



## **MANAGEMENT SERVICES AND CONTRACT AD HOC COMMITTEE MINUTES**

**September 23, 2021**

The regular meeting of the Management Services and Contract Ad Hoc Committee was called to order at 10:00 a.m. by Chair Damoci on Thursday, September 23, 2021, in Clubhouse Four and via Zoom.com, followed by the Pledge of Allegiance.

Present:	Mrs. C. Damoci, Chair	Mr. R. Carson- Via Zoom
	Mr. P. Friedman	Ms. J. Dolch
	Ms. M. Gerber	Ms. J. Dunagan
	Mr. P. Pratt- Via Zoom	Mr. L. Melody
	Ms. P. Snowden	Ms. K. Rapp
		Ms. S. Hopewell, Ex-Officio

Absent: Mr. M. Levitt

Staff and Guests: Ms. D. Jaksic, Recording Secretary  
Mr. N. Massetti, GRF Representative, Mutual Seventeen  
Three Shareholders/Members

Chair Damoci greeted and welcomed everyone to the Management Services and Contract Ad Hoc Committee meeting and introduced Foundation members, guests, and staff.

### **CHAIR'S ANNOUNCEMENTS**

Chair Damoci introduced guests and staff- GRF President Susan Hopewell, and Recording Secretary Deanna Jaksic

### **SHAREHOLDER COMMENTS**

No Shareholders/Members commented at the time of the meeting.

### **APPROVAL OF MINUTES**

The minutes of the August 11, 2021, meeting were approved, as presented.

### **CORRESPONDENCE**

There was no correspondence to review at the time of the meeting.

### **STAFF REPORTS**

There were no staff reports at the time of the meeting.

**SUBCOMMITTEES**

There were no reports represented at the time of the meeting.

**UNFINISHED BUSINESS**

Running Standard List

The Committee discussed this agenda item. No action was taken.

Running Non-Standard List

The Committee discussed this agenda item. No action was taken.

GRF Security Services

After a brief discussion, Mr. L. Melody MOTIONED, seconded by Mr. R. Carson-

**TO** make Patrol Officer/Coin counting two officers two days per month, a Non-Standard item.

The motion was carried with two no votes (Dolch, Dunagan).

After a brief discussion, Mr. L. Melody MOTIONED, seconded by Mr. R. Carson, and carried by the Committee members present-

**TO** make Carport Enforcement, a Non-Standard item.

Mr. Melody withdrew his motion, and Mr. Carson withdrew his second of the motion.

The Committee concurred to request more information regarding the Carport Enforcement, and Parking Enforcement from the Security Service Director.

**NEW BUSINESS**

GRF Service Maintenance- Mutual Property

The Committee concurred to update line #7, #11, and #77 from the GRF Service Maintenance list.

The Committee concurred to request more information regarding line #90, from the Facilities Manager.

GRF Physical Property Department Manager Services

The Committee concurred to request more information regarding line #2, #3, #26, #33, #35, from the Facilities Director.

**FUTURE AGENDA ITEMS:**

The Committee concurred to add future agenda items:

- Running Standard List
- Running Non-Standard List
- GRF Security Services
- GRF Service Maintenance-Mutual Property
- GRF Physical Property Department- Management Services
- List of Dates the Original Management Agreement Expires
- GRF Mutual Administration- Community Manager
- Finance Department- Management Services
- GRF Stock Transfer- Escrow Related Processes

**PRESIDENT'S COMMENTS**

President Hopewell provided information and updates throughout the meeting

**NEXT MEETING**

Thursday, September 30, 2021, at 10:00 a.m.  
Clubhouse Four

**ADJOURNMENT**

Chair Damoci adjourned the meeting at 12:05 p.m.



Carole Damoci, Chair

MANAGEMENT SERVICES AND CONTRACT AD HOC COMMITTEE  
dj. 09.23.21