



## GRF ADMINISTRATION COMMITTEE

### SUMMARY REPORT

Thursday, December 2, 2021, 1:00 p.m.

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<p><b>1. STAFF REPORTS: Human Resources Monthly Report</b>            The Human Resources Director presented the monthly report, as presented in the agenda packet.</p> <p>The Finance Manager's monthly report was accepted, as presented in the agenda packet.</p>	<p>Human Resources Director</p> <p>Finance Manager</p>				
<p><b>2. NEW BUSINESS: BACKGROUND SCREENING SERVICE</b>            The Committee moved to GRF Board of Directors to approve the cancellation of services conducted by Employers Choice providing 30 days written notice upon approval and to authorize the signing of an agreement by Human Resources Director with ADP for its Screening Solutions for GRF's background screening vendor.</p>	<p>Human Resources Director</p>			X	
<p><b>3. GOVERNING DOCUMENTS: Amend 30-5092-3 BOD Censure Procedure</b>            The Committee moved to recommend GRF Board of Directors to amend policy 30-5092-3 BOD Censure Procedure, leaving 2/3 chart in the policy.</p>	<p>Recording Secretary</p>			X	
<p><b>FUTURE AGENDA ITEMS:</b>            The Committee concurred to add future agenda items:</p> <ul style="list-style-type: none"> <li>• Status on Emergency Supply storage options-Mr. Gomez</li> <li>• Fitness Center Waiver Form- Mr. Ankeny</li> <li>• 401(K) Investment Plan- Discussion (Reference 30-5155-3)</li> <li>• Glossary of Terms (For review at the January meeting)</li> </ul>					<p>Recording Secretary</p>