9:18 a.m.

**FACILITIES DIRECTOR**

Mr. Mark Weaver provided an update on the water report.

Mr. Mark Weaver left the meeting at 10:00 a.m.

**MUTUAL ADMINISTRATION**

Ms. Jodi Hopkins provided an update for Mutual Administration monthly reports and Stock Transfer monthly reports. She also presented the new Member Resources and Assistance Liaison, Ms. Robanne Arshat.

Ms. Robanne Arshat left the meeting at 10:05 a.m.

**EXECUTIVE DIRECTOR**

Mr. Randy Ankeny provided an update on the renewal of the insurance policy. Mr. Randy Ankeny also provided an update on the Emergency Contact Information Form that has been sent to all Mutuals.

Mr. Randy Ankeny left the meeting at 11:07 a.m.

The Presidents' Council called for a recess at 10:32 a.m. and returned at 10:44 a.m.

**UNFINISHED BUSINESS**

**Nominating Committee**

The Presidents' Council discussed the topic of the nominating committee.

**NEW BUSINESS**

Current Security Procedures Handbook

Mr. Victor Rocha presented the Security Procedures processes and provided updates.

**Mr. Victor Rocha left the meeting at 11:42 a.m.**

Status of Mutual Administration and Stock Transfer Staff

Ms. Jodi Hopkins provided an update on the status of staff in both Mutual Administration and Stock Transfer.

Special Orders Sample Form

Ms. Jackie Dunagan presented the Mutual Fifteen form on special requests orders.

**PRESIDENTS' COMMENTS**

The Presidents offered comments during the proceedings of the meeting.

**ADJOURNMENT**

President Jackie Dunagan adjourned the meeting at 11:59 a.m.



Attest, Sue Rotter Secretary  
PRESIDENTS' COUNCIL  
pj 08-05-2021

**Next Council meeting: Thursday, September 2, 2021, at 9:00 a.m., at Clubhouse Four, Zoom Tele-Video Conference and YouTube LIVE.**