



WEBSITE REDESIGN AD HOC COMMITTEE MINUTES September 21, 2021

The Website Redesign Ad Hoc Committee meeting was held on Tuesday, September 21, 2021, and was called to order at 1:00 p.m. by Chair Isom in Clubhouse Four and via Zoom, followed by the Pledge of Allegiance.

ROLL CALL

Present: Ms. J. Isom, Chair
Mr. N. Massetti
Mr. W. Thompson
Ms. S. Hopewell, Ex-Officio (Zoom)

Also Present: Ms. P. Snowden, GRF Board Member, Mutual Two
Mr. D. Fabian, IT Manager (Zoom)
Ms. K. Lukina, Recording Secretary
One Shareholder/Member

GRF Board members who are not committee members will be allowed to comment when recognized by the Chair and only during the proscribed Foundation member comment period, not to exceed four minutes, as set forth in Policy 5610, Participation by Foundation Members. The minutes of today's committee meeting will be presented to the Board for approval following the approval of the committee meeting minutes in October 2021.

CHAIR'S ANNOUNCEMENTS

Chair Isom greeted and welcomed everyone to the Website Redesign Ad Hoc Committee meeting and introduced Foundation members and staff, including IT Manager Daniel Fabian, and Recording Secretary Katya Lukina.

Rules of Order

Chair Isom asked everyone to be kind and considerate.

Chair's Report

The Chair did not offer a report.

SHAREHOLDER/MEMBER COMMENTS

No comments were made shareholders/members.

APPROVAL OF MINUTES

The minutes of August 17, 2021, Website Redesign Ad Hoc Committee meeting were accepted as presented.

CORRESPONDENCE (N/A)

STAFF REPORTS

IT Manager

The IT Manager provided the Committee with the updates on agenda items throughout the meeting.

Executive Director

The Executive Director was unable to attend the meeting.

SUB-COMMITTEE REPORTS (N/A)

PRESIDENT'S COMMENTS

President Hopewell commented on agenda items throughout the meeting.

UNFINISHED BUSINESS

Website Redesign – Action Request

The IT Manager informed the Committee of an incredible progress made on a website based on the feedback received.

Following a discussion, it was the consensus of the Committee to review the updated website as discussed at the next scheduled Committee meeting, along with the action request to the Board for its approval and dissolution of the Ad Hoc Committee one month after the website launch.

Website Amenities – Updated Verbiage for Our Amenities

Following a discussion, it was the consensus of the Committee to schedule a work study to further discuss some redundancies in amenities found on the new website as well as the structure and the verbiage prior to the next scheduled Committee meeting, including but not limited to:

Renaming the swimming pool to aquatic center; moving information on security gates under Security; adding a tab for food services and moving Downtown Café, vending machines and other food vendors/trucks under it; listing a Copy & Supply Center under amenities; renaming the pool and game rooms; separating the clubs and athletic amenities that share the same activities; categorizing club types based on activities; revising the requests for Service Maintenance based on the Mutual; replacing the photo for Service Maintenance with a departmental staff member in a uniform.

It was also the consensus of the Committee to resolve currently experienced responsive design issues, especially on the home page, prior to the website launch.

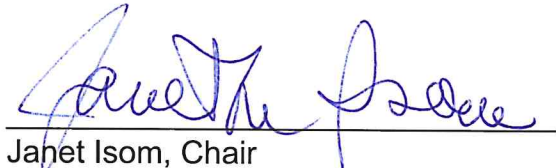
FUTURE AGENDA ITEMS

Unfinished Business:

- a. Website Redesign Action Request for October Board Meeting for Approval.

ADJOURNMENT

Chair Isom adjourned the meeting at 1:55 p.m.

A handwritten signature in blue ink, appearing to read "Janet Isom", is written over a horizontal line.

Janet Isom, Chair
Website Redesign Ad Hoc Committee

KL 09/21/21