

A G E N D A
PRESIDENTS' COUNCIL
March 3, 2022
Meeting Begins at 9:00 a.m.
Clubhouse Four / YouTube Live

TO ATTEND: Shareholders can attend in person at Clubhouse Four.

1. **CALL TO ORDER / PLEDGE OF ALLEGIANCE**
2. **ROLL CALL / INTRODUCTION OF EACH PRESIDENT'S GUEST**
3. **INTRODUCTION OF GUEST(S) AND STAFF:**
 - Susan Hopewell, GRF President
 - Mark Weaver, Facilities Director
 - Jodi Hopkins, Mutual Administration Director
 - Jesse Cripps, Recreation Director
 - Kathy Thayer, Recreation Manager
 - Ruben Gonzalez, Facilities Manager
 - Julie Rodgers, Purchasing Manager
 - Marcelo Mario, IT Manager
 - Eloy Gomez, Safety and Emergency Coordinator
 - Detective Balderrama, Seal Beach Police Department
 - Karl Roth, Refresh Wipes Representative
 - Priscilla Jimenez, Recording Secretary
4. **APPROVAL OF MINUTES FOR MEETING**
 - a. Approval of the regular meeting minutes of February 3, 2022 **(pp. 1-3)**
5. **GUEST SPEAKER – SEAL BEACH POLICE DEPARTMENT** **Detective Balderrama**
 - a. Seal Beach Police Activity Report and Statistics
6. **GUEST SPEAKER – REFRESH WIPES** **Mr. Karl Roth**
 - a. Refresh Wipes Presentation **(p.4)**
7. **FACILITIES DIRECTOR** **Mr. Mark Weaver**
8. **GUEST SPEAKER – RECREATION DIRECTOR** **Mr. Jesse Cripps**
 - a. Introduction
9. **GUEST SPEAKER – IT MANAGER** **Mr. Marcelo Mario**
 - a. Introduction
10. **MUTUAL ADMINISTRATION DIRECTOR** **Ms. Jodi Hopkins**
 - a. Mutual Administration Monthly Reports **(pp. 5-8)**
 - b. Stock Transfer Monthly Reports
11. **COUNCIL BUSINESS**
 - a. **Unfinished Business (n/a)**
 - b. **New Business (n/a)**
12. **PRESIDENTS' COMMENTS**
13. **ADJOURNMENT**

NEXT MEETING: Thursday, April 7, 2022, at 9:00 a.m. in Clubhouse Four / Zoom

**MINUTES OF THE REGULAR MONTHLY MEETING
OF THE PRESIDENTS' COUNCIL
LEISURE WORLD SEAL BEACH
February 3, 2022**

The regular monthly meeting of the Presidents' Council of Leisure World Seal Beach was convened at 9:05 a.m. by President Jackie Dunagan, on Thursday, February 3, 2022, via Clubhouse Four and Zoom Tele-Video Conference.

MEMBERS PRESENT

MUTUAL ONE	Ms. Denise Potterton (via Zoom)
MUTUAL TWO	Ms. Peggy Keller (via Zoom)
MUTUAL THREE	Ms. Carol Ginthner (via Zoom)
MUTUAL FOUR	Mr. Mike Levitt
MUTUAL FIVE	Ms. Linda DeRungs (via Zoom)
MUTUAL SIX	Ms. Lynn Baidack (via Zoom)
MUTUAL SEVEN	Ms. Sue Rotter (via Zoom)
MUTUAL EIGHT	Ms. Jeri Dolch
MUTUAL NINE	Ms. Beth Mayer (via Zoom)
MUTUAL TEN	Ms. Ruthann Arlart
MUTUAL ELEVEN	Ms. Leslie Juchna (M11 Representative)
MUTUAL TWELVE	Mr. Richard Carson (via Zoom)
MUTUAL FOURTEEN	Mr. Lee Melody
MUTUAL FIFTEEN	Ms. Jackie Dunagan
MUTUAL SIXTEEN	Mr. Dale Watkins (via Zoom)
MUTUAL SEVENTEEN	Ms. Cathy Gassman (via Zoom)

GUESTS

MUTUAL TWO	Ms. Teri Nugent (via Zoom)
MUTUAL FOUR	Ms. Jan Kuhl
MUTUAL FIVE	Mr. Kevin Powell (via Zoom)
MUTUAL SIX	Ms. Bunny Boardman (via Zoom)
MUTUAL NINE	Mr. Bob Walz (via Zoom)
MUTUAL TEN	Ms. Esther Cummings (via Zoom)
MUTUAL TWELVE	Ms. Susan Ferraro (via Zoom)
MUTUAL FOURTEEN	Mr. Bob Stefun (via Zoom)
MUTUAL SIXTEEN	Ms. Loni Gardette (via Zoom)
MUTUAL SEVENTEEN	Mr. Peter Hayes (via Zoom)

STAFF

Ms. Susan Hopewell, GRF President (via Zoom)
Mr. Mark Weaver, Facilities Director
Ms. Jodi Hopkins, Mutual Administration Director (via Zoom)
Ms. Priscilla Jimenez, Recording Secretary (via Zoom)

INTRODUCTIONS/ANNOUNCEMENTS

President Jackie Dunagan welcomed guests and staff to the meeting; each President introduced their invited guest from their Board.

MINUTES

The regular monthly Council meeting minutes of January 6, 2022 were approved, by the Council, as printed.

FACILITIES DIRECTOR

Mr. Mark Weaver provided an update on community projects.

The Facilities Director left the meeting at 9:29 a.m.

MUTUAL ADMINISTRATION

Ms. Jodi Hopkins provided an update for Mutual Administration monthly reports and Stock Transfer monthly reports.

NEW BUSINESS

Mutual Election Packets

Ms. Jodi Hopkins provided an update on the Mutual Election Packets.

Management Agreement Update

GRF President Susan Hopewell presented the timeline for the Management Agreement.

The GRF President left the meeting at 9:18 a.m.

PRESIDENTS' COMMENTS

The Presidents offered comments during the proceedings of the meeting.

ADJOURNMENT

President Jackie Dunagan adjourned the meeting at 9:58 a.m.

Attest, Sue Rotter Secretary
PRESIDENTS' COUNCIL
PJ 02-03-2022

(These are tentative minutes subject to approval by the Presidents' Council at the next regular Presidents' Council meeting.)

Next Council meeting: Thursday, March 3, 2022, at 9:00 a.m., at Clubhouse Four, Zoom Tele-Video Conference and YouTube LIVE.



PRESIDENTS' COUNCIL

SUMMARY REPORT Thursday, February 3, 2022

Action/Request	Person Responsible
1. Approval of Minutes The regular monthly Council meeting minutes of January 6, 2022 were approved, by the Council, as printed.	Recording Secretary
2. Facilities Director – Mark Weaver Mr. Mark Weaver provided an update on community projects.	Facilities Director
3. Mutual Administration Director – Jodi Hopkins Ms. Jodi Hopkins provided an update for Mutual Administration monthly reports and Stock Transfer monthly reports.	Mutual Administration Director
4. New Business – Mutual Election Packets Ms. Jodi Hopkins provided an update on the Mutual Election Packets.	Mutual Administration Director
5. New Business – Management Agreement Update GRF President Susan Hopewell presented the timeline for the Management Agreement.	GRF President
<u>Presidents' Council Follow-Ups – March 2022</u> 1. Approval of Minutes 2. Refresh Foam Presentation	Recording Secretary



Refresh Liquid Wipe: Toilet Paper Foam – Wet Wipe Alternative. Cleanses and Soothes with Witch Hazel and Aloe. Plumbing Safe!



\$7.39 50ml with Free Shipping

Refresh Liquid Wipe is a Toilet Paper Foam that is dispensed directly on toilet paper to make a custom wipe. Blended with witch hazel and aloe, it cleanses and soothes and will not cause plumbing clogs.



\$15.67 250ml with Free Shipping

Available in both Original and Sensitive Skin Formulas, Refresh is environmentally friendly and gentle on skin. It's economical and each 50ml bottle provides 100 applications and it will never dry out like a tub of wipes.

Easy to Use: Step 1: Wipe normally. Step 2: Apply Refresh to Clean Folded Paper to Make a Custom Wipe. Step 3: Follow Up with plain toilet paper as required.

Refresh Liquid Wipe promotes good hygiene, is better for the environment, won't clog plumbing and it's Made in the USA!

Order Refresh Today on Amazon or at Refreshwipes.com

Mutual Administration
February 2022 - Monthly Reports
RECEPTION

DEPARTMENTS	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
ADMINISTRATION	10	36											46
DESK VISIT	87	42											129
DISTRIBUTION	1	4											5
FINANCE	7	14											21
GOLDEN AGE FOUNDATION	2	6											8
HEALTH CARE CENTER	10	4											14
HUMAN RESOURCES	3	15											18
IT	10	7											17
LIBRARY	6	3											9
LW NEWS	11	5											16
MUTUAL ADMINISTRATION	90	122											212
MEMBER RESOURCES	9	14											23
MISCELLANEOUS	10	19											29
PHYSICAL PROPERTY	12	11											23
PURCHASING	4	3											7
ON SITE SALES	1												1
RECREATION	9	14											23
RV	0	1											1
SECURITY	14	6											20
SERVICE MAINTENANCE	5	4											9
STOCK TRANSFER OFFICE	114	126											240
SUPERWIRE	3	5											8
TRANSPORTATION	6	4											10
2022 Totals:	424	465	0	0	0	0	0	0	0	0	0	0	889

Mutual Administration
February 2022 - Monthly Reports

LETTERS

	MUTUAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
1	One	0	7											7
2	Two	3	18											21
3	Three	25	6											31
4	Four	3	2											5
5	Five	1	16											17
6	Six	2	7											9
7	Seven	0	2											2
8	Eight	2	3											5
9	Nine	6	14											20
10	Ten	2	17											19
11	Eleven	3	4											7
12	Twelve	1	8											9
14	Fourteen	3	4											7
15	Fifteen	3	1											4
16	Sixteen	0	4											4
17	Seventeen	4	14											18
2022 Totals:		58	127											185
2021 Totals:		101	63	59	77	75	64	69	82	260	106	212	153	1,321
Legal		64	62											126
Insurance		6	7											13

**Mutual Administration
February 2022 - Monthly Reports**

COLLECTIONS (Delinquent Accounts, Legal Fees)

MUTUAL	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	YTD
One	\$1,293	\$1,293											\$2,586
Two	\$5,376	\$3,991											\$9,367
Three	\$6,012	\$3,045											\$9,057
Four	\$3,311	\$691											\$4,001
Five	\$4,691	\$4,819											\$9,509
Six	\$2,355	\$2,547											\$4,902
Seven	\$646	\$0											\$646
Eight	\$6,834	\$5,285											\$12,119
Nine	\$1,367	\$569											\$1,936
Ten	\$2,054	\$1,158											\$3,213
Eleven	\$1,250	\$504											\$1,754
Twelve	\$3,581	\$2,661											\$6,241
Fourteen	\$1,230	\$0											\$1,230
Fifteen	\$6,571	\$4,628											\$11,198
Sixteen	\$0	\$1,586											\$1,586
Seventeen	\$2,918	\$885											\$3,803
COLLECTED	\$49,488	\$33,661	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$83,149
2021 Collections	\$26,000	\$40,561	\$23,396	\$21,506	\$41,743	\$270,032	\$27,363	\$26,958	\$39,411	\$31,577	\$19,456	\$43,674	\$611,677

Collections through '22	\$83,148.67
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MEMBER RESOURCES & ASSISTANCE LIAISON

February 2022

	MUTUAL	NEW CASES	CLOSED CASES	HOME VISITS	OFFICE VISITS	CALLS	COUNTY REPORTS	RESOURCE INFORMATION	SELF-REFERRAL	MUTUAL REFERRAL
1	One	1	1	0	6	20	2	16	0	1
2	Two	0	0	0	4	15	0	9	0	2
3	Three	2	2	0	0	7	1	3	0	1
4	Four	1	1	0	4	13	0	4	0	0
5	Five	0	1	0	4	18	0	6	0	1
6	Six	0	0	0	2	9	0	6	0	0
7	Seven	0	1	0	1	7	0	3	0	0
8	Eight	3	1	0	3	11	0	6	0	2
9	Nine	2	2	0	1	9	0	4	0	2
10	Ten	1	0	0	2	15	1	7	0	2
11	Eleven	1	1	0	0	12	1	5	0	1
12	Twelve	0	0	0	1	8	0	7	0	0
14	Fourteen	4	3	0	2	19	4	5	0	4
15	Fifteen	1	1	0	0	3	1	2	0	0
16	Sixteen	1	1	0	1	3	0	0	0	0
17	Seventeen	0	0	0	0	1	0	1	0	0
Totals:		17	15	0	31	170	10	84	0	16

Cases of Food Delivered: 243

Projects:

- Resource Booklet subcommittee – meeting to edit the contents. – change of plan to spotlight a category each month.
- Restructure and add information to Resources Guide 1st section
- Presentation to M10 board – topic Cognitive Issues
- Presentation to M7 board – topic Cognitive Issues
- Collaboration Team – Memorandum of Understanding between APS; COA; Alz. Needs to be reviewed by LW Attorney
- Expo – Follow up with Anthony on answer if the City of SB Senior Services will partner with me on the expo.
- Presentation to M17 – topic cognitive issues
- Meeting w/News Office – Ruth and Katya -topics: Resource Booklet, Expo, COA/APS/ALZ opening
- Drafted new proposal to MAC for the revised version of the Resource Booklet
- Working with Hector on configuration of new social services office
- Met with Rubin G. discussed new sign for COA/APS/ALZ
- Presentation to M12 board – topic cognitive issues
- Presentation to M17 board -topic cognitive issues
- Presentation to M9 board – topic cognitive issues
- Presentation to M5 board
- Optum – Grecia Nunez – partnering for the Expo Life Option
- Presentation to M1 Board - Topic Cognitive issues

Resources Development:

- Visiting Angels Living Assistance Service - Anita
- Optum Health Care Zoom Meeting with Alicia Nelson
- Costal Drug Pharmacy – Katherine inquired about advertising in our paper -fwd to LW Weekly
- Care Plus home care – Katie Hanhart
- Dayle MacIntosh Ctr – Paul Brennan
- Salus Home Care – Boad Swanson
- Phone meeting w/silva in LW Weekly – discussion of advertisers who should be invited to the Expo. She emailed a list.
- Photo Shoot with Meals on wheels LB and Anaheim & GAF;
- Meet & Greet -Impaired Vision support group - Sharon Kohn
- Brookdale – Kristin Livingston & Emily Blich – Brookdale hospice
- Alzheimer's OC – Mark Odom – MOU & he's working on a Grant Application and would like to include Optum
- St. Mary's Hospital Low Vision Program – Debbie Acevedo
- True Care Living Board & Care facility – Ron Kong
- Optum's Case Manager – Shiori Lange
- Alzheimer's OC Zoom meeting – Helpline Services: *What to Expect When You Call*
- OC Hoarding – Zoom
- ALZ OC – Meeting with Mark Odom/MOU – Zoom
- Affordable care givers – Jane
- Yellow Cab (shuttle bus program) - Melissa Gomez
- Sunrise Assisted Living "Road Home Program" - Wendy Wheeler
- American Senior Home Finders - Brooke Homes NPRA placement agent

Continued county and Agency Referrals:

- Adult Protective Services
- Public Guardian
- Council On Aging
- Alzheimer's OC Helpline
- Meals on Wheels