



## GRF ADMINISTRATION COMMITTEE

### SUMMARY REPORT Thursday, January 6, 2021 1:00 p.m.

Action/Request	Person Resp.	Cmte. Referral	F C	B O D	Comments
<p><b>1. UNFINISHED BUSINESS: Status on Emergency Supply Storage Options</b> The Safety/Emergency Coordinator provided updated information on the emergency supply storage options and recommended to purchase items presented on the agenda packet pages 14-18, for a cost not to exceed \$10,000 dollars.</p> <p>It was consensus of the Committee to request the Safety/Emergency Coordinator bring back the cost on a 16-foot trailer and quotes on possible replacement sheds. Also, information on the Blue Can 50 Year Life Water for purchase by Shareholders.</p>	Safety/ Emergency Coordinator				
<p><b>2. UNFINISHED BUSINESS: 401(K) Investment Plan-Discussion (Reference 30-5155-3)</b> It was consensus of the Committee to review governing document 30-5155-3, Plan Investment Administrative Committee at a work study and bring back to the next scheduled meeting.</p>	Recording Secretary				
<p><b>3. UNFINISHED BUSINESS: Glossary of Terms</b> It was consensus of the Committee to review the glossary of terms at a Sub-committee for the GRF Board and bring back to the next scheduled meeting.</p>	Recording Secretary				
<p><b>4. NEW BUSINESS: Training for Mutual Board Directors by Department Heads</b> The Committee discussed the training for mutual Board Directors by department heads. No action was taken pending additional information to be presented at the next scheduled meeting. Information on this training will be compiled by the Chair and presented to the committee next month.</p>	Recording Secretary				

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<p><b>5. GOVERNING DOCUMENTS:</b>            It was the consensus of the Committee to take no action and review at a work study, the following governing documents:</p> <ul style="list-style-type: none"> <li>• Amend 50-3182-1 Member/Owner (M/O) Renter/ Lessee (R/L) – Rules</li> <li>• Review 30-5092-1 Code of Ethics</li> <li>• Review 30-5155-3 401(k) Investment Plan</li> </ul>	Recording Secretary				
<p><b>FUTURE AGENDA ITEMS:</b>            The Committee concurred not to add future agenda items.</p>					Recording Secretary